

CALN TOWNSHIP
BOARD OF COMMISSIONERS
BUSINESS MEETING
MAY 30, 2013

The Caln Township Board of Commissioners held its work session on May 30, 2013 at 253 Municipal Drive, Thorndale, PA 19372. President Rose called the meeting to order at 7:40 p.m.

Other Board members present:
Vice President Charles Kramer
Commissioner James Kruse
Commissioner Lorraine Tindaro
Commissioner Joshua Young

Others present:
Township Manager Greg Prowant
Assistant Township Manager Tony Scheivert (Late at Strawberry Festival)
Township Engineer, Jeffrey W. McClintock, PE, CFM
Police Chief, Joseph Ellias
Fire Chief, John Cordisco

All present saluted the Flag.

President Rose reported that prior to tonight's meeting, there was an Executive Session.

Citizen to be heard:

N/A

Public Safety Reports

Police Chief – Joseph Ellias

Chief reported that the department is looking into new vehicle/fleet replacements. They are considering moving the Chief's vehicle into the fleet, as well as looking at trucks as replacement vehicles.

The Department has been busy covering not only the Strawberry Festival but also the Coatesville High School prom.

Chief Ellias also reported that he is looking into security enhancements with restricted access by entry card, more security cameras, and a better approach to use of the "public" building. There was some discussion and about the options and the importance of a more structured approach. President Rose asked the Chief to work with the committee and report to the Board with some quotes and more information. Chief Cordisco reported that the Fire House has a similar card system

Fire Chief – John Cordisco

Chief Cordisco came directly from the Strawberry Festival. In April, there were 29 fire calls. The average response time was 8 minutes 42 seconds and an average of 8 responders per call. 38 QRS calls. Some points of interests that are coming up. Saw purchases were made. The department teamed up with some other fire companies to save money. The traffic unit was in an accident last month. The vehicle was totaled. Market survey for value. The department needs the title for the vehicle, the radios and other equipment will be removed. There will be a check made out to the Township for \$10,000. Some discussion on how the monies will be disbursed. Mrs. Wertz indicated that the title is available in the Finance office.

Federal Grant time at the Fire House. Baseline cancer presumption will be a grant application. There was talk about the NFPA 1582 baseline physicals, the cancer presumption testing will be approximately \$50,000 with a 10% match. Chief would like to include Steve Miller and Ray Stackhouse tested as part of the department. The cancer presumption testing will protect the members as well as protect the Fire Company long-term. Cancer presumption testing is a 100% participation all present members and future members as well.

May 10th there was a lightning strike on Thornridge that blew the window sash right out of the house and the electrical outlet right out of the wall. Lots of smoke but thankfully no fire. The strike was within several feet of where the resident was sitting. Fire Marshall – Steve Miller assisted and remained with the resident throughout the process. The resident was so grateful that he issued a \$200 donation to the department. The Caln Police Department was also present and extremely helpful.

EMR – 10 members are attending emergency Medical Responder class, it is a 60-hour class.

Finance Report

Finance Director, Karen Wertz

The Municipal Authority audit has been completed and will be presented in June. The Financial Statement will be prepared for June as well. The Pension Audit should be ready at that time as well. At this point, the process is three months ahead of time.

There was a presentation made to Finance in reference to outsourcing Trash and Sewer billing, currently many deposits and person-hours spent processing those bills. This would mean a reduction in person-hours and follow-up as well. This service would be web based.

Janet Brown was out for several weeks, which encouraged everyone in the Finance Department to learn the Accounts Payable process. It is good to have Janet back.

\$1.7 million dollars in Real Estate taxes processed by Bonnie Smith.

Delinquent trash and sewer accounts went down from \$158,000 to \$135,000; this balance is down \$20,000 and will be turned over to Portnoff. They will act as our collection agency. There was discussion on the breakdown of the outstanding monies. The finance department is using the Edmunds System much more efficiently with reporting and follow-up.

Mrs. Wertz reviewed the Financial Report that was issued to the Board prior to the meeting. There was some discussion on that as well.

President Rose made a motion for the Caln Township Board of Commissioners to approve the billlist for checks #32065 to #32172.

The motion was so moved by Joshua Young and seconded by Charles Kramer. Polled, all aye.

Township Engineer, Jeffrey McClintock

Report Chart/Deadline Chart Review

N/A

Land Development, President Rose asked if there is any news on CSI, Mr. McClintock reported, there is no new updates, as he has not heard from the development team.

Osborne Road Bridge Project

This project will require Special Exception considering from the Zoning Board because it is in the flood plain. The Township will cover the Zoning hearing board reporter and solicitor charges. The Board agreed to proceed with the application when the design engineer is ready.

Capital Projects

Mr. McClintock met with PENN Dot in reference to Bondsville Road and G. O. Carlson Blvd. projects.

The Humpton Farms drainage project, the Township is waiting for a proposal from D.L. Howell.

The Fisherville Road Slope Repair Project the borings were completed on the May 28th. That design is in process and hopefully construction will begin by the end of summer. Mr. McClintock indicated he will be handling the PADEP permitting in house for this project.

