



# Caln Parks Pavilion Rental Application

Township parks have been developed for the use and enjoyment of Township citizens; however, it is recognized that at certain times, it may be beneficial for park users to reserve a pavilion. These reservations are for the convenience of the users and should not be construed as a claim to the park facilities to the detriment of other park users.

Pavilion fees are **\$50** for Caln Township residents and **\$100** for non-residents and are due at the time of reservation, along with a \$100 refundable security deposit. A 2.95% service fee will be applied to credit card payments. Permit fees can be paid by cash, check, or credit cards. Security deposits can be paid by cash or a **separate** check ONLY, to allow for refunds.

Requested Reservation Date: \_\_\_\_\_ **NOTE: Due to the popularity of our park pavilions, no refunds or changes will be allowed for any reason.**

Pavilion(s) Requested:    Municipal Park #1             Municipal Park #2             Lloyd Park #3

Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Caln Resident

Non-Resident

Estimated Number of Attendees (groups of 80+ people must rent both #1 and #2): \_\_\_\_\_

### FOR STAFF USE ONLY

Payment Date: \_\_\_\_\_

Permit Fee Total: \_\_\_\_\_

\$50.00 (resident)

\$100.00 (non-resident)

x # pavilions \_\_\_\_\_

Permit Fee Payment Type: Cash     CC     Check  # \_\_\_\_\_

\$100.00 Deposit Payment Type: Cash     Check  # \_\_\_\_\_

For checks: Ok to shred  or hold for pick up

Deposit pick up - Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Deposit check shredded date: \_\_\_\_\_



## Caln Township Park Rules and Regulations

In addition to a permit fee, the Parks and Recreation Department requires a **\$100.00 security deposit** from each individual or group renting the pavilions per event. The security deposit will be returned to the renter after the park is inspected for damage. **Permit fee and security deposit are due at the time your reservation is made.** A Park Use Permit will be issued to you before your event and must be readily available throughout your event.

### **USE AGREEMENT**

I fully understand that by agreeing to these terms, I will be responsible for all damage to the facility requested and its equipment during the requested time period and agree to repair and/or replace such items as necessary. I also agree to abide by all rules outlined herein.

By signing below, I agree to save and hold harmless Caln Township, its officers, agents and employees from any liability arising from activities during use of said park facilities. The Township Board of Commissioners, or their designated agent, shall have the authority to revoke a park use permit upon finding of violation of any rule or ordinance, or upon good cause shown.

***I understand that violation of any of the following will result in the loss of my security deposit.***

1. **Park is open from dawn to dusk, without exception.**
  2. Possession or use of any controlled substances or alcoholic beverages is *strictly prohibited*. Smoking is not allowed in any Township park.
  3. **No parking or driving is allowed on the grass.**
  4. **Confetti, fire-works, and balloon releases are not permitted.**
  5. Defacing or damaging any Township property is strictly prohibited.
  6. Disorderly conduct, excessive noise, public intoxication, indecent language, loud music, and gambling is prohibited.
  7. **Permittee is responsible for returning the park to a clean condition.** All trash and recyclable material must be placed in the appropriate receptacles provided. Trash bags must be replaced in the smaller trash/recycling cans. Clean up work done by the Township will be subject to an additional fee, which will be the responsibility of the permittee. This fee will be based on the time required to return the facility to a satisfactory condition.
  8. No dogs or other animals, either on or off a leash, shall be permitted in a Township park at any time, other than trained service animals.
  9. No go-carts, mini-bikes, off-road motorcycles, or similar vehicles shall be permitted on Township park property.
  10. These Rules and Regulations are subject to change from time to time, at the direction of the Caln Township Board of Commissioners.
- I have read and understand the above rules and regulations. I am aware that failure to follow these rules and regulations could result in the loss of my security deposit.

Name: \_\_\_\_\_ Date: \_\_\_\_\_