

**CALN TOWNSHIP
BOARD OF COMMISSIONERS
BUSINESS MEETING
AUGUST 29, 2013**

The Caln Township Board of Commissioners held its business meeting on August 29, 2013, at 253 Municipal Drive, Thorndale, PA 19372. Vice President Charles Kramer called the meeting to order at 7:35 p.m.

Other Board members present:
Commissioner Lorraine Tindaro
Commissioner Joshua Young

Absent:
President Vince Rose
Commissioner James Kruse

Others present:
Township Manager Greg Prowant
Assistant Township Manager Tony Scheivert
Township Solicitor Kristin Camp
Township Engineer Jeffrey W. McClintock, PE, CFM
Finance Director Karen Wertz
Police Chief Joseph Elias
Fire Chief John Cordisco

All present saluted the flag.

Vice President announced that an executive session was held to discuss legal and personnel matters prior to tonight's meeting.

Citizens to be heard

Dorothy Dowlin 171 Loomis Avenue, Mrs. Dowlin reported a lack of information obtained from a Right to Know request, that was submitted on August 26th. Mrs. Dowlin does not feel that her request has been adequately addressed. Mrs. Dowlin had a letter directed to the Board of Commissioners requesting information from the Board. She also requested a land development plan for 2535 Lincoln Hwy. There is no land development plan on record as the Township waived it. There will be a building permit applied for to make some remedial repairs to the location in reference to water off from his property.

John Robinson, 71 Foundry Carver Court wanted to thank the Commissioners and the Police Department in reference to a shooting that recently occurred near his neighborhood. Mr. Robinson also personally thanked Tony Scheivert and Jeff McClintock for addressing a recent water problem in his neighborhood. The community is very grateful for tremendous support from Township.

Stuart Deets 2717 Shelburne Road, Mr. Deets is here in reference to the Bondsville Road apartment project. The Township Engineer has shared some documents in reference to the property. Township Solicitor Kristin Camp informed Mr. Deets that he may be considered as a party to Hearing for the project and that it is most likely not relevant to discuss at this point. Mr. Deets countered that his concern is in reference to the Ordinance revision

that changed the parking requirements in reference to this property. Mr. Deets proceeded to read from the report as written. Mr. Deets disputes the validity of the parking studies submitted. Vice President Kramer reminded Mr. Deets that these studies were reviewed and approved by the Township Engineer of record as well as the applicants. Mr. Deets questioned the common sense of the accepted statement. Ms. Camp also defended the study as developed from independent facilities throughout the Commonwealth. Mr. Deets was reminded again that the hearing would be on 12 September at 6:30 p.m. here in the Township building. Ms. Camp reported that Mr. Deets would need to seek approval from the applicant and qualify as a party to the proceeding.

Benny Rigoroso of 1517 Fitzwilliam Court (Kings Grant) discussed the lack of paving, the unfinished properties, severely overgrown properties, and general incompleteness of his development. Township Solicitor, Kristin Camp explained that Township must comply with the changes in the law. The residents of Kings Grant are disappointed that progression forward has not happened over a period of years. Mr. Rigoroso submitted two Right to Know requests. The Commissioners discussed the progression from the Township's perspective. Vice President Kramer and Commissioner Young summarized the concerns with Mr. Rigoroso. Ms. Camp reviewed the changes to the building law, for Mr. Rigoroso and the public's information. The Township Engineer also contributed information to the discussion.

Ordinances and Resolutions

n/a

Public Safety Reports

Police Chief Joseph Elias

The Chief gave a summary of the activity report for the Department as submitted to the Commissioners for their review. There was some discussion as to the types of calls that were dispatched and the category designation of said calls.

Fire Chief John Cordisco

The Chief gave a summary of the activity report for the Department as submitted to the Commissioners for their review. There was discussion as to training, number of calls and responses, as well as equipment updates. The bid for the new engine is moving forward.

Finance Report

Finance Director Karen Wertz

Karen Wertz reviewed the finance report as submitted to the Commissioners for their review. She highlighted revenue and expenses and discussed changes in handling of online payments, bond funds, consideration of copier reassignment and replacement, as well as highlighted the Liquid Fuels audit for 2012. She also noted that Budget discussions are on schedule.

Bill List Approval

Finance Director Karen Wertz presented the current bill list for the Commissioners approval to pay. The bill list included Check #'s 32539 to 32645 and Bond checks 1101, 1102, 1004 and 1005.

Bill List cont.

There were a few questions which were addressed.

Vice President Kramer made a motion for the Caln Township Board of Commissioners to approve Bill List including check #'s 32539 through 32645 and Bond Checks 1101, 1102, 1004 and 1005.

The motions was so moved by Joshua Young and seconded by Lorraine Tindaro. Polled, all aye.

