A RESOLUTION
OF
CALN TOWNSHIP
CHESTER COUNTY
PENNSYLVANIA

#### RESOLUTION #2022-14

A RESOLUTION OF THE COMMISSIONERS OF CALN TOWNSHIP, CHESTER COUNTY, PENNSYLVANIA AWARDING THE 2022-2023 LAWN MAINTENANCE BID FOR MUNICIPAL AND OTHER PUBLIC PROPERTIES.

WHEREAS, Caln Township advertises for maintenance services to be performed on municipal and other public properties throughout the township for the healthy maintenance of local infrastructure, and

WHEREAS, an advertisement was placed in a paper of general circulation between the dates of March 1, 2022, and March 8, 2022, with instructions on how to participate in this process and how to contact township representatives with questions, and

WHEREAS, Sealed Bids were received and opened on March 25, 2022, at 1:00 PM and HHF Lawncare was the successful bidder for the multiple properties listed in the attached exhibit to this Resolution.

NOW THEREFORE BE IT RESOLVED THAT THE COMMISSIONERS OF CALN TOWNSHIP, CHESTER COUNTY, PENNSYLVANIA AWARD THE 2022-2023 LAWN MAINTENANCE BID FOR MUNICIPAL AND OTHER PUBLIC PROPERTIES TO HHF LAWNCARE.

ON REHALE OF

DULY ADOPTED THIS 31st day of March 2022.

Kristen Denne, Township Secretary	Paul Mullin, President
	BOARD OF COMMISSIONERS
ATTEST:	CALN TOWNSHIP
	ON BEHALI OI

# RESOLUTION ACTION RECORD

Resolution Type:	No	No				
Pertaining to:						
Duly adopted at a meeting of the	Board of Comi	missioners held	d:			
Motion by:		Seconded b	y:			
	VOTE: YES	NO	ABSTAIN	ABSENT		
President: Mr. Mullin	war war war war and a state of the state of	and the state of t				
Vice President: Ms. Kennedy						
Commissioner Young						
Commissioner Tindaro	_					
Commissioner Evans						

# CALN TOWNSHIP LAWN MAINTENANCE - 2022-2023 SEASON BID FORM EXHIBIT D

I hereby certify that the work performed for Caln Township will meet the minimum specifications as outlined in the Lawn Maintenance Bid Specifications. Any exceptions to the specifications must accompany the bid.

By submitting this bid I state that I have inspected the subject properties and understand the specifications. Caln Township reserves the right to accept or reject one or more bid options. The "Low Bidder" will be selected by using the lowest total combined cost of the bid options decided on by the Township. Example: The Township could choose to select only Bid Options 1, 2, and 5 or the Township could choose to select all options.

All bids shall include, but are not limited to all wages; payroll taxes; fringe benefits; overhead; cost for compliance with all state and federal regulations; field related costs; consumables; other taxes and profit. Please include a price per cut and an overall price for 28 cuttings.

Bid Option 1	
Open Space Adjacent to the Township Building (15 acres)	
Price per cutting	\$ 120 \$ 3,360
Total of 28 cuttings_	\$ 3,360
Bid Option 2	
Lloyd Park (30 acres)	4 000
Price per cutting  Total of 28 cuttings	\$ 330
Total of 28 cuttings	\$ Co, 160
Pid Outlan 2	
Bid Option 3  Marie L Bards (20 cover)	
Municipal Park (20 acres)	\$ 320
Price per cutting	\$ 320 \$ 8,960
Total of 28 cuttings	
Bid Option 4	
Dawkins Park (2 acres)	
Price per cutting	\$ <b>80</b> \$ 2,240
Total of 28 Cuttings	\$ 2,240
Bid Option 5	
Caln Park West (10 acres)	4 120
Price per cutting	\$ 120 \$ 3,360
Total of 28 Cuttings	<u> </u>
Bid Option 6	
Griffith Farmhouse Property (5 acres approximately)	
Price per cutting	\$ 120
Total of 28 Cuttings	\$ 3,360
A VIII VA AV	