The MS4 Permit will be submitted by June 9, 2013. There are goals set forth Commissioner Young asked what the status of the goals and what do those goals relate. Per Mr. McClintock the Township has not had a PADEP review of their Permit/Goals for over three years.

There was some discussion about the reporting and the goals. Commissioner Kruse congratulated Mr. McClintock on doing a nice job with the submission.

Mr. McClintock was asked about the road projects and he discussed the process, planning and costs. Patches, overlay, treatments, and what will happen if left unattended.

Assistant Township Manager, Tony Schievert

Mr. Scheivert reported on the Strawberry Festival, Mr. Scheivert was able to find a set of lost parents that belonged to a little girl that had wandered off from the moon bounce. Everyone was happy.

HVAC unit replacement, over the finance and codes offices.

The replacement received three bids. Brandywine Valley HVAC, All Climate Heating and Cooling and Summers and Zims.

Summers and Zims - \$11,100.00

Brandywine Valley HVAC - \$12,735.00

All Climate Heating and Cooling - \$10,625.00

Although the bid from Summers and Zims is slightly higher than All Climate, Mr. Scheivert is happy with the work that has been done at the Township before by Summers and Zims and he feels confident that their work will be excellent and their service record with us is good.

President Rose asked for the Caln Township Board of Commissioners to approve the Summers and Zims HVAC system bid for \$11,100.00.

The motion was so moved by James Kruse and seconded by Joshua Young. Polled, all aye.

The bathroom for Lloyd Park has been ordered.

Mr. Scheivert is working on getting the weather resistant electric installed at the Township for the outside Christmas tree lighting.

Township Manager, Greg Prowant

Solid Waste contract bid will go out in late summer. Mr. Prowant presented some slides regarding the collection of yard waste. Mr. Prowant broke down the information detailed in the slides. Comparisons from 2008 to current, recyclables, carts, differences, and improvements.

Mr. Prowant summarized the details. Pointing out a reduction of trash tonnage by 880 tons. Much of this is due to the new recycling carts.

Leaves to mulch program is getting stronger, with more vacuuming instead of bag collection. The vacuum trucks are more efficient. . There are two locations for residents to pick up leaf mulch. at Park West and behind the Township Building

The chipping program twice a year, and very successful. The Township goes out and picks up and chips the branches and leaves, there is also a drop off at the Township Building year round.

No curbside grass pick up at this time. It is not illegal to put grass in your trash collection. The grass clippings produce a large amount of weight in the trash stream.

Annual Business Award discussion, Each summer the Board of Commissioners give an award of recognition to that business or businesses that improves their property by landscaping, upgrades and cosmetic improvements. Mr. Prowant asked that everyone give some thought to nominees.

Proposed Ordinance for Wireless Communication, Rooftop Solar Facilities and Airport Hazard District. Mr. Prowant asked for a motion to advertise. Commissioner Kruse had some comments about the ground mounded versus rooftop solar only. He believes that the Board should consider allowing ground mounded and rooftop mounded. Mr. Prowant would like to discuss this change with the Solicitor. Valley Township is bulking on the Airport Hazard portion of the Ordinance. Because there was considerable discussion, no advertisement until the Solicitor reviews. Mr. Prowant suggested these items be discussed with Mr. Reczek and Ms. Camp.

LERTA Update

Next week on Tuesday and Wednesday there are two County Commissioner's meetings where LERTA will be discussed. The county commissioners are expected to approve the Thorndale District at that time. Mr. Prowant noted that we had received the first application for the LERTA program for the proposed Popeye's restaurant. A copy of the application was distributed to the Board. It was noted that the Board was pleased to accept the Popeye's application. The word is getting out and more applications are expected in the near future.

Board and Commissions Updates

Commissioner Young reported:

Parks and Recreation

The first movie is June 14, Brave and the second movie is Wreck it Ralph, June 28.

Green Task Force

Next meeting to discuss container size for trash and what to do with yard waste.

Western Chester County COG

Met last Wednesday, and Two potential solicitors were interviewed and a third will be interviewed in June. They will elect a solicitor and get the funds set up. They did join the Pennsylvania Council of Governments and get the committees working and meeting. They hope to have a picnic in September.

Commissioner Kruse reported:

The Municipal Authority had nothing to report.

The Fire Board also had no meeting. Commissioner Kruse attended the Lancaster Truck show and it was very informative.

Commissioner Tindaro reported:

Planning Commission May and April meetings were canceled.

Historic Society, the first Sunday of the month from 1:00 p.m. to 3:00 p.m. the Hexagon School House and the Meeting House are open for tour. The Flea Market was very successful. There was a tour of the Edge's Mill Bed and Breakfast, which was beautiful.

Additional Business

Mr. Reymos asked if there were plans to replace Officer Carbone.

President Rose made a motion that Caln Township Board of Commissioners adjourn the meeting.

The motion was so moved by James Kruse and seconded by Charles Kramer. Polled, all aye.

The meeting was adjourned at 9:10 p.m.