

A RESOLUTION OF
CALN TOWNSHIP, CHESTER COUNTY
RESOLUTION 2023-12

Resolved by the Board of Commissioners of Caln Township Chester County,
Pennsylvania, That

WHEREAS, by virtue of Resolution 2018-06, adopted February 22, 2018, the Caln Township Board of Commissioners declared its intent to follow the schedules and procedures for the disposition of records as set forth in the Municipal Records Manual approved December 16, 2008, and amended July 23, 2009 and

WHEREAS, in accordance with Act 428 of 1968, each individual act of disposition shall be approved by resolution of the governing body of the Municipality;

NOW, THEREFORE, BE IT RESOLVED That the Board of Commissioners of Caln Township, Chester County, Pennsylvania, in accordance with the above cited Municipal Records Manual, hereby authorizes the disposition of the following public records at the May 11, 2023 Board of Commissioners meeting.

- 1) 2017 and Prior Traffic Signal Routine Traffic Maintenance Records (Retain 5 Years)
- 2) 2017 and Prior Traffic Studies (Retain as long as Administrative Value)
- 3) 2019 and Prior Unsuccessful Bids (Retain 3 Years after Job Completion)
- 4) 2010 and Prior Successful Bids (Retain 12 Years After Termination of Contract)
- 5) 2016 and Prior Construction Contracts (Retain 6 Years After Termination)

Boxes: 7 Boxes
Cubic 7 Feet:

DULY ADOPTED, BY THE Governing Body of Caln Township, this 11th day of May 2023.

ATTEST:

CALN TOWNSHIP
BOARD OF COMMISSIONERS

Denise Miller,
Assist. Township Secretary

Paul Mullin, President

Jane Kennedy, Vice President

Joshua B. Young, Commissioner

Lorraine Tindaro, Commissioner

Mark Evans, Commissioner