

**Caln Township Municipal Authority**  
**253 Municipal Drive**  
**Thorndale, PA 19372**  
**Monday September 27, 2021**  
**7:00 PM**

**Those Present and Absent:**

George Chambers – Chairperson  
Paul Mullin – Vice Chairperson  
William Schew – Treasurer (Absent)  
Tony DiSario – Assistant Treasurer/Assistant Secretary  
Noel Bernard – Secretary (Left at 8:00pm)  
Scot Gill – Wastewater Department Director  
Kristen Denne – Township Manager  
Jennylyn Tanedo – Recording Secretary (Absent)  
Ross Bickhart – Gilmore & Associates, CTMA Engineer

**Call To Order**

The meeting of the Caln Township Municipal Authority was called to order by Mr. Chambers at 7:00 p.m. The meeting was held at the Caln Township Municipal Building Meeting Room located at 253 Municipal Drive Thorndale, Pa. The regular scheduled meeting of the Caln Township Municipal Authority was advertised in the Daily Local News on December 28, 2020 and the agenda was posted on the Caln Township Website and Lobby on September 24, 2021. Copies of the Agenda were made available to the public.

**Minutes of the August 23, 2021 Meeting**

Mr. Chambers called for additions or corrections to the August minutes. There were none. After discussion, Mr. Mullin motioned, seconded by Mr. DiSario, to adopt the August 23, 2021 minutes, as presented. Vote passed 4-0.

**Public Comment**

Mr. Chambers called for public comments. There were none.

**2020 Audit Presentation**

Mr. Herr from Maillie LLP presented the Caln Township Municipal Authority 2020 Audit. After discussion, Mr. Mullin made a motion, seconded by Mrs. Bernard to accept the 2020 Audit as presented. Vote passed 4-0.

**Financials; Sewer Fund,**

Mr. Gill reviewed the sewer financial summary and the revenues and expenditures for the Sewer Operating Fund for the month of August 2021 and the balances on the Act 57 and Sewer Capital Fund. After discussion Mrs. Bernard made a motion, seconded by Mr. DiSario to accept the August financials, as submitted. Vote passed 4-0.

**Penalty Waiver Request Update**

Mr. Gill informed the Board that no requests were made for the month of August.

**2022 Amended Budget Proposal**

Mr. Gill informed the Board that as a follow-up to last month's meeting, he attached the revised budget to address the concerns for the chemical and pump and meter maintenance line items. Mr. Gill stated that he reduced the Chemical Line Item from \$29,925 to \$20,000 and the Pump and Meter Maintenance Line Item from \$32,500 to \$25,000. Mr. Gill also informed the board that the department will keep an eye on these 2 line items moving forward since there is still unknowns on the amount of expenses that will incur with the addition of the new Municipal Pump Station and eventually the Hillview Pump Station being dedicated. After discussion, Mr. Mullin made a motion, seconded by Mr. DiSario to authorize staff to forward the 2022 proposed CTMA budget to the Board of Commissioners. Vote passed 4-0.

### **I/I Reduction Program**

Mr. Gill presented Change order #2 for the Final Adjustment of Quantities for Contract # CAL-01-20 Closeout. After discussion, Mrs. Bernard made a motion, seconded by Mr. DiSario to authorize Change Order #2 for Contract CAL-01-20 to allow for the Final Adjustment of Quantiles for Contract Closeout. Vote passed 4-0

Mr. Gill also presented Equix Integrity Inc. payment request #2/Final in the amount of \$7,649.74. After discussion, Mr. Disario made a motion, seconded by Mr. Mullin to authorize Equix Integrity, Inc. 2<sup>nd</sup>/Final payment request for contract # CAL-01-20 in the amount of \$7,649.74, and recommend to the Board of Commissioners to authorize release of payment, contingent that all the work is completed to the satisfaction of the authority engineer. Vote passed 4-0.

### **Municipal Pump Station Project Update**

Mr. Gill updated the Board on the Municipal Pump Station Project and informed the Board that Anrich Inc. CAL-02-14-2 and MGK Industries, Inc. CAL-02-14-1A are working on their punch list items and there was no pay requests for the month of August.

Mr. Gill informed the Board that Gilmore is currently working on closing out the North Caln Road Area Sewer Modification Contract. Mr. Gill than presented Fidelity Contracting LLC Change order #1 for the Final Adjustment of Quantities for Contract # CAL-01-21 Closeout. After discussion, Mr. DiSario made a motion, seconded by Mrs. Bernard to authorize Change Order #1 for Contract CAL-01-21 to allow for the Final Adjustment of Quantiles for Contract Closeout. Vote passed 4-0.