Engineering Discussions

Township Engineer Jeffrey W. McClintock, PE, CFM

Ordinances/Resolutions

Act 167 Stormwater Ordinance for discussion

Township Engineer Jeff McClintock introduced the packet of information that is necessary to be reviewed by the Board as it applies to our Township. Mr. McClintock indicated that the information will need to be broken down into pieces so as to not be overwhelming at one sitting. There was extensive discussion on square footage requirements for a storm water plan. Cedarville Engineering was previously engaged to review and translate the Ordinance as to its impact on Caln Township. Mr. McClintock tried to give an overview as it will impact the Township residents going forward. Discussed engaging Township Solicitor and Storm Water management consultant to assist in the final preparations for the Draft Ordinance.. Mr. McClintock will need the Commissioners direction on some of the standards for Act 167 Ordinance that are able to be modified from the original Model Ordinance provided by Chester County Water Resources Authority.

Vice President Charles Kramer made a motion that the Caln Township Board of Commissioners approve the contracting of Township Solicitor Kristin Camp and Stormwater Consultant Becker Engineering for \$1,500 each for their direction in the Act 167 Stormwater Ordinance.

The motion was so moved by Joshua Young and seconded by Lorraine Tindaro. Polled, all aye.

Land Development

Report Chart/Deadline Chart Review

n/a

Capital Projects

Mr. McClintock requested a motion to execute the Right of Way plan for the Osborne Road Bridge Federal Replacement project. Vice President Charles Kramer asked Mr. McClintock to breakdown the description of what he is requesting with more detail. Mr. McClintock described further.

Vice President Charles Kramer made a motion for the Caln Township Board of Commissioners to approve the execution of the Right of Way plan for the Osborne Road Bridge Federal Replacement project.

The motion was so moved by Joshua Young and seconded by Lorraine Tindaro. Polled, all aye.

Humpton Farms Drainage and Roadway Revision Update

Jeff McClintock broke down the modifications as offered for the Boards consideration to the Capitol Project on Humpton Road. Some of those include, trying to leave as many utility poles undisturbed as possible and leaving the drainage pipe underground that comes out under Rt. 340. There was some discussion as to the method and timing and the reduction of costs associated with these modifications. Mr. McClintock indicated that he will be working with DL Howell to establish existing conditions data so as to document what the drainage patterns are in the current configuration and the amount(s) of runoff that is being experienced along Humpton Road prior to any construction/reconstruction efforts. .

Intersection/Line Striping

There has been discussion about this project. Mr. McClintock would like to take this item to bid. There is not adequate funding in the budget, so money would be taken from Liquid Fuels. The striping would include long lines, intersections and cross walks. The Commissioners discussed it. The Commissioners gave consensus to bid.

Paving Update Discussion

Mr. McClintock had a visual diagram of work that is to be completed. Work on paving will start next week. The total budget is about \$200,000 and there is the potential to spend another \$100,000. The budget included \$261,000. There was discussion on additional funding. Barley Sheaf Road received more work than originally intended. Commissioner Young noted some additional items on Barley Sheaf that need addressed. Vice President Charles Kramer asked that the Township address the runoff issues near the Township property on Rt. 340 Kings Highway.

Stormwater Management/Drainage Discussion

There have been many inquiries to the office in reference to stormwater runoff issues. The last four months we have had numerous inquiries, likely coincidental with the numerous high intensity storms that have come through the Township over this time period . Ms. Camp will be consulted as to going onto private property. Vice President Kramer indicated that every case should be reviewed on a case-by-case basis.

Stuart Deets asked about the drainpipe that used to exist on the corner of Scott Risbon's property that is no longer there. Mr. Deets wants to know what happened to that drain pipe as runoff has become increased at that location. Mr. McClintock indicated that this particular pipe under SR0340 is a PennDOT pipe and that he would ask PennDOT to perform any necessary maintenance on said pipe crossing.

Community Services

Assistant Township Manager Tony Scheivert

Griffith Farm Lease Bids

On August 28, 2013 at 2 p.m. bids were opened for the Griffith Farm Lease bids. There were two bids received one from Leonard Smoker and one from Robert Warihay. Mr. Smoker's bid was \$402 per acre for an annual revenue of \$30,150.00 and Mr. Warihay's bid was for \$359 per acre for an annual revenue of \$26,917.89. Mr. Scheivert recommended the Board approve Mr. Smoker's bid.

Vice President Charles Kramer made a motion that the Caln Township Board of Commissioners approve Mr. Leonard Smokers bid for \$402 per acre for an annual revenue of \$30,150.00 on the Griffith Farm Lease.

The motion was so moved by Joshua Young and seconded by Lorraine Tindaro. Polled, all aye.

HVAC Purchase Bids

HVAC Purchase Bids for the meeting room and the Building Code Official and his administrative assistant's office have been submitted, however Mr. Scheivert wants to get additional information regarding breaking the area down into zones. The unit that cools this area is 22 years old. Operating at 50% efficiency since one fan is down. Even with replacing the unit in Mr. Prowant's office and the Finance office and finishing the roof, the budgeted amount has not been exceeded.

