



**SERVICE AGREEMENT CHANGE ORDER  
NO. 01  
Dated: February 21, 2024  
Project No. 2308004**

Project: Spackman-Davis Farmhouse Roof  
Client: Caln Township

**Gilmore & Associates, Inc.**

**Service Agreement Date: August 8, 2023**

**Service Change Order Agreement for Professional Services**

*(The terms and conditions attached as Exhibit "C" to the original Service Agreement shall be considered a part of this Service Agreement Change Order.)*

In accordance with recent discussions with the Township, it is understood that the porch of the Spackman-Davis Farmhouse is pulling away from the main farmhouse structure to some extent. To resolve the issue, it appears that foundation repairs and horizontal fastening/anchoring are necessary. In an effort to limit costs as requested by the Township, our original scope was focused only on the roof and did not include foundation evaluation/design services. Therefore, we propose the following additional services:

1. Perform one (1) field view to obtain dimensions and evaluate the porch foundations, and observe the issue of the porch starting to separate from the farmhouse;
2. Determine and design feasible repairs to be implemented at the porch below the roof rafters, including the porch, porch landing, and porch footings;
3. Design repairs to the porch including fasteners to connect the porch to the main farmhouse structure;
4. Prepare plans and specifications for the porch repairs and fasteners;
5. Add the porch repair plans, details, and specifications to the bid documents for the roof replacement project;
6. Answer questions from prospective bidders relating to this scope of work during bidding;
7. Deliverables will be furnished in electronic format via email in PDF file(s) or a link to a Dropbox share folder.

**Fees**

Gilmore & Associates will provide the services described above for a "Not-to-Exceed" fee of \$6,800.00. Reimbursables such as mileage and reproduction, etc. will be billed in addition to this fee, per the original services agreement.

Services Agreement price prior to this Amendment	\$22,860.00
Increase resulting from this Change Order No. 1	<u>\$ 6,800.00</u>
Current Services Agreement price including this Change Order	<b>\$29,660.00</b>

**Client's Authorized Representative:**

\_\_\_\_\_  
Print & Date

\_\_\_\_\_  
Authorized Signature

**Accounts Payable Billing Address:**

*(G&A's preferred method of billing is to transmit an electronic invoice in PDF format. However, if an email is not available please provide a billing address below.)*

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
Phone Number

Address  same as mailing address

**Gilmore & Associates, Inc.'s Authorized Representative:**

Ross A. Bickhart, P.E.  
\_\_\_\_\_  
Print & Date

\_\_\_\_\_  
Authorized Signature