

Caln Township Municipal Authority
253 Municipal Drive
Thorndale, PA 19372
Monday September 23, 2024
7:00 PM

Those Present and Absent:

George Chambers – Chairperson
Paul Mullin – Vice Chairperson
William A. Schew – Treasurer
Tony DiSario – Assistant Treasurer/Assistant Secretary
Noel Bernard – Secretary
Scot Gill – Wastewater Department Director
Don Vymazal – Township Manager
Jennylyn Tanedo – Recording Secretary
Ross Bickhart – Gilmore & Associates, CTMA Engineer
Vince Pompo- LambMcErlane, CTMA Solicitor (Absent)

Call to Order

The meeting of the Caln Township Municipal Authority was called to order by Mr. Chambers at 7:00 p.m. The meeting was held in person at the Caln Township Municipal Building Meeting Room located at 253 Municipal Drive Thorndale, Pa and via Zoom. The regular scheduled meeting of the Caln Township Municipal Authority was advertised in the Daily Local News on December 27, 2023, and the agenda was posted on the Caln Township Website and Lobby on September 20, 2024. Copies of the Agenda were made available to the public.

Minutes of August 26, 2024, Meeting

Mr. Chambers called for additions or corrections to the August minutes. Approved with minor corrections. After discussion, Mr. Mullin motioned, seconded by Mr. DiSario, to adopt the August 2024 minutes, as presented. The vote passed 4 to 1 with Mr. Chambers Abstaining.

Public Comment

Mr. Chambers called for public comments. There were none.

Act 537 Plan/ Additional Capacity Update/ Dara Update

Mr. Gill presented to the Board a spreadsheet showing the status of pending projects that will be needing capacity in the future, the 52-week average chart and Dara weekly flow report. Mr. Chambers said that according to Mr. Mays at the recent infrastructure meeting with the West Whiteland and Uwchlan managers the future sewage capacity needs of the Townships were discussed and both of Townships are interested in moving forward with the project. Mr. Chambers also mentioned that Downingtown Borough is not opposed to expansion. Mr. Chambers stated that Uwchlan Townships Act 537 Plan is now expected in October. Mr. Chambers added that Mr. Mays said he will schedule a manager meeting to discuss the expected flow distribution and costs before submitting the final Act 537 Plan and DARA summary.

I/I Reduction Program

Mr. Gill informed the Board that the Caln Interceptor Phase 5 Repair Project Contract #CAL-01-22 has been completed and it's ready for final closeout. Mr. Gill presented to the Board the 3rd/Final payment request from Standard Pipe Services LLC (Insituform Technologies) for contract CAL-01-22 in the amount of \$16,473.00.

After discussion Mr. Schew made a motion, seconded by Ms. Bernard to recommend to the Board of Commissioners to authorize and release payment the 3rd/Final payment request to Standard Pipe Services, LLC (Insituform Technologies) for Contract# CAL-01-22 in the amount of \$16,473.00 contingent that all work

is completed to the satisfaction of the Authority Engineer and all closeout paperwork is found acceptable by the Authority Solicitor. The Vote passed 5.0.

Mr. Gill then presented to the Board the 3rd /Final payment request from Sewer Specialty Services Company Inc. for contract #CAL-01-23 in the amount of \$14,831.47. After discussion, Mr. DiSario made a motion seconded by Mr. Mullin to recommend to the Board of Commissioners to authorize and release the 3rd /Final payment request to Sewer Specialty Services Company Inc. for Contract# CAL-01-23 in the amount of \$14,831.47 contingent that all work is completed to the satisfaction of the Authority Engineer and all the closeout paperwork is found acceptable by the Authority Solicitor. The vote passed 5.0.

Mr. Gill informed the Board that Gilmore is currently working on assembling the bid pack for 2025 Grouting Project#CAL-01-24 with an anticipated bid opening of November 2024. Mr. Gill added that the sewer repair project will involve the testing of all pipe joints and grouting of joints that fail the test approximately 4,100 linear feet of 8" diameter gravity sewer.

