



Food Truck Permit Application

PERMIT VALID FOR DATE ISSUED ONLY

Property Information: *(Please Print)*

Property Address: _____

Tax Parcel Number: _____ Zoning District: _____
Property Owner Name: _____

Applicant Information:

Name: _____
Cell: _____ Email: _____
Applicant Type: *(check one only)* Property Owner Owners Agent

your application will not be reviewed until all of the required information and associated payment has been provided

Food Truck 1:

Name of Food Truck: _____
Owner Name: _____
Vehicle License Number and Expiration Date: _____
Requested Dates & Hours of Operation: _____
Health Department Certificate #/Source: _____

Food Truck 2:

Name of Food Truck: _____
Owner Name: _____
Vehicle License Number and Expiration Date: _____
Requested Dates & Hours of Operation: _____
Health Department Certificate #/Source: _____

Food Truck 3:

Name of Food Truck: _____
Owner Name: _____
Vehicle License Number and Expiration Date: _____
Requested Dates & Hours of Operation: _____
Health Department Certificate #/Source: _____

Required:

Applicant Name: _____
Applicant Signature: _____ Date: _____

OFFICE USE ONLY

Fire Marshal: _____ Date: _____

Zoning Officer: _____ Date: _____

CALN TOWNSHIP
CHESTER COUNTY, PENNSYLVANIA
ORDINANCE 2024-04

AN ORDINANCE OF THE TOWNSHIP OF CALN, CHESTER COUNTY, PENNSYLVANIA, ADOPTING A NEW CHAPTER 100 OF THE CALN TOWNSHIP CODE TITLED, "MOBILE FOOD FACILITIES" IN ORDER TO REQUIRE PERMITS, AND PROVIDE FOR REGULATIONS AND SAFETY MEASURES FOR SUCH FACILITIES IN THE TOWNSHIP AND RELATED ENFORCEMENT, PENALTIES AND VIOLATION PROVISIONS.

WHEREAS, due to Caln Township's active, vibrant, and growing community, the Township has seen an increased request for mobile food trucks to service private, public and community-based events; and

WHEREAS, the Township Staff and the Board of Commissioners have seen the benefits of such mobile food trucks to small and large businesses, to public events, and to our sense of community and as such has determined to provide for a permitting process for such use subject to certain public health, welfare and safety regulations.

NOW THEREFORE BE IT ENACTED AND ORDAINED by the Board of Commissioners of Caln Township as follows:

SECTION 1. A new Chapter 100 of the Caln Township Code, titled, "Mobile Food Facilities" shall be adopted and read as follows:

"CHAPTER 100 - MOBILE FOOD FACILITIES

§100-1. Purpose.

Caln Township finds that to protect the public health, safety and welfare of its residents and businesses it is necessary to establish rules and regulations, as set forth in this Chapter, for the use and operation of Mobile Food Facilities within the Township. This Chapter provides safety requirements and other specifications and reasonable conditions that allow Mobile Food Facilities to operate in a safe and efficient manner.

§100-2. Administration.

The rules, procedures and regulations set forth in this Chapter shall be administered and enforced by the Department of Building and Life Safety. No

§100-4. Permit Requirements.

A. It is unlawful to permit the operation a Mobile Food Facility at any location within the Township without a Mobile Food Facility permit (with the exception of certain private properties as provided for in §100-5 of this Chapter). Any property owner, or owner authorized agent, who desires to allow the use or operation a Mobile Food Facility in the Township shall file an application in writing to the Township for a Mobile Food Facility permit. Such application shall be accompanied by such application fee as set forth in the schedule of fees adopted and amended from time to time by resolution of the Board of Commissioners. Such application shall be made in accordance with this Chapter upon forms provided by the Township, and shall set forth and include the following information:

(1) The name and address of the Applicant. Applicant shall be the property owner, or an individual authorized by the property owner to seek the Mobile Food Facility permit for use upon the property.