Bid Option 7 Deer Drive Park (1 Acre) Price per cutting Total of 28 Cuttings	\$ 60 \$ 1,680
Bid Option 8 Brookfield Basin (5 Acres) Price per cutting Total of 28 Cuttings	\$ 85 \$ 2,380
Bid Option 9  N. Caln Road Pump Station (1 Acre)  Price per cutting  Total of 28 Cuttings	\$ 50 \$ 1,400
Bid Option 10 Township Sewer Right-of-Ways (Approximately 3 Acres) Price per cutting Total of 28 Cuttings	\$ 90 \$ 2,520
Bid Option 11 GO Carlson Walkway Area (Approximately 3 Acres) Price per cutting Total of 28 Cuttings	\$ 200 \$ 5,600
Bid Option 12 Area around Township Building and Public Works Garages (Approximately Price per cutting Total of 28 Cuttings	ately 4 Acres)  \$ 200 \$ 5,600
Bid Option 13 King's Grant Pump Station (Approximately 1 Acre) Price per cutting Total of 28 Cuttings	\$ 50 \$ 1,400
Bid Option 14  Municipal Pump Station (30' radius around Fence)west side of Municip Township Building Price per cutting Total of 28 Cuttings	\$_50
Total of 28 Cuttings  Bid Option 15 Route 340 and N. Bailey Rd Cell Tower Price per cutting  Total of 28 Cuttings	•
Bid Option 16 Amtrak Right-of-Way along Business 30	·
Price per cutting Total of 28 Cuttings	\$4,200

\* Options 1-16 #1,995/week

Bid Option 17 Ingleside Golf Course Basin (located at Hole a	#4, as outlined)						
Price per cutting	<u> </u>						
Total of 28 Cuttings	\$ 8,400						
Bid Option 17 Ingleside Golf Course Basin (located at Hole Price per cutting Total of 14 Cuttings	<u> </u>						
Bid Option 17 Ingleside Golf Course Basin (located at Hole Price per cutting As needed (use 4 for calculating total)	#4, as outlined) \$ 1,000						
As needed (use 4 for calculating total)	\$ 4,000						
The Contractor will comply with all of the re regulations of the Commonwealth of Pennsyl human relations, equal opportunity and non-to workmen employed in the performance of entitled.  Signature:	Italia and of the United States relating to discrimination in employment, and will pay the contract wages in which they are  Date: 3/11/22  Title: Owner						
Address: 16 Red Oak Driv	•						
City, State, Zip Code: Coatesville,							
Phone: 610 389 9352 Fax:							
Emergency Contact and Phone #: 610							
ACCEPTANCE: to be completed by the To							
Caln Township accepts the bid submitted by	,						
For grounds maintenance for the 2022 season as specified in the bid proposal. Work will commence on April 4, 2022 and will run through October 10, 2022, depending on weather conditions and preference of the Township.							
Attested by:	Accepted on						
	President of the Board of Commissioners						

# CALN TOWNSHIP LAWN MAINTENANCE – 2022-2023 SEASON BID SPECIFICATION EXHIBIT C

Cain Township will contract for Lawn Maintenance services for the 2022 cutting season as needed.

The areas to be moved and trimmed:

- 1. Open space by Township
- 2. Lloyd Park
- 3. Municipal Park
- 4. Dawkins Park
- 5. Caln Park West
- 6. Griffith Farmhouse Property
- 7. Deer Drive Park
- 8. Brookfield Basin
- 9. N. Caln Road Pump Station
- 10. Portion of Township Sewer Right Away From Rt. 340 to Lloyd Ave.
- 11. GO Carlson Walkway Area
- 12. Area around Township Building and Public Works Garages
- 13. Kings Grant Pump Station
- 14. Route 340 and N. Bailey Rd. Cell Tower
- 15. Amtrak Right of Way Along Business Route 30 (From S.Bailey Rd. to Heron Home Health Care and by Colonial Hyundai)
  - \*Must provide certification to work on Amtrak Property.
- 16. Ingleside Golf Course Basin (including interior of basin, sides of basin, top of berm, and the entire outside slope of the basin) located at Hole #4

### Specifications:

- It is the intent of Caln Township to provide a lawn maintenance program that will keep the sites in a state of perpetual growth and repair.
- The lawn maintenance shall include, but not limited to, mowing, trimming, edging, and cleanup.
- The following services will be required:
  - 1. Weekly mowing or as needed\*, grass to be cut to a height of 2 ½ inches.
  - 2. Trim around all obstacles on lawn areas with each mowing.
  - 3. Remove all grass clippings from walkways, parking lots, and other paved areas.
  - 4. General cleanup of trash and debris left on grass.
  - 5. Trim along all paved areas (including trails) on a monthly basis.
- The contractor will furnish all labor, supervision, equipment, fuel, materials, tools, supplies, services and special skills required to perform the maintenance as set forth in these specifications.

