

**Caln Township Municipal Authority**  
**Monday December 14, 2015**  
**7:05 PM**

**Those Present and Absent:**

Paul Mullin – Chairperson  
Robert Tompkins – Vice Chair  
John D. Contento – Treasurer (Absent)  
George Chambers – Assistant Treasurer/Assistant Secretary  
Secretary – Vacant  
Gregory Prowant – Township Manager  
Scot Gill – Director  
Denise Miller – Recording Secretary  
Bill Dingman – P.E., Gilmore & Associates, CTMA Engineer – (Absent)

Mr. Mullin called the meeting to order at 7:05 PM.

**Minutes of the November 23, 2015 Meeting**

Mr. Mullin inquired if there were any additions or corrections to the November minutes. There were none. Mr. Chambers motioned, seconded by Mr. Tompkins, to adopt the November 23, 2015 minutes as presented. Vote passed 3-0.

**Public Comment**

Mr. Mullin called for public comments. There were none.

**Municipal Drive Pump Station Resolution 2015-5-CTMA**

For Board consideration, Mr. Gill offered Resolution 2015-5-CTMA. Mr. Gill noted Mr. Duncan and Ms. Paige are in attendance and stated they would like to continue conservation once the resolution is passed to see if a settlement can be negotiated before the paperwork is filed with the county. Ms. Paige stated that her attorney is requesting a time frame entered into the agreement. Mr. Gill noted he will have Mr. Pompo's office contact their attorney to work something out. Mr. Chambers motioned, seconded by Mr. Tompkins, to approve Resolution 2015-5-CTMA for the condemnation of 2220 Miller Avenue. Vote passed 3-0.

Mr. Gill noted at the Stormwater Management Meeting the Township requested a Stormwater Flood Plain Analysis which came back with no impact. Mr. Gill also noted that Mr. Dingman, Mr. Rathman, and Mr. McClintock are working out the stormwater issues.

**Ingleside Village HOA ("Ingleside") Resolution 2015-6-CTMA**

Mr. Gill noted by way of agreement between counsels, Judge Griffith signed an order permitting the Authority to file an Amended Declaration of Taking to address issues raised by Ingleside's Preliminary Objections to the original Declaration of Taking. Although the original resolution, signed by the Board in July, may be legally sufficient it would be prudent for the Board to sign a separate resolution formally authorizing the Authority Solicitor to file this Amended Declaration. Mr. Gill also noted this resolution contains the amended area of condemnation (0.65 acres) and references an Amended Declaration of Taking instead of the original Declaration of Taking. Mr. Tompkins motioned, seconded by Mr. Chambers, to approve Resolution 2015-6-CTMA for the modifications of the condemnation area for Ingleside Village HOA. Vote passed 3-0.

**Professional Consultant Resolution 2015-3-CTMA**

For Board consideration, Mr. Gill offered Resolution 2015-3-CTMA adopting the schedule of fees for the Authority's Professional Consultants. Mr. Chambers motioned, seconded by Mr. Tompkins, to adopt Resolution 2015-3-CTMA adopting the schedule of fees for the Authority's Professional Consultants. Resident Bob Reymos had questions on the fee increases. Vote passed 3-0.

**Caln Township Municipal Authority General Engineering Consulting Agreement**

For Board consideration, Mr. Gill offered an extension until December 31, 2016 for the Caln Township Municipal Authority General Engineering Consulting Agreement with Gilmore and Associates, Inc. Mr. Chambers motioned, seconded by

Mr. Tompkins, to accept an extension for the Gilmore and Associates, Inc. General Engineering Consulting Agreement until December 31, 2016. Resident Bob Reymos had a comment on the motion. Vote passed 3-0.

**2016 Budget Resolution 2015-4-CTMA**

For Board consideration, Mr. Gill offered Resolution 2015-4-CTMA establishing the sewer rates effective January 1, 2016 with 2016 Operating and Capital Fund budgets attached. Mr. Gill noted this resolution proposes no increase in sewer rates and provides for a \$75,000.00 transfer from the Sewer Operating Fund to the Sewer Capital Projects Fund. Mr. Mullin motioned, seconded by Mr. Chambers, to adopt Resolution 2015-4-CTMA establishing the Caln Township Municipal Authority sewer rates effective January 1, 2016, and the transfer of \$75,000.00 from the Sewer Operating Fund to the Sewer Capital Projects Fund. Vote passed 3-0.

**Financials; Sewer Operating Fund, Act 57 Fund, and Delinquency Reports**

Mr. Prowant reviewed the cash basis summary and detailed accrual reports of revenue and expenditures for the Sewer Operating Fund, Municipal Authority's Tapping Fee Account, and Capital Fund for the month of November 2015. Mr. Tompkins motioned, seconded by Mr. Chambers, to approve the financials, as submitted. Resident Bob Reymos had a question on the motion. Vote passed 3-0. Also, reviewed and discussed were delinquency reports reflecting current year accounts past due, prior year's outstanding balances sent to Portnoff Law Associates for collection, and the status of in-house commercial collections.

**Act 57 Fund Transfer**

For Board consideration, Mr. Gill offered a transfer in the amount of \$33,287.97 utilizing Act 57 funds, in order to reimburse the Sewer Capital Projects Fund (33) from which the Municipal Pump Station 2015 project related expenditures have been paid. Mr. Tompkins motioned, seconded by Mr. Chambers, to authorize funds in the amount of \$33,287.97 to be transferred from the Act 57 account to the Sewer Capital Fund in accordance with Act 57 for expenditures related to future conveyance facilities. Vote passed 3-0.

For Board consideration, Mr. Gill offered a transfer in the amount of \$6,715.14 utilizing Act 57 funds in order to reimburse the Sewer Operating Fund (08) from which the Act 537 Plan Update 2015 project related expenditures have been paid. Mr. Tompkins motioned, seconded by Mr. Chambers, to approve the transfer of funds in the amount of \$6,715.14 to be transferred from the Act 57 account to the Sewer Operating Fund in accordance with Act 57 for expenditures related to future conveyance facilities. Vote passed 3-0.

**2015 Audit Proposal**

For Board consideration, Mr. Gill offered Maulo & Company's proposal for preparation of the 2015 Municipal Authority audit, in the amount of \$9,200.00. Mr. Chambers motioned, seconded by Mr. Tompkins, to approve Maulo & Company's proposal for preparation of the 2015 Municipal Authority audit, in the amount of \$9,200.00. Vote passed 3-0.

**Rob Tompkins resignation**

Mr. Mullin presented a personal letter and one from the Authority to Mr. Tompkins on his resignation. Mr. Mullin also presented Mr. Tompkins with a plaque.

**Adjournment**

There being no further business, Mr. Tompkins motioned, seconded by Mr. Chambers, to adjourn the December 14, 2015 meeting at 7:45 PM. Vote passed 3-0.

Respectfully Submitted,

Denise Miller,  
Recording Secretary