

Caln Township Municipal Authority
253 Municipal Drive
Thorndale, PA 19372
Monday May 23, 2016
7:00 PM

Those Present and Absent:

Paul Mullin – Chairperson
George Chambers – Vice Chair
John D. Contento – Treasurer
Tony DiSario – Assistant Treasurer/Assistant Secretary
Noel Bernard – Secretary
Scot Gill – Wastewater Department Director
Denise Miller – Recording Secretary
Bill Dingman – P.E., Gilmore & Associates, CTMA Engineer (Absent)

Mr. Mullin called the meeting to order at 7:00 PM.

Mr. Mullin introduced and welcomed new member Tony DiSario to the Authority Board.

Board Reorganization

Mr. Contento made a motion, seconded by Mr. Chambers, to appoint Mr. Mullin as Chairman, George Chambers as Vice Chairman, John Contento as Treasurer, Noel Bernard as Secretary, and Mr. DiSario as Assistant Secretary and Assistant Treasurer. Vote passed 5-0.

DARA Update

Josh Young gave a brief update on DARA and noted the Electrical Improvement Project is on change order #20 at a price of \$155,977.43. He also presented and discussed DARA's 2016 Budget.

Minutes of the April 2016 Meeting

Mr. Mullin called for additions or corrections to the April minutes. There were none. Mr. Contento motioned, seconded by Mr. Chambers, to adopt the April 2016 minutes as presented. With Mrs. Bernard and Mr. DiSario abstaining vote passed 3-0.

Public Comment

Mr. Mullin called for public comments. There were none.

Kings Grant Update

Mr. Gill noted that during the As Built review, Mr. Dingman noticed that the Electric Company (PECO) placed a transformer on top of the sewer line which is to be dedicated to the Authority. In Mr. Dingman's May 4, 2016 review letter he stated that the electrical transformer located between lot number 35 and 36 must be relocated outside of the sanitary sewer easement between lots 35 and 36. Mr. Gill introduced Mr. Honan and Solicitor Alyson Zarro of Riley Riper Hollin & Colagreco who are here to discuss this matter, with the Board. Mr. Honan noted that he partners with Rouse Chamberlin who purchased this partially built community in March of 2015. He further stated that the transformer has been in place for approximately 10 years, in this phase, and in looking at the pipe beneath the area and after videoing it twice, it looks to be in good shape. Mr. Gill noted an email from PECO regarding the same situation previously at Bailey Station where PECO's position was "Basically, if the sewer easement was identified on the project design prints and was therefore information provided to PECO/IFS upon which they relied for the utility design, PECO would be accountable to arrange for the relocation of this transformer. If the builder did not provide the "final" project designs or if the Sewer Easement was identified AFTER the design was completed by PECO/IFS, the builder would need to fund this relocation". Mr. Honan presented staff with an email he received, this morning, from PECO's Engineer with his understanding that they are stating that they have the plans and will move the transformer for them but will also bill them for it. Board

consensus was a recommendation to Mr. Honan that he takes PECO's email regarding Bailey Station to PECO, and if he is unsuccessful to come back to the Board.

Dogwood/Scott Drive Project Update

Mr. Gill presented and reviewed a draft preliminary plan set along with Mr. Dingman's summary on how to proceed. Mr. Gill noted staff will be working on 9-10 easements for the project. Mr. Contento suggested having another public meeting in July. Board consensus was to move forward with the easements and the public meeting preparation.

Hills at Thorndale Woods Update

Mr. Gill presented a May 17, 2016 letter from the developer's (Southdown Properties, Inc.) Attorney requesting permission to meet with Staff and the Authority's Solicitor to address their concerns, and possibly a time extension. Mr. Gill noted under their agreement they have a June 30, 2016 deadline to pay their Tap in Fees along with their contribution towards the Municipal Pump Station. Board consensus was to have Mr. Pompo and staff meet with the developer's attorney and present an update at the June meeting.

Rudy Project

Mr. Contento noted this project is a two story building at approximately 36 thousand square feet with the first floor as a basketball and softball infield for practice, and the second floor for field hockey, soccer, and lacrosse practice. He also noted there is approximately 86 parking spaces. Mr. Gill presented a Sanitary Sewer Capacity Reservation Agreement, for Board consideration, and a Sewer Capacity Relinquishment Agreement signed by the Applicant but not to be signed by the Board. He also noted that the Sewer Capacity Relinquishment Agreement will be held in escrow if ever needed. Mr. Contento made a motion, seconded by Mrs. Bernard, to authorize the Chairman to sign the Sanitary Sewer Capacity Reservation Agreement between the Municipal Authority and the Michael Rudy project. Vote passed 5-0.

Mr. Gill presented a Written Certification CTMA16-2, for Board consideration. Mr. Contento made a motion, seconded by Mr. Chambers, to authorize the Chairman to sign Written Certification CTMA16-2. Vote passed 5-0.

Fishersville Road Special purpose Tapping Fee Resolution 2016-01-CTMA

Mr. Gill presented Resolution 2016-01-CTMA imposing a Special Purpose Part Tapping Fee for the Fishersville Road Sewer Extension in the amount of \$2,753.00, per EDU. Mr. Gill also presented "Exhibit A" outlining the Material and Soft costs supplied by the Authority, in the amount \$55,058.45. Mr. Chambers made a motion, seconded by Mr. Contento, to authorize the Chairman to sign Resolution 2016-01-CTMA. Vote passed 5-0.

Financials; Sewer Operating Fund, Act 57 Fund, and Delinquency Reports

Mr. Gill reviewed the cash basis summary and detailed accrual reports of revenue and expenditures for the Sewer Operating Fund, Municipal Authority's Tapping Fee Account, and Capital Fund for the month of April 2016. After Board discussion, Mr. Contento motioned, seconded by Mrs. Bernard, to approve the financials, as submitted. Vote passed 5-0. Also, reviewed and discussed were delinquency reports reflecting current year accounts past due, prior year's outstanding balances sent to Portnoff Law Associates for collection, and the status of in-house commercial collections.

Directors Report

Mr. Gill presented his March 2016 report and noted current projects which the Department is working on. Mr. Gill also presented a weekly report for May 9, 2016 to May 13, 2016 that the department has to do on a weekly basis for the Board of Commissioners and the Interim Township Manager.

Adjournment

There being no further business, Mr. Contento motioned, seconded by Mr. Chambers, to adjourn the May 2016 meeting at 8:59 PM. Vote passed 5-0.

Respectfully Submitted,

Denise Miller,
Recording Secretary