(2) A site plan specifying the location of the Mobile Food Facility and the proposed area of operation and vehicle. Site plans shall indicate the spacing from existing buildings, structures, driveways, sidewalks, parking, and light poles but such plans are not required to be fully-engineered plans.

(3) A description of the proposed Mobile Food Facility; including but not limited to operator/owner name and contact information.

(4) Copy of Chester County Health Department license or permit.

B. A Mobile Food Facility Permit shall be one of two types:

1. **Single Event Permit:** a use on a parcel that may include consecutive days, not to exceed three (3) days. Modification to an approved Single Event Permit may be requested due to poor weather conditions and permit issued for alternative dates upon approval by the Department of Building and Life Safety.

2. **Temporary Multi-event Permit:** a use on the same parcel which may include consecutive or non-consecutive days, for a maximum of 6 months.

C. A Mobile Food Facility permit shall not be transferred to a new permittee without review and approval by the Department of Building and Life Safety and subject to any applicable fees for such transfer.

- 6) Mobile Food Facilities must maintain a minimum of ten (10) feet between other Mobile Food Facilities, buildings and other vehicles.
- (4) Private Non-commercial Property - Mobile Food Facilities may operate on private property without a permit for the same limited duration for which single event permits are granted subject to the following provisions:
- a) Maximum of three (3) Mobile Food Facilities permitted on one property.
 - b) Placement of Mobile Food Facilities:
 - 1) Shall not hinder the ingress or egress to the property.
 - 2) Shall not obstruct sight distances.
 - 3) Shall not block fire lanes, loading zones or other parking limitations.
 - 4) Shall not cause undue interference to another property.
 - 5) Mobile Food Facilities must maintain a minimum of ten (10) feet between other Mobile Food Facilities, buildings and other vehicles.

C. Hours of Operation.

Mobile Food Facilities may operate between the hours of 7:00 a.m. to 10:00 p.m. Additional operating hours may be approved by the Township by written request for certain special events. The setup and breakdown of the operation shall comply with the Township's noise standards as set forth in the Township's Zoning Ordinance.

D. Waste Collection.

- (1) Areas around a Mobile Food Facility must be kept neat and orderly at all times. The operator of the Mobile Food Facility shall be responsible for the cleanliness of the area surrounding the operation, which shall include an area of at least 25 feet in all directions.
- (2) The permittee shall assure the provision of trash and recycling containers that are sufficient and suitable for the trash generated at the property. All trash and recycling containers shall be emptied when full and removed from the location daily or upon the removal of the Mobile Food Facility.
- (3) If deemed necessary by the Department of Building and Life Safety, additional waste management action may be required if the property is not properly maintained due to the Mobile Food Facility use.

offense, each of which violations shall be punishable by a separate fine imposed by the Magisterial District Judge of not more than \$1,000, plus the costs of prosecution, or, upon default of payment thereof, the defendant may be sentenced to imprisonment in the county prison for a term of not more than 90 days.”

SECTION 2. Severability. The provisions of this Ordinance are severable, and if any article, section, subsection, clause, sentence or part thereof shall be held or declared illegal, invalid or unconstitutional by any court of competent jurisdiction, the decision shall not affect or impair any of the remaining articles, sections, subsections, clauses, sentences or parts thereof of this Ordinance. It is hereby declared to be the intent of the Board of Commissioners that this Ordinance would have been adopted if such illegal, invalid or unconstitutional article, section, subsection, clause, sentence or part thereof had not been included herein.

SECTION 3. Repealer. All ordinances or parts of ordinances inconsistent herewith are hereby repealed to the extent of any such inconsistency.

SECTION 4. Effective Date. This Ordinance shall become effective upon enactment.

ENACTED AND ORDAINED THIS 27 DAY OF JUNE 2024.

ATTEST:



Don Vymazal,
Township Secretary

**CALN TOWNSHIP
BOARD OF COMMISSIONERS**



Paul Mullin, President




Joshua B. Young, Vice President



Mark Evans, Commissioner

Jane Kennedy, Commissioner



Lorraine Tindaro, Commissioner