

Caln Township Board of Commissioners
253 Municipal Drive
Thorndale, PA 19372
October 8, 2015 7:40 PM

Call to order and pledge of allegiance.

Attendance – John Contento; President, Cynthia Eshleman; Vice President, Lorraine Tindaro; Commissioner, Greg Prowant; Township Manager, Jeffrey W. McClintock, PE, CFM; Township Engineer, Township Solicitor, Kristin Camp, and Denise Miller Recording Secretary.

Absent was: Commissioner Jim Kruse.

Executive Session

Commissioner Contento announced that prior to tonight's meeting, an Executive Session was held to discuss legal and personnel matters.

Citizens to be heard

Mrs. Bernard commented on the cleanup work done across from the township building.

Township Solicitor – Kristin Camp

Easements for CTMA Pump Station Project – Solicitor Camp offered a motion for the President to sign the Blanket Sanitary Easements, Construction and Temporary Access Easements as prepared by Mr. Pompo and reviewed by herself with a few revisions that were accepted by Mr. Pompo. Commissioner Contento noted that the Municipal Authority has already agreed to the mentioned easements. Commissioner Contento entertained a motion as detailed by the Township Solicitor to approve granting of easements to the Municipal Authority for both the Golf Course and G.O. Carlson work that will be necessary for their proposed Municipal Pump Station, both in the amount of \$1.00. Moved by Commissioner Eshleman and seconded by Commissioner Contento. With Commissioner Young voting nay, voted passed 3-1.

Amendment to the CTMA and Township (177) EDU Transfer Agreement – Solicitor Camp offered an Amendment to the Caln Township Municipal and Township EDU transfer agreement, for Board consideration. This amendment proposes payment to the Township in 10 equal payments with the first payment due by October 31, 2016. Commissioner Contento entertained a motion to adopt the First Amendment to the Asset Purchase Agreement between Caln Township Board of Commissioners and the Municipal Authority related to the actual payment \$553,125.00 to be paid in 10 equal annual payments. Moved by Commissioner Young and seconded by Commissioner Eshleman seconded. Vote passed 4-0.

Kings Highway Farm Lease Agreement Extension – Solicitor Camp offered an extension to the lease agreement for the Griffith Farm located at 3401 Lincoln Highway, for Board Consideration. Commissioner Contento entertained a motion to approve a one year extension to the lease at the Griffith Farm. Moved by Commissioner Eshleman and seconded by Commissioner Tindaro. Vote passed 4-0.

Land Development – Mr. Jeffrey McClintock PE, CFM-Township Engineer

Coppa 82 Land Development Waiver Request – Mr. Ronald Osborne, on behalf of Coppa 82 owner Berardino DeFrancesco, is requesting a waiver of the Caln Township Land Development requirements to allow the installation of a new cooler/freezer on the south side of their building. Commissioner Contento entertained a motion to grant the requested waiver of a 10x16 cooler to be placed at the rear of the building, as shown on the request submitted August 21, 2015. Moved by Commissioner Young and seconded by Commissioner Tindaro. Vote passed 4-0.

Clarelyn Development – Mr. McClintock noted the as-builts for the storm system show a portion of the system with a slope less than specified on the design drawings. He noted that the pipe system was installed by the previous developer. After reviewing this with Mr. Rathman of Becker Engineering, it was realized that in order to make the system compliant, the pipe would have to be adjusted by literally a couple inches. Mr. McClintock noted he would like a Board consensus if they agree that a field change is Ok based on the information discussed. Board consensus was no objections and ok to move forward with the field change. Mr. McClintock indicated he will issue a formal field change letter to document the change.

Kings Grant Development – Mr. McClintock noted he received the final as-builts today. The developer wanted the Board to beware they are not going to make the October 31, 2015 deadline as stipulated in the settlement agreement. Mr. McClintock also noted a settlement agreement was reached with all parties, and as part of that agreement the Township absorbed \$37,509.48 worth of escrow account expenditures. These expenditures included professional review and inspection fees, pump station equipment and operational costs, and costs from the Waste Water Operations Department associated with the pump station and sewer system. At the last meeting, the Board agreed to the recommended split of 37% Township and 63% CTMA, however at the CTMA meeting on September 29, they did not agree to this split; rather, they approved a 50/50 split. Mr. McClintock asked for Board guidance on how to proceed with the split in order to close this issue out. Commissioner Contento noted the CTMA vote was 3-1 for a 50% 50% split. Board consensus was they did not agree to the CTMA's counter offer of a 50/50 split. Mr. Contento and Mr. Prowant would discuss this with the CTMA at their next meeting.

