

Caln Township Municipal Authority
253 Municipal Drive
Thorndale, PA 19372
Monday November 22, 2021
7:00 PM

Those Present and Absent:

George Chambers – Chairperson
Paul Mullin – Vice Chairperson
William Schew – Treasurer (Absent)
Tony DiSario – Assistant Treasurer/Assistant Secretary
Noel Bernard – Secretary
Scot Gill – Wastewater Department Director
Kristen Denne – Township Manager (Absent)
Jennylyn Tanedo – Recording Secretary
Ross Bickhart – Gilmore & Associates, CTMA Engineer

Call to Order

The meeting of the Caln Township Municipal Authority was called to order by Mr. Chambers at 7:00 p.m. The meeting was held at the Caln Township Municipal Building Meeting Room located at 253 Municipal Drive Thorndale, Pa. The regular scheduled meeting of the Caln Township Municipal Authority was advertised in the Daily Local News on December 28, 2020 and the agenda was posted on the Caln Township Website and Lobby on November 18, 2021. Copies of the Agenda were made available to the public.

Minutes of the September 27, 2021 Meeting

Mr. Chambers called for additions or corrections to the September minutes. There were none. After discussion, Mr. Mullin motioned, seconded by Mrs. Bernard, to adopt the September 27, 2021 minutes, as presented. Vote passed 4.0.

Minutes of the October 25, 2021 Meeting

Mr. Chambers called to table the approval of the October Minutes until the December meeting.

Public Comment

Mr. Chambers called for public comments. There were none.

I/I Reduction Program

Mr. Gill updated the Board on the Caln Interceptor Repairs Project Phase 4. Mr. Gill stated that the contract bid was opened November 16, 2021. Mr. Bickhart also stated that they are currently working on checking the lowest bidder's paperwork and is looking to make an award recommendation on December meeting.

Municipal Pump Station Project Update

Mr. Gill updated the Board on the Municipal Pump Station Project for Contract # CAL-02-14-2 and presented with the Board the final project cost tracking update.

Mr. Gill presented Change Order #4 from Anrich, Inc. for Contract # CAL-02-14-2 to allow the final adjustment of Quantities for Contract Closeout. After discussion, Mr. DiSario made a motion, seconded by Mrs. Bernard to approve Change Order #4 for Contract #CAL-02-14-2 to allow the final adjustment of Quantities for Contract Closeout. Vote passed 4.0.

Mr. Gill presented the 7th/final payment request from Anrich Inc. for Contract# CAL-02-14-2. After discussion, Mrs. Bernard made a motion, seconded by Mr. DiSario to recommend to the Board of Commissioners to authorize release of Anrich, Inc. 7th / Final payment request for Contract# CAL-02-14-2 in the amount of \$161,704.90 contingent that all work is completed to the satisfaction of the authority engineer. Vote passed 4.0.

Fernmoor Homes at Downingtown Update

Mr. Gill updated the Board on the Fernmoor Homes at Downingtown project. Mr. Gill stated that the developer requested that staff present to the Board at their July 26th meeting a signed Financial Security Agreement and Performance Bond for the Phase 5 On-Site Arbor Hills Sewer Improvements and at the July meeting the Board motioned to authorize the Chairperson to sign the Financial Security Agreement and Performance Bond for the Phase 5 On-Site Arbor Hills Sewer Improvements in the form as presented, subject to the delivery by Fernmoor Homes prior to the next regular meeting of the Board August 23, 2021 the following: (1) Performance Bond executed by the Surety (2) Surety's form Power of Attorney. Since the July meeting the Board has granted several extensions at their monthly meeting to the developers for the delivery of the (1) Performance Bonds executed by the Surety, (2) Surety's Form Power of Attorney. Since the Board motioned to authorize the Chairperson to sign the agreement in the form as was presented with contingency a motion is now needed to withdraw the prior authorization until the department receives the required documents. After discussion, Mr. Mullin made a motion, seconded by Mrs. Bernard to withdraw the prior authorization for the Chairperson to sign the Phase 5 Financial Security Agreement and Performance Bond in the form as presented at the July 26, 2021 meeting. Vote passed 4.0.

Act 537 Plan Additional Capacity Update

Mr. Gill presented a project update spreadsheet showing the status of pending projects that will be needing capacity and a 52 week average chart. DARA is temporarily not issuing weekly flow reports due to so many meters down in other municipalities due to storm IDA.

Wood at Rock Raymond Update

Mr. Gill presented the Improvements Maintenance Escrow Agreement as was approved by the Board at a prior meeting. Mr. Gill stated that on March 6, 2020 the Authority agreed to hold and set aside the sum \$33,700 in cash, representing fifteen (15%) percent of the cost of the public improvements, as part of the Maintenance Agreement the developer was required to maintain all of the improvements in good order and repair for a period of eighteen (18) months from the date of acceptance of dedication and make any necessary repairs. Mr. Gill stated that the required maintenance period expired on November 18, 2021 and recently received a request from the developer to release the remaining escrow funds. After discussion, Mrs. Bernard made a motion, seconded by Mr. DiSario to authorize the release of any remaining escrowed funds minus any outstanding engineering or legal fees. Vote passed 4.0.

Financials: Sewer Fund,

Mr. Gill reviewed the sewer financial summary and the revenues and expenditures for the Sewer Operating Fund for the month of October 2021 and the balances on the Act 57 and Sewer Capital Fund. After discussion, Mr. Chambers called to table the acceptance of the October Financial on the December meeting.

2022 Draft Rate Resolution

Mr. Gill presented a Draft 2022 Rate Resolution establishing the sewer rates effective January 1, 2022, along with the 2022 Operating and Capital Fund budgets. Mr. Gill also stated that the attached draft resolution addresses the Act 43 of 2021 amendment to the Pennsylvania Municipality Authorities Act which allows the owner of a multi-family dwelling to request a billing adjustment every five years if the amount billed exceeds the usage by 30% or more. Mr. Gill also presented to the Board a draft multi-family dwelling billing adjustment request policy dated November 8, 2021 along with an escrow agreement to be signed by the property owner so an escrow can be established prior to the Act 43 of 2021 review. Mr. Gill informed the board that the Draft Resolution also proposes to sunset the privilege citizen rate by reducing the discounted percentage to a 7.5% discount in 2022, then the following years the discounted percentage will then be reduced to a 5.0% discount in 2023 and 2.5% discount in 2024.

Penalty Waiver Request Update

Mr. Gill informed the Board that no penalty waiver requests were made for the month of October.

Director's Report

Mr. Gill discussed his Director's Report and noted a list of current projects which the Department is working on and their progress.

Adjournment

There being no further business, Mr. Mullin made a motion, and seconded by Mr. DiSario to adjourn the November 22, 2021 meeting at 8:30pm. Vote passed 4.0.

Respectfully Submitted

Jennylyn Tanedo,
Recording Secretary

