

Caln Township Municipal Authority
253 Municipal Drive
Thorndale, PA 19372
Monday October 26, 2020
7:00 PM

Those Present and Absent via Zoom Meeting

George Chambers – Chairperson
Paul Mullin – Vice Chairperson
William Schew – Treasurer
Tony DiSario – Assistant Treasurer/Assistant Secretary
Noel Bernard – Secretary
Scot Gill – Wastewater Department Director
Kristen Denne – Township Manager
Jennylyn Tanedo – Recording Secretary
Ross Bickhart – Gilmore & Associates, CTMA Engineer (Absent)

Mr. Chambers called the meeting to order at 7:00 PM

Minutes of the September 28, 2020 Meeting

Mr. Chambers called for additions or corrections to the September minutes. There were none. After discussion, Mr. Schew motioned, seconded by Mr. Disario, to adopt the September 28, 2020 minutes, as presented. Vote passed 5.0.

Public Comment

Mr. Chambers called for public comments. There were none.

Villages of Hillview Update

Mr. Gill presented the Board the Resolution of Acceptance of Certain Sanitary Sewer Easements for the installation of the onsite sewer system that will be utilized by the Villages at Hillview. After discussion Mrs. Bernard made a motion, seconded by Mr. Schew to authorize the Chairperson to adopt Resolution 2020-5-CTMA accepting Certain Sanitary Sewer Easements associated with Parcel # 39-3-57 and authorizing the Chairman to sign the Sanitary Sewer Easement Agreement Documents. Vote passed 5.0.

Mr. Gill presented the Board the Resolution of Acceptance of Certain Deed of Dedication for the Pump Station Parcel that will be utilized for the construction for the new Pump Station which will be utilized by the Villages at Hillview Project and future offsite connections, future dedication of the improvements will be presented at a future meeting once completed and found acceptable by the Authority's Engineer. After discussion, Mr. Schew made a motion, seconded by Mr. Disario to authorize the Chairperson to adopt Resolution 2020-4-CTMA accepting Certain Deed of Dedication of the Pump Station Parcel associated with Parcel # 39-3-57 and authorizing the Chairman to sign the Deed of Dedication Documents. Vote passed 5.0.

I/I Reduction Program

Mr. Gill informed the Board that the Caln Interceptor Phase 3 bid went live on Pennbid on 10/9/2020. Bids are due on 11/11/2020. The bid documents have been downloaded by at least a dozen contractors.

Municipal Pump Station Project Update

Mr. Gill updated the Board on the Municipal Pump Station Project and informed the Board that Anrich has completed the installation of the force main and working on their punch list items. There is no payment request from Anrich Inc. for the month of October.

Mr. Gill updated the Board that MGK Industries, Inc. is currently working on completing the site work and working on their punch list items. Mr. Gill presented to the Board the 10th payment request from MGK Industries, Inc. for Contract# CAL-02-1A in the amount of \$22,420.00. After discussion, Mr. Disario made a

motion, seconded by Mr. Mullin to recommend to the Board of Commissioners to authorize release of MGK Industries, Inc. 10th payment request for Contract# CAL-02-14-1A in the amount of \$ 22,420.00 contingent that all work is completed to the satisfaction of the authority engineer. Vote passed 5.0.

As requested at the last meeting, Mr. Gill informed the board that Gilmore did find that the red maples could be adversely impacted by spotted lanternflies, Gilmore's landscape architect has coordinated with the Penn State Extension and reviewed the Caln Township list of approved street trees species and is recommending that that we propose to just planting 22 Black Gum Trees to replace the 22 Willows. After discussion Mr. Schew made a motion, seconded by Mr. Mullin to modify last month's change order authorizing the engineer a change contract # CAL-02-14-1A to allow for the planting of (22) 1.5" caliper Black Gum Trees to replace the 22 Willow Trees that were removed by the Municipal Pump Station and Force Main Project. Vote passed 5.0.