Engineering – Mr. Jeffrey McClintock PE CFM-Township Engineer

MS4 Program/Committee Item Status – Mr. McClintock noted he will be meeting with Commissioner Contento, Commissioner Eshleman, and Mr. Rathman tomorrow on this item.

MS4 IDDE Inspection Cedarville Proposal – Mr. McClintock presented a proposal from Cedarville Engineering Group, LLC to provide Professional Engineering Services to complete inspections of fifty-eight (58) stormwater outfalls in Caln Township. Commissioner Contento entertained a motion to approve the contract with Cedarville Engineering Group, LLC at a not to exceed price of \$4,350.00 to do the inspections of permitted 58 outfalls in Caln Township, and to be paid out of the 01-00-436-201 account. Moved by Commissioner Eshleman and seconded by Commissioner Tindaro. Vote passed 4-0.

2015 Lloyd Park Erosion-Cedarville Proposal – Mr. McClintock introduced April Barkasi of Cedarville Engineering to discuss her proposal to design a solution for the erosive conditions at Lloyd Park. She noted that there are approximately 1,600 linear feet of stream banks that continue to experience significant erosion. She reviewed some of the options and alternatives. After Board discussion, Board consensus was to table further discussion at this time and review the Capital Projects listing to determine how to pay for this sizable project. It was suggested that the finance committee discuss this project and see if it can be worked into the 2016 budget.

2015 Line Striping and Intersection Markings – Mr. McClintock noted some of the streets currently are under construction (Humpton, North Bailey, and Municipal) will be striped in the next 4-6 weeks as part of a separate contract given the long line work for the Township has been completed. He noted that due to the harsh winter last year, the liquid fuels fund is not able to pay for the line striping and intersections markings work. Therefore, it will be paid out of the general fund.

2015 Caln Township Generator Procurement and Installation Project – Mr. McClintock offered recommendations, from the Township's Electrical Engineer Joseph L. Stillman, P.E., to award the bid and authorize Greg A. Vietri, Inc. in the amount of \$45,300.00, and to buy the MTU 2 generators directly from the CoStars vendor. Mr. McClintock offered his recommended that the Board award the base bid for the 2015 Caln Township Municipal Complex Generator Project (CTCP-2015-17) to Greg A. Vietri, Inc. in the bid amount of \$45,300.00. Mr. McClintock also recommended the Board authorize staff to proceed with the procurement of the 2 MTU Engine Generators from Emergency Systems Service Company in the amount of \$28,848.00 for the police building, and \$30,424.00

for the Administrative Building. Commissioner Contento entertained a motion to award the bid for the electrical work for implementing the police and municipal building generators to Greg A. Vietri Inc. in the amount of \$45,300.00. Moved by Commissioner Eshleman and seconded by Commissioner Tindaro. Vote passed 4-0. Commissioner Contento entertained a motion to approve for purchase from MTU 2 generators from Emergency Systems Service Company in the amount of \$28,848.00 for the police building and \$30,424.00 for the Administrative Building. Moved by Commissioner Eshleman and seconded by Commissioner Tindaro. Vote passed 4-0.

2015 Caln Park West Cart Shed Replacement Project (CTCP 2015-18) – Mr. McClintock noted a pre-construction meeting was held on October 2, and the color for the shed has been picked out.

2015 G.O. Carlson East Pavement Repair Project (CTCP 2015-10) – Mr. McClintock noted this project was delayed due to the work on Humpton Road and now has been resumed.

2015 Humpton Road Improvements Project (CTCP 2015-08) – Mr. McClintock noted money paid to date on this project's contract is \$129,670.88. Mr. McClintock also noted the contractor has hit a pipe during work and he will have more information to follow.

2015 Caln Township Traffic Signal Improvements Project – Mr. McClintock noted money paid to date on the project's contract is \$155,180.45.

2015 ARLE Incident Management Project – Mr. McClintock noted staff is waiting for Royal Farms to provide a survey.

2015 Williams Way Culvert Replacement (CTCP 2015-05) – Total amount paid for this project is \$97,300.00 with 100% of monies being paid out of the Liquid Fuel Fund.

Osborne Road FABP – Mr. McClintock noted the actual construction of the bridge replacement will commence late December or early January, with an anticipated completion timeframe of the second quarter of 2016.

Sylvan Drive Storm Drain Replacement – Mr. McClintock noted the permit application to PADEP has been submitted and staff is awaiting their comments and/or permit issuance.

Pennsylvania American Water Capital Program – Mr. McClintock noted Municipal Drive between Humpton Road and G.O. Carlson Boulevard in Caln Township will be closed to thru traffic from 7:00 AM to 5:00 PM, weekdays starting the week of October 12, 2015. This road closure is expected to be in place for approximately 6 weeks and will not affect busses or the trash/recycling trucks. Signage directing traffic around the work area will be implemented during the road work.