Lloyd Park Bathroom Update

The bathroom unit is finished; the pad needs to be prepared. Once the road paving is done, this job will be finished out, delivery of bathroom unit the week of September 16-20. The dogwash connection is available if a dogwash is added eventually, for the dog park area. There will be a hose bib outside of the bathroom. The pavilion would be purchased as a kit from the Pennsylvania Department of Correctional Facilities, with CodeStar pricing a 16' x 24' pavilion that would require assembly will run \$5,588.00.

Departmental Report Review

The crews have been working on paving projects and replacing inlets in Wedgwood.

Manager's Review for August

Township Manager Greg Prowant

Thorndale Revitalization Update

Lincoln Highway Committee has been working hard on the Lincoln Highway Ordinance revision and meeting on a monthly basis, this has been advertised and notice has been sent out to the property owners. The intent is to present to the Board for vote on September 26th, 2013.

Marketing Consultant visited the Committee over the summer. In addition the DVRPC is coming back to recommend improvements to Thorndale. There will be no cost to the Township.

September 10th, the Chester County Chamber of Commerce is going to have a presentation and opportunity for each municipality in the Western Chester County area. There is talk about a development site bus tour of

specific sites in the Western Chester County Area, Caln Township has offered to host the event here in Thorndale and then begin the bus tour.

Chester County has an Industrial Council committee that moves around and they have been invited to Caln Township as well. They promote industrial sites available in the county. Further promotion of the business district.

LERTA Program our first applicant was Popeye's Chicken Kitchen and Del Toyota is as well.

Solid Waste Contract Update

The bids have gone out and are advertised. There are so far 9 haulers interested and they will all attend a mandatory pre-bid meeting on September 10th. They will ask questions and also questions that have been submitted by email, all 9 bidders will receive the questions and answers, if there is a change to the bid document there will be an addendum sent out.

There is an additional bid for the purchase of trash carts for automatic cart pickup. Bids are due by Friday, September 20th.

The Board will have numbers in place for a decision on Thursday, September 26th.

Business Improvement Awards

The Township annually rewards business owners for beautification of their properties. The businesses considered in the past were Keen, Keen and Good, Joey's Pizza and SWI. Mr. Prowant asked for a consensus to make the presentations to the businesses. The Board gave their consent.

Boards & Commission Updates

Commissioner Young noted that most of the movies this summer were rained out. There has been a movie added for September 6, Wreck it Ralph.

Caln Township Community Day

Will be held September 14th there will be booths available and Thorndale Methodist Church will host a flea market. There will be food and games available. There will be a dunk tank with President Rose and Vice President Kramer have been volunteered for.

Green Task Force

Commissioner Young reports that GTF has not met this summer but will be meeting September 9th and the second Love Local event will be held November 20th from 5:00 to 7:00 p.m., farmers and Green conscious businesses will participate. There will root vegetables available for this time of year.

Also this committee is in need of new members.

COG

Commissioner Young reported that all Board members are invited to attend picnic at Ingleside Golf Course Pavilion to get to know members from other municipalities in the COG. The picnic will be held September 18th at 6:30 p.m. Commissioner Young discussed some budgetary items for the COG. There is a meeting on Healthcare, Joint Grant applications and Emergency Operation training. The Coatesville training facility would be the location for training.

Municipal Authority

No report as Commissioner Kruse was not present

Fire Board

No report as Commissioner Kruse was not present

Planning Commission

Commissioner Tindaro reported that the meeting was held August 27th. Mrs. Jacoby a land owner would like subdivide her property. This was approved by the planning board.

Lincoln Highway Ordinance is currently at the Chester County Commissioner level for future approval in August/September time frame.

Zoning Ordinance amendment draft was sent to Chester County Planning Commission covering solar panels, Air Force hazard area and Cell Towers.

Bondsville Road apartments have many outstanding items that need to be completed.

Historic Commission

Commissioner Tindaro reported that the meeting was held August 14th there was a great time had by all.

There are tours of the Hexagonal School House and the Caln Meeting House from 1:00 to 3:00 p.m. on the first Sunday of each month from April thru October.

Commissioner Tindaro also reminded everyone about Caln Township Community Days. Historic items available for sale and members are needed.

Zoning Hearing Board

Vice President Charles Kramer had nothing to report.

Minutes for Approval

Vice President Charles Kramer presented for approval the meeting minutes as follows:

May 9th

The motion was so moved by Joshua Young and seconded by Lorraine Tindaro. Polled, all aye.

June 13th

The motion was so moved by Joshua Young and seconded by Lorraine Tindaro. Polled, all aye.

Additional Business

n/a

Public Comment

Mr. Reymos noted that Vice President Kramer runs a longer meeting than President Rose!!

Adjournment

Vice President Charles Kramer made a motion that the Caln Township Board of Commissioners adjourn the meeting.

The motion was so moved by Joshua Young and seconded by Lorraine Tindaro. Polled, all aye.

The meeting was adjourned at 9:35 p.m.