- fire hydrants

- The areas to be mowed on a regular interval at a height no lower than two inches and a half inches and not to exceed three inches between cuttings, using mower blades sharpened on a regular basis.
- No more than one third (1/3) of the leaf blade is to be removed at one time.
- Grass clippings are to remain on the lawn to decompose. Mulching mowers and blades are required. All care must be taken to prevent clumping of grass.
- During cleanup, cut grass will not be blown onto any roadway or into any storm drain.
- No moving will be performed in wet conditions as to not damage the turf, drainage or soil. Every attempt will be made to prevent clumping of grass.
- Every precaution will be utilized to avoid spilling or leaking petroleum products.
  If such spillage/leakage does occur the Contractor will take immediate steps to
  clean up the spill in accordance with recommended standards for dealing with
  spillage of hazardous materials.
- Trimming around obstacles shall include, but not be limited to, all turf adjacent to:

curbs
 playing courts
 posts
 post and rail fencing
 buildings
 walkways
 picnic tables
 chain link fences
 trees/shrubs in cutting areas
 storm drainage run off areas

- playground borders

Services will be provided on a weekly or as needed basis\*. The rate to be charged shall include time, equipment and operators required to maintain the lawns, giving neat and trim appearance.

- trash receptacles

\*Caln Township reserves the right to not have lawn maintenance performed during drought conditions. Should these conditions occur, Caln Township will notify the Contractor by telephone, fax or email at least 48 hours prior to the regular lawn maintenance day.

- Supervision and Labor. The Contractor shall provide a competent supervisor satisfactory to the Township authorized to act for the Contractor. The Contractor shall promptly remove from the work site any supervisor or employee whose work or conduct is not satisfactory to the Township. The Contractor shall enforce strict discipline and good order among the Contractor's employees. The Contractor shall exercise the necessary supervision and control to prevent Contractor's employees from violating any rules and regulations. The Township reserves the right to require the contractor remove any employee that the Township deems unfit. The contractor must first get approval from the Township before any worker that has been removed from work return to work.
- Safety. The successful Contractor agrees to adhere to and enforce all applicable local, state, federal, and OSHA safety regulations. Contractor shall provide safety

barriers as required, to clearly identify the working area and to prevent others from accessing the work area. This safety zone shall be sufficiently sized to prevent damage to others or existing facilities and structures. Upon completion of the work, Contractor shall remove the safety barriers from the work area.

- Inspection. An agent of the Township will inspect work on a regular basis and report any issues the Contractor's foreman in writing.
- Insurance Certificates: Every bidder must supply certificates of insurance to the Township for:

1. Worker's Compensation Insurance that complies with the workers' compensation laws of Pennsylvania.

2. Automobile Liability Insurance with minimum of: \$500,000 combined with single limit bodily injury and/or property damage.

3. Comprehensive General Liability Insurance with minimum limits of \$500,000 combined single limit bodily injury and/or property damage.

- Performance Bond: The successful bidder shall furnish a bond guaranteeing performance of the contract, in the amount of fifty percent (50%) of the amount of the contract, within twenty (20) days after the contract is awarded. If the bidder fails to furnish the bond within twenty (20) days the contract is void and the township shall claim the amount in the bid bond as liquidated damages. Performance Bond amount will be based on 28 cuttings for the entire season.
- Bid Bond: Each bidder shall provide a bid bond, certified check, or cash in the amount of ten percent (10%). Bid bond will be based on 28 cuttings for the entire season.
- All Bids will be considered to be valid for a period of sixty (60) days from opening date.

## CALN TOWNSHIP SNOW REMOVAL – 2022-2023 SEASON BID FORM EXHIBIT G

I hereby certify that the work performed for Caln Township will meet the minimum specifications as outlined in the Snow Removal Bid Specifications. Any exceptions to the specifications must accompany the bid.

By submitting this bid I state that I have inspected the subject properties and understand the specifications. Caln Township reserves the right to accept or reject one or more bid options.

All bids shall include, but are not limited to all wages; payroll taxes; fringe benefits; overhead; cost for compliance with all state and federal regulations; field related costs; consumables; other taxes and profit.