2015 FEMA Floodplain Map Changes – Mr. McClintock noted FEMA's Risk Mapping, Assessment, and Planning (Risk MAP) is the FEMA program that provides communities with flood information and tools they can use to Enhance their mitigation plans and take action to better protect their citizens. Through more precise floodplain mapping products, risk assessment tools, and planning and outreach support, Risk MAP strengthens local ability to make informed decisions about reducing risk. As part of this program, FEMA Region III is in the process of producing new FEMA FIRM maps for Chester County. As part of that process, he has been in conversations with Becker Engineering and the Risk MAP team to review the preliminary mapping produced for the Township. He showed the various areas of the Township and the proposed changes to the flood mapping. Becker Engineering and the Risk MAP team to review the preliminary mapping produced for the Township. He showed the various areas of the Township and the proposed changes to the flood mapping.

Township Manager – Mr. Prowant

Carver Court Nomination for National Register of Historic Places – Mr. Prowant noted at a previous meeting the Board approved a letter of support for the Carver Court nomination for the National Register of Historic places. He and Commissioner Eshleman attended the Pennsylvania Historic Preservation Board meeting where 10 nominations were reviewed to be forwarded to the Federal Government for consideration of inclusion into the National Register. Commissioner Eshleman noted the Board felt there was not enough agricultural integrity to put the project under Section C for Architect to make it on the National Historic Register however; they felt it should go under Section A for Community Aspect for the project.

2015-2016 Recycling Grant – Mr. Prowant noted the due date for the 902 Recycling Grant for the Vacuum Leaf Collector is November 20. He also noted that over years the township has received over \$855,000 in grant funds from the program.

Sale of Fire Vehicle – Mr. Prowant noted that the old fire truck is currently on MuniBid and when the final bid has been received he will bring it in front of the Board for consideration.

Halloween and Halloween Parade – Mr. Prowant noted Halloween is on October 31 from 6:00 PM – 8:00 PM, and the Halloween Parade is on November 24 starting at 11:30 AM.

Deputy Tax Collector – Mr. Prowant noted with Janet Brown's retirement, the Township needs to appoint a Deputy Tax Collector. Mr. Prowant offered Bonnie Smith for this position. Commissioner Contento entertained a motion accepting the recommendation of appointing Bonnie Smith as the Deputy Tax Collector. Moved by Commissioner Young and seconded by Commissioner Contento. Vote passed 3-1.

Mold – Mr. Prowant noted e.h.c. Environmental Hazard Control did a mold inspection the township building, where there was mold growth observed in the HVAC system directly outside Mr. McClintock office. E.h.c Company is recommending that this HVAC system is cleaned and encapsulated. Also, recommended was moving forward with additional inspection of other HVAC duct work in the township building. Staff is recommending that this work is performed. Commissioner Contento entertained a motion to authorize environmental hazard control for duct cleaning and encapsulation services, expenditures for a not to exceed price of \$5,000. Moved by Commissioner Tindaro and seconded by Commissioner Eshleman. Vote passed 4-0

Bill List-Checks 36728-36804 and Bond checks 1097-1102 – Commissioner Contento entertained a motion to approving checks 36728-36804 and Bond checks 1097-1102, in the amount of \$223,649.01. Moved by Commissioner Young and seconded by Commissioner Eshleman. Vote passed 4-0.

August 13, 2015 BOC Minutes – Commissioner Contento entertained a motion to accept the August 13, 2015 BOC minutes, as submitted. Moved by Commissioner Young and seconded by Commissioner Tindaro. Commissioner Eshleman abstained. Vote passed 3-0.

Boards and Commissioner Update-Summary by applicable Board Liaison

Park and Recreation – Commissioner Young noted the Halloween Parade and tree lighting on December 6.

COG – Commissioner Young noted there was no meeting held, due to no quorum.

Municipal Authority – Mr. Contento noted no report.

DARA – Commissioner Contento noted construction change order.

Fire Board – Commissioner Contento noted a proposed budget has been submitted.

Planning Commission – Commissioner Contento noted they are working on the comprehensive plan.

Historical Commission – Commissioner Tindaro noted their annual dinner at the Thorndale Inn on December 7 at 5:00 PM.

Zoning Hearing Board – Commissioner Contento noted no report this evening.

Additional Business

Commissioner Contento called for additional business. There was none.

Public Comments

Commissioner Contento called for public comment. There was none.

Adjournment

Commissioner Contento entertained a motion to adjourn the October 8, 2015 meeting at 10:50 PM. Moved by Commissioner Young and seconded by Commissioner Tindaro. Vote passed 4-0.

Respectfully Submitted by,

Denise Miller,
Recording Secretary