

MEETING MINUTES

CALN TOWNSHIP BOARD OF COMMISSIONERS AND THE CALN TOWNSHIP CIVIL SERVICE COMMISSION

September 30, 2014

Board of Commissioners in attendance were John D. Contento, President, Cynthia L. H. Eshleman, Vice President, Joshua B. Young, Member, Jim Kruse, Member and Lorraine Tindaro, Member.

Civil Service Commission Members in attendance were Jay Hess, Jr., Chairman, Tom DeFroscia, Bob Hart, Member and Alternate, Jim Sacco.

The meeting convened at 7:00 p.m.

John Contento introduced the Board members and explained the purpose of the meeting was for the members to discuss the testing procedure moving forward for the creation of an eligibility list.

Jay Hess explained the role of the Civil Service Commission. He explained the testing procedures with the written exam and the oral exam. Chief Elias gave the Commission a recommendation on which testing company to use for the written exams. The Commission members oversee and administer the written exam and oral exam. There was discussion over who would be asking the questions in the oral exam. The Civil Service Commission members would like two members of the police force and one member of the public. John Contento was concerned that the applicants would be concerned that the "decked will be stacked". Cynthia Eshlemen expressed her opinion that sergeants take an oath of integrity and would take the testing very seriously and would provide unbiased opinions and test scores. Mr. Young explained his preference to have two residents of the Township participate in the oral exam. Mr. Hess expressed his position that he has faith in the sergeants from Caln and thinks they will do a respectable job if they participate in the oral examination.

The Civil Service Commission made a motion to appoint the Commission as the administrator for written and oral exams. Motion unanimously passed.

The Civil Service Commission made a motion that they would appoint Chief Elias to select the medical examiner, psychological examiner and a polygraph testing company. Motion unanimously passed.

The Commission moved to appoint the Commission as the administrator of the physical agility test with the police officers assisting with the actual testing. Motion unanimously passed.

The Commission had previously voted in a prior meeting to have the oral examination Board comprised of two sergeants and one civilian resident. The Commission was not willing to change that motion and would take it under advisement.

Mr. Young suggested that John Robinson be selected as the civilian resident of the Township to participate in the oral examination. The Chief suggest that it would be helpful to include a minority individual on the oral testing panel.

The proposed amendment to Section 4.2 of the rules has been tabled.

Ms. Camp provided a waiver that should be signed by all applicants before participating in the physical agility examination.

There was discussion about where the testing is advertised. Bob Hart suggested that the Township advertise the application process in Monster or on other career placement services on the web. There was discussion about whether an applicant must have Act 120 certification. The Chief explained that although the rules do not require Act 120 certification to be eligible to sit for the exams, the Commission previously passed a Resolution indicating that in order to be hired, you must be eligible to sit for the Act 120 certification. Both the Commissioners and Civil Service Commission agreed that the actual Civil Service Rules should be amended to reflect that change.

Meeting adjourned at 8:30 p.m.