## Specifications: Snow Removal

Caln Township will contract for Snow Removal services for the 2022-2023 seasons as follows:

- 1. Sidewalks
  - a. G.O. Carlson from Park Drive to Barley Sheaf Road 7920 feet
  - b. Barley Sheaf Road from Handicrafters to Clothier Street 597 feet
  - c. Barley Sheaf Road from Business Route 30 to G.O. Carlson 779 feet
  - d. Bus Stop on Route 30 at Barley Sheaf Road 147 feet
  - e. Municipal Drive from Business Route 30 to Township Building 1745 feet
  - f. N. Bailey Road from G.O. Carlson to Windsor Lane 1049 feet

BID: # 2,500 per storm
The Contractor will comply with all of the requirements of the laws and implementing regulations of the Commonwealth of Pennsylvania and of the United States relating to humar relations, equal opportunity and non-discrimination in employment, and will pay to workmen employed in the performance of the contract wages in which they are entitled.
Signature: Date: 3/11/22  Printed Name: Larry Billops Title: Owner
Printed Name: Larry Billops Title: Owner
Company Name: HHF Lawncare
Address: 16 Red Oak Drive
City, State, Zip Code: Coatesville, PA 19320
Phone: 610 389 9352 Fax:
Emergency Contact and Phone #: 610 389 9897

ACCEPTANCE: to be completed by Caln Township accepts the bid submit	•
Attested By:	Accepted on
	President of the Board of Commissioners

# CALN TOWNSHIP SNOW REMOVAL MAINTENANCE – 2022-2023 SEASON BID SPECIFICATION EXHIBIT F

**Specifications: Snow Removal** 

Cain Township will contract for Snow Removal services for the 2022-2023 seasons as follows:

### 1. Sidewalks

- a. G.O. Carlson from Park Drive to Barley Sheaf Road 7920 feet
- b. Barley Sheaf Road from Handicrafters to Clothier Street 597 feet
- c. Barley Sheaf Road from Business Route 30 to G.O. Carlson 779 feet
- d. Bus Stop on Route 30 at Barley Sheaf Road 147 feet
- e. Municipal Drive from Business Route 30 to Township Building 1745 feet
- f. N. Bailey Road from G.O. Carlson to Windsor Lane 1049 feet

### 2. Services will be provided as follows:

- a. Per Section 134-40 of the Caln Township Code, all snow and/or ice shall be removed or cleared away from a path of at least 36 inches in width from so much of said sidewalk as is in front of or abuts on said building or lot of land.
- b. Such work shall be completed within a reasonable time but not later than within 48 hours after cessation of snow plowing by Caln Township.
- c. In the event snow and/or ice has become so hard that it cannot be removed without likelihood of damage to sidewalk, enough sand or other abrasive is to be put on the sidewalk to make travel reasonably safe; and shall, as soon thereafter as weather permits, cause to be cleared a path in said sidewalk of at least 36 inches in width.
- The contractor will furnish all labor, supervision, equipment, fuel, materials, tools, supplies, services and special skills required to perform the maintenance as set forth in these specifications
- Every precaution will be utilized to avoid spilling or leaking petroleum products. If such spillage/leakage does occur the Contractor will take immediate steps to clean up the spill in accordance with recommended standards for dealing with spillage of hazardous materials.
- OW Services will be provided on a needed basis\*. The rate to be charged shall include time, equipment and operators required to do the snow removal.
- Supervision and Labor. The Contractor shall provide a competent supervisor satisfactory to the
  Township authorized to act for the Contractor. The Contractor shall promptly remove from the
  work site any supervisor or employee whose work or conduct is not satisfactory to the Township.
  The Contractor shall enforce strict discipline and good order among the Contractor's employees.
  The Contractor shall exercise the necessary supervision and control to prevent Contractor's

employees from violating any rules and regulations. The Township reserves the right to require the contractor remove any employee that the Township deems unfit. The contractor must first get approval from the Township before any worker that has been removed from work return to work.

- Safety. The successful Contractor agrees to adhere to and enforce all applicable local, state, federal, and OSHA safety regulations. Contractor shall provide safety barriers as required, to clearly identify the working area and to prevent others from accessing the work area. This safety zone shall be sufficiently sized to prevent damage to others or existing facilities and structures. Upon completion of the work, Contractor shall remove the safety barriers from the work area.
- Inspection. An agent of the Township will inspect work on a regular basis and report any issues the Contractor's foreman in writing.
- Insurance Certificates: Every bidder must supply certificates of insurance to the Township for:
  - 1. Worker's Compensation Insurance that complies with the workers' compensation laws of Pennsylvania.
  - 2. Automobile Liability Insurance with minimum of: \$500,000 combined with single limit bodily injury and/or property damage.
  - 3. Comprehensive General Liability Insurance with minimum limits of \$500,000 combined single limit bodily injury and/or property damage.
- Performance Bond: The successful bidder shall furnish a bond guaranteeing performance of the
  contract, in the amount of fifty percent (50%) of the amount of the contract, within twenty (20)
  days after the contract is awarded. If the bidder fails to furnish the bond within twenty (20) days
  the contract is void and the township shall claim the amount in the bid bond as liquidated
  damages. Performance Bond amount will be based on 28 cuttings for the entire season.
- Bid Bond: Each bidder shall provide a bid bond, certified check, or cash in the amount of ten percent (10%). Bid bond will be based on 28 cuttings for the entire season.
- All Bids will be considered to be valid for a period of sixty (60) days from opening date.