Caln Meetinghouse/Granger Lane Project

Mr. Gill updated the Board on the Caln Meetinghouse/Granger Lane project and stated that a meeting was held with the residents on September 16th. Mr. Gill presented to the Board a letter from the resident of 3 Granger Lane, regarding some concerns, Mr. Gill added that the Township Manager and the department met with the resident of 3 Granger Lane on several occasions to address some of their concerns.

Raye Road Emergency Repair Update

Mr. Gill updated the Board on the Raye Road Emergency Repair that was approved at last month's meeting. Mr. Gill stated that the phase 1 portion of the project began on September 16th, which consists of an emergency stabilization of the existing sewer main by concrete encasing the main in 2 locations and armoring the stream banks in those locations with Riprap to prevent further erosion which was anticipated to be completed by the October 15th deadline we gave the contractor. Mr. Gill added that Gilmore is currently working on the design of the Phase 2 portion of the project which will involve the relocation, lowering and installation of a new sanitary sewer main and associated appurtenances, so we can get the exposed laterals below the stream bed and encased in concrete which we anticipate the work being completed in 2025.

1521 Reed Street Encroachment Agreement

Mr. Gill presented to the Board an Encroachment Agreement for 1521 Reed Street. Mr. Gill stated that the property owner is planning on installing a new fence around their backyard of which a section will be in the sewer easement. Mr. Gill informed the Board that in order for the resident to be able to proceed with their permit for the fence, they are required to get the Authority's approval to encroach into the Sanitary Sewer Easement. After discussion, Ms. Bernard made a motion, seconded by Mr. Schew, to authorize the Chairperson to sign the Encroachment Agreement for 1521 Reed Street in the form as submitted. The vote passed 5.0.

2025 Meeting Dates

Mr. Gill presented a list of proposed 2025 Municipal Authority meeting dates. After discussion, the Board agreed to table it until the October 28, 2024, Meeting.

Financials; Sewer Fund,

Mr. Gill reviewed the sewer financial summary and the revenues and expenditures for the Sewer Operating Fund for the month of August 2024 and the balances in Act 57 and Sewer Capital Funds. After discussion, Mr. Mullin made a motion, seconded by Mr. DiSario, to accept the August financials, as submitted. The vote passed 5.0.

Portnoff Summary of Collections Report

Mr. Gill presented to the Board the Portnoff Collection Balances from the Finance department, showing the outstanding balance that is currently at Portnoff Collection and those that are in the process of being sent.

Penalty Waiver Request Update

Mr. Gill presented to the Board the 2024 penalty waiver request from the finance department and informed the Board that there are 3 penalty waiver requests that were made in the month of August.

Mr. Gill informed the Board that as a follow-up to last month's meeting about the waiver request from the property located at 356 Essex Street. Mr. Gill added that the department reached out to the property owner and spoke with her and explained that the bills were being mailed to 356 Essex Street and only 1 has been returned to us. The property owner insisted that it is clearly the Township's fault for sending it to the wrong address and she still wanted to a waiver of the penalty. After the discussion Mr. DiSario made a motion, seconded by Mr. Schew, to authorize the Finance department to waive the sewer portion of the penalties for 356 Essex Street in the amount of \$45.43. The vote passed 4 and 1 with Ms. Bernard voting no.

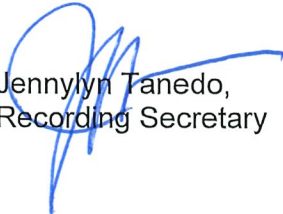
Director's Report

Mr. Gill discussed his Director's Report and noted a list of current projects which the Department is working on and their progress.

Adjournment

There being no further business, Mr. Schew made a motion, seconded by Ms. Bernard, to adjourn the September 23, 2024, meeting at 8:40 pm. The vote passed 5.0.

Respectfully Submitted


Jennylyn Tanedo,
Recording Secretary

