

Caln Township Municipal Authority
253 Municipal Drive
Thorndale, PA 19372
Monday September 24, 2018
7:00 PM

Those Present and Absent:

Paul Mullin – Chairperson
George Chambers – Vice Chair
John D. Contento – Treasurer
Tony DiSario – Assistant Treasurer/Assistant Secretary
Noel Bernard – Secretary (Absent)
Scot Gill – Wastewater Department Director
Kristen Denne – Township Manager (Absent)
Jennylyn Tanedo – Recording Secretary
Bill Dingman – P.E., Gilmore & Associates, CTMA Engineer

Mr. Mullin called the meeting to order at 7:00 PM

Minutes of the August 27, 2018 Meeting

Mr. Mullin called for additions or corrections to the August minutes. There were none. After discussion, Mr. Chambers motioned, seconded by Mr. Disario, to adopt the August 27, 2018 minutes, as presented. Vote passed 3-0.

Public Comment

Mr. Mullin called for public comments. There were none.

2017 Audit Presentation

Edward Furman from Maillie LLP presented the Caln Township Municipal Authority 2017 audit. After discussion Mr. Chambers made a motion to accept the audit as presented, seconded by Mr. Disario. Vote passed 4-0.

Villages of Hillview

Mr Gill informed that staff was in discussion with the engineer of the Hillview Project about the design criteria of the new pump station that is being proposed for their project. Mr Gill stated that the new station will be able to serve beyond their proposed development and we are requesting that it be designed, permitted and constructed to serve their proposed 96 EDU's and also 100 EDU's offsite. The board was in agreement that the new station should be designed, permitted and constructed to serve their proposed 96 EDU's and also 100 EDU's offsite and requested that the Board of Commissioners support this. Mr Chambers informed the board that he would pass on the request to the Board of Commissioners.

DARA Over Capacity Discussion

Mr. Gill mentioned, due to the amount of wet weather we have been receiving our flows at the DARA treatment plant exceeded our current allocation by 33,564 gpd (week 37). As we discussed last meeting the department is looking at possibly installing portable flows meters in our sub-areas so we can isolate which area we have the highest rate of I&I, so we can target that area. In lieu of purchasing new portable flow meters, Mr. Dingman recommended we reach out to Towamencin Twp. to see if they have a few used ones they would like sell. Towamencin Twp. Said they can spare to sell 5 portable meters with 4 having 8" bands and 1 having a 10" band. I spoke with the company who calibrates our meters to see what they are worth used and he said that \$1,500 each would be a fair price. Our metering company said that they will also monitor the meters for us and download them. After discussion Mr. Contento made a motion seconded by Mr. Chambers to authorize the staff to make the offer to Towamencin Twp. to purchase 5 portable flow meters at a total cost of \$7,500 (\$1,500 per meter) Vote passed 4-0. Furthermore Mr. Gill also mentioned that there is 1 more portable flow meter same price (\$1,500) that they can purchase thru Meter Guy. After discussion Mr. Chambers made a motion seconded by Mr. Disario to purchase additional portable flow meter of the same price (\$1,500) Vote passed 4-0.

Dogwood/Scott Drive Project Update

Mr. Gill informed the board to date we received payment for 32 Full Tapping Fees, and to date 22 connections made. Furthermore, Mr. Gill presented signed copies of the Grinder Pump Operation and Maintenance Agreement for the properties that will need signed by the Chairman. Mr. Disario made a motion seconded by Mr. Contento to authorize the Chairman to sign the Operation and Maintenance Agreement for Grinder Pump System for 1310 Blackhorse Hill Road, 1312 Blackhorse Hill Road, 1316 Blackhorse Hill Road, 508 Dogwood Lane and 1314 Blackhorse Hill Road. Vote passed 4-0

Financials; Sewer Operating Fund, Act 57 Fund, and Delinquency Reports

Mr. Gill reviewed the cash basis summary and detailed accrual reports of revenue and expenditures for the Sewer Operating Fund, Municipal Authority's Tapping Fee Account, and Capital Fund for the month of August 2018. After discussion Mr. Contento made a motion and seconded by Mr. Disario to approve the August 2018 financials, as submitted. Vote passed 4-0.

Mr. Gill reviewed and discussed the current delinquency report for the month of August, reflecting current year accounts past due, prior year's outstanding balances sent to Portnoff Law Associates for collection, and the status of commercial in house collection.

Directors Report

Mr. Gill discussed his August, 2018 department report and noted a list of current projects which the Department is working on, and their progress.

Adjournment

There being no further business, Mr. Contento made a motion, and seconded by Mr. Chambers to adjourn the September, 2018 meeting at 8:44 pm. Vote passed 4-0.

Respectfully Submitted,

Scott Gill,
Wastewater Director