### **ABICKLEMAN**

ACORD'

### CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 3/23/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(les) must have ADDITIONAL INSURED provisions or be endorsed.

If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on the certificate does not confer rights to the certificate holder in liquid such and craments.

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	DUCER				CONTAC	T Amanda	Bickleman			
Knle	Knies Insurance Group			PHONE (A/C, No			FAX (A/C, No):			
P.O	1 Horsehoe Pike . Box 640				E-MAIL ADDRES	ss: amanda(	@kniesinsu			
Hon	ney Brook, PA 19344							DING COVERAGE		NAIC#
					INGURE			surance Company		13692
INSURED  HHF Lawn Care LLC  16 Red Oak Drive			INSURER B: Atlantic States Insurance Co				22586			
				INSURER C: FirstComp Insurance Company				27626		
				INSURER D ;						
	Coatesville, PA 19320				INSURER E :					
					INSURE					
CO	VERAGES CER	TIFIC	CATE	NUMBER:		*****		REVISION NUMBER:		
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INSR		ADDL	SUBR	POLICY NUMBER		POLICY EFF (MWDD/YYYY)	POLICY EXP (MM/DD/YYYY)	LAMIT	s	
A	X COMMERCIAL GENERAL LIABILITY							EACH OCCURRENCE	\$	1,000,000
	CLAIMS-MADE X OCCUR			CT8798528		3/25/2022	3/25/2023	DAMAGE TO RENTED PREMISES (Ea occurrence)	\$	100,000
			Ì					MED EXP (Any one person)	\$	5,000
	i						; !	PERSONAL & ADV INJURY	\$	1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:							GENERAL AGGREGATE	s	2,000,000
	X POLICY PRO-							PRODUCTS - COMP/OP AGG	S	2,000,000
В	OTHER:	-	-					COMBINED SINGLE LIMIT (En accident)	e e	500,000
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	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	N/A	Í					E.L. EACH ACCIDENT	2	100,000
	If yes, describe under	1	ļ					E.L. DISEASE - EA EMPLOYEE	3	500,000
	If yes, describe under DESCRIPTION OF OPERATIONS below	<del> </del>	<u>:</u>		······	-	<u> </u>	E.L. DISEASE - POLICY LIMIT	2	,
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CF	RTIFICATE HOLDER				CAN	CELLATION				
V.	IIII IONI E HOEBER				T -/					
HHF Lawn Care, LLC 16 Red Oak Drive					SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.					
Coatesville, PA 19320				AUTHORIZED REPRESENTATIVE						
						andre Rus				
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### Report of Renewal - Commercial



JAN 18 2022 **National Bond Center** 350 E. 98th Street Indianapolis, indiana 46240 +1 (888) 8442863 Fax: +1 (866) 5474883

Registered: January 9, 2022
Product Segment: Commercial Transactional
Producer Name: GREGORY KNIES Agency Code: 983261

Principal: HHF Lawn Care, LLC 16 Red Oak Drive

Coatesville, Pennsylvania 19320

KNIES INSURANCE GROUP INC

HONEY BROOK, Pennsylvania 19344 0640

Involced To:

Account:

KNIES INSURANCE GROUP INC

**PO BOX 640** 

HONEY BROOK, Pennsylvania 19344 0640

Obligee:

**PO BOX 640** 

Agency:

Caln Township 253 Municipal Dr

Thorndale, Pennsylvania 19372-1016

Additional Obligee:

LMS Bond Number:

328615218

Cross Reference:

**Bond Period:** 

04/08/2022 to 04/08/2023

Transaction Eff. Date: 04/08/2022

**Days Notice:** 

Premium Period:

04/08/2022 to 04/08/2023

Company:

The Ohio Casualty Insurance Company

Renewal Type:

Renew By Certificate

**Bond Amount:** 

24,500.00 USD

Class Code:

500

24,500.00 USD

LMS Bonded Amount:

Co-surety:

**Bond Description:** 

Lawn Maintenance/Snow Removal

**Agency Comments:** 

**Bond Premium:** 

245,00 USD

Commission:

73.50 USD

**Net Premium:** 

171.50 USD

User: S . User

Printed: 01/10/2022