Mr. Gill also presented Fidelity Contracting LLC. payment request #2/Final in the amount of \$9,901.88. After discussion, Mr. Disario made a motion, seconded by Mr. Mullin to authorize Fidelity Contracting LLC 2<sup>nd</sup>/Final payment request for contract # CAL-01-21 in the amount of \$9,901.88, and recommend to the Board of Commissioners to authorize release of payment, contingent that all the work is completed to the satisfaction of the authority engineer. Vote passed 4-0.

### **Act 537 Plan Additional Capacity Update**

Mr. Gill presented a project update spreadsheet showing the status of pending projects that will be needing capacity in the future along with the most recent DARA flow report and a 52 week average chart. Mr. Gill than informed the Board that the DARA Plant is looking at possibly \$3.0 million or more in damages which insurance will cover a lot of it but because of a cash flow issues and the need to get the treatment up to quality standards they need to get repairs done immediately. Mr. Gill stated that we received the enclosed invoice in the amount of \$360,914 which would be CTMA's portion which is due by October 31, 2021. Mr. Gill also said that DARA's plan is to credit the 2022 billing once they are reimbursed by insurance and FEMA. After discussion the board issued a directive to staff that they reach out to Mr. Pompo to draft up a Memorandum of Understanding between DARA and the CTMA for review and signature prior to release of payment. The board stated that its better to have the Memorandum of Understanding in place since such a large payment would need to be made, would create a record for future tracking and audit purposes.

### **Fernmoor Homes at Downingtown Phase 2 and Phase 5 (Dwell)**

Mr. Gill informed the Board that Fernmoor Homes requested an extension of the delivery of the Performance Bond executed by the Surety and Surety's form Power of Attorney as required at last month's motions for the Phase 2 and Phase 5 On-Site Arbor Hills Sewer Improvements until the October 25, 2021 board meeting. Mr. Gill also stated that if the board has no objection of an extension until the CTMA's October 25, 2021 meeting a motion will be needed to grant the extension. After discussion, Mr. DiSario made a motion, seconded by Mr. Mullin to authorize an extension for the Chairperson to sign the Financial Security Agreement and Performance Bond for the Phase 2 and Phase 5 On Site Arbor Hills Sewer Improvements in the form as presented at the July meeting, subject to the delivery by Fernmoor Homes prior to the next regular meeting of the Board on October 25, 2021 the following: (1) Performance Bond executed by the Surety, (2) Surety's form Power of Attorney. Vote passed 3-0.

### **5013 Horseshoe Pike Sewer Extension**

Mr. Gill presented to the Board Resolution # 2021-2-CTMA and Resolution # 2021-3-CTMA, accepting certain Sanitary Sewer Easements for the offsite sewer system that will be utilized by the 5013 Horseshoe Pike Project. Mr. Gill informed the board that as part of the agreement with the E&I General Contracting, LLC (5013 Horseshoe Pike Project) they are required to be served by public sanitary sewer service provided by the Authority. In order to connect the property to the sewer system, E&I General Contracting, LLC has agreed to construct an extension of the Sewer System that was installed as part of the Royal Farms Project across Parcels # 39-2-30 and Parcel # 39-2-29 to the point of the proposed connection of a lateral to serve the existing dwelling on Parcel 39-2-31, which the sewer extension will ultimately be offered for dedication to the Authority. After discussion Mr. DiSario made a motion, seconded by Mr. Mullin to adopt Resolution 2021-2-CTMA accepting certain sanitary sewer easements associated with the property owned by 5019 Horseshoe Pike Parcel # 39-2-30 and authorizing the Chairman to sign the enclosed Sanitary Sewer Easement Documents. Vote passed 3-0

Mr. Gill than presented to the Board Resolution # 2021-3-CTMA, accepting certain Sanitary Sewer Easements for the offsite sewer system that will be utilized by the 5013 Horseshoe Pike Project. After discussion Mr. Mullin made a motion, seconded by Mr. DiSario to adopt Resolution 2021-3-CTMA accepting certain sanitary sewer easements associated with the property owned by 5017 Horseshoe Pike Parcel # 39-2-29 and authorizing the Chairman to sign the enclosed Sanitary Sewer Easement Documents. Vote passed 3-0

### **Director's Report**

Mr. Gill discussed his Director's Report and noted a list of current projects which the Department is working on and their progress.

### **Adjournment**

There being no further business, Mr. Mullin made a motion, and seconded by Mr. DiSario to adjourn the September 27, 2021 meeting at 8:31pm. Vote passed 3-0.

Respectfully Submitted

Scot Gill,  
Director of Wastewater