Mr. Gill updated the Board that Garden Spot Electric is finishing up the electrical work and working on their punch list items. Mr. Gill presented to the Board the 7th payment request from Garden Spot Electric Contract# CAL-02-14-1B in the amount of \$26,415.00. After discussion, Mr. Disario made a motion, seconded by Mr. Schew to recommend to the Board of Commissioners to authorize release of Garden Spot Electric 7th payment request for Contract# CAL-02-14-1B in the amount of \$26,415.00 contingent that all work is completed to the satisfaction of the authority engineer. Vote passed 5.0.

Act 537 Plan Additional Capacity Update

Mr. Gill presented a project update spreadsheet showing the status of pending projects that will be needing capacity in the future along with the most recent DARA flow report, the 52 week average chart and the Memo from DARA that was sent to the Municipal Managers on October 14, 2020 related to the plant expansion. Mr. Chamber updated the Board on the Dara meeting that was held on October 14, 2020.

Kingsway Drive Area

Mr. Gill informed the Board that the department received a call from a resident in the Kingsway Drive Area stating that their current on-lot system is failing and in need to be replaced. The resident was inquiring whether the public sewer is being proposed in the area. Mr. Gill presented the Board the aerial of the area along with a preliminary cost estimate that was done back in 2008. After discussion the Board asked Mr. Gill to get a copy of the residents failing system.

Review Escrow Agreement

Mr. Gill presented the Board a Review Escrow Agreement put together by Authority's Attorney. Mr. Gill informed the Board on occasions the department receives request from developers for their consultants to review proposed requests to connect to the Authority's system prior to them officially submitting a subdivision plan and setting up an escrow. The Department also receives requests from property owners who are looking to extend the Authority's system to serve their property and there no escrow established to cover the Authority's consultants review fees. Mr. Gill informed the board that it is stated in the Form Agreement that the creation of this Escrow Agreement shall in no way require Caln Township Authority, Staff, its Professional Consultants or Solicitors to approve the Project, either as originally submitted or as thereafter modified. After discussion, Mr. Schew made a motion, seconded by Mrs. Bernard to authorize the Director of Wastewater when necessary to sign the form agreement as submitted, so long as there are no material changes to the form. Vote passed 5.0.

Reappointment recommendation for Tony Disario

Mr. Gill informed the Board that Mr. Disario's term will expire on December 31, 2020 and he also confirmed with Mr. Disario that he would like to remain on the Authority Board for a new 5 year term which will be 2021-2025. After discussion, the Board by consensus recommended to forward a memo for consideration to the Township Board of Commissioners recommending that Mr. Disario be reappointed to the Authority Board for a new 5 year term. Vote passed 4.0.

2021 Professional Consultants Rate Schedule

Mr. Gill presented the Board the 2021 Engineer Fee Gilmore & Associates and 2021 Legal Fee Schedule Lamb Mcerlane. After discussion the Board approved staff to proceed to include the rate schedules in the resolution which will be presented at the December 14, 2020 meeting adopting the 2021 fees for the professional consultants who are retained by the Authority.

Financials; Sewer Fund,

Mr. Gill reviewed the sewer financial summary and the revenues and expenditures for the Sewer Operating Fund for the month of September 2020 and the balances on the Act 57 and Sewer Capital Fund. After discussion Mr. Mullin made a motion, seconded by Mr. Schew to accept the September financials, as submitted. Vote passed 5.0.

Penalty Waiver Request Update

Mr. Gill informed the Board that no requests were made for the month of September.

Director's Report

Mr. Gill discussed his Director's Report and noted a list of current projects which the Department is working on and their progress.

Adjournment

There being no further business, Mr. Schew made a motion, and seconded by Mrs. Bernard to adjourn the October 26, 2020 meeting at 8:40pm. Vote passed 5.0.

Respectfully Submitted

Jennylyn Tanedo,
Recording Secretary

