

**Caln Township Municipal Authority**  
**253 Municipal Drive**  
**Thorndale, PA 19372**  
**Monday May 20, 2019**  
**7:00 PM**

**Those Present and Absent:**

Paul Mullin – Chairperson  
George Chambers – Vice Chair  
Vacant – Treasurer  
Tony DiSario – Assistant Treasurer/Assistant Secretary  
Noel Bernard – Secretary  
Scot Gill – Wastewater Department Director  
Kristen Denne – Township Manager (Absent)  
Jennylyn Tanedo – Recording Secretary  
Bill Dingman – P.E., Gilmore & Associates, CTMA Engineer (Absent)

Mr. Mullin called the meeting to order at 7:00 PM

**Minutes of the April 22, 2019 Meeting**

Mr. Mullin called for additions or corrections to the April minutes. Some minor correction was made. After discussion, Mrs. Bernard motioned, seconded by Mr. Chambers, to adopt the April 22, 2019 minutes, as presented. Vote passed 4-0.

**Public Comment**

Mr. Mullin called for public comments. There were none.

**Act 537 Plan Additional Capacity Update**

Mr. Gill presented a spreadsheet of the project update and discussed the outstanding projects that may need capacity.

**150 Parkside Project Update**

Mr. Gill informed the board that the project elected to not move forward due to costs associated with their stormwater. Mr. Gill also informed the board that he did notify that the project was not moving forward at this time.

**Municipal Pump Station Project Update**

Mr. Gill gave the board an update from Bill Dingman related to the status of MPSP and presented the board a certification statement from Bursich in relation to the plans and permitting that was forwarded to the Township.

Mr. Gill informed the board that the Award of the contract is pending Caln Township confirmation that no additional municipal approvals are required for the project. Mr Gill also stated that the bids for the project were received on April 16, 2019 and per article 2.01 of the Bid Form, the bids will remain subject to acceptance for period of 60 days (June 24, 2019), and this period may be extended per 62 Pa CSA Section 3911 for an additional 60 Days (Aug. 13, 2019) due to governmental approvals, sale of bonds or agreement between bidder and Owner for additional time. Mr Gill also mentioned that the staff is requesting that the board approve per article 2.01 and 62 Pa CSA Section 3911 an extension up to additional 60 days (Aug. 13, 2019) if needed to work out finalizing the outstanding government approvals and bond financing. After discussion, Mr. Disario

made a motion seconded by Mrs. Bernard to authorize Mr. Dingman to request an extension up to an additional 60 days Aug. 13, 2019 if needed to work out finalizing the outstanding governmental approvals and bond financing. Vote passed 4.0. Mr Gill also updated the board and informed them that the building permit review and comments were received and are under review by Bursich/Tangible. CCCD also issued NPDES permit extension on 4/25/19 it is good for 5 years.

Mr. Gill presented the standard License Agreement for Exelon to install a temporary access drive in order to access our right-of-way off North Caln Road. The agreement has been reviewed by Mr. Pompo and found acceptable. After discussion, Mr. Chambers made a motion seconded by Mrs. Bernard to authorize the Chairman to sign the Exelon Temporary Access License Agreement. Vote passed 4.0.

#### **Hills@ Thorndale Woods Project**

Mr. Gill presented the board the Amended and Restated Sanitary Sewer Capacity Reservation, Contribution and Extension Agreement implementing the new capacity reservation policy for the Hills @ Thorndale Woods Project. After discussion the board decided to review the Agreement and will update staff with any comments at the June CTMA board meeting.

#### **I/I Reduction Program**

Mr. Gill presented a spreadsheet and updated the board on the current program that the department is working on to help address the issue and their status.

#### **Dogwood/Scott Drive Project Update**

Mr. Gill presented the board that to date we received payment for 44 Full Tapping Fees (35 Connected and 9 Still need connected) and 3 five year extensions granted (Special Part Tapping Fee Paid). Mr. Gill presented signed copies of the Grinder Pump and Maintenance Agreement that need signed by the chairman. After discussion, Mr. Chambers made a motion, seconded by Mr. Disario to authorize the Chairman to sign the Operation and Maintenance Agreement for Grinder Pump System for 1108 Scott Drive and 1318 Blackhorse Hill Road. Vote passed 4.0.

#### **Financials; Sewer Operating Fund, Act 57 Fund, and Delinquency Reports**

Mr. Gill reviewed the cash basis summary and detailed accrual reports of revenue and expenditures for the Sewer Operating Fund, Municipal Authority's Tapping Fee Account, and Capital Fund for the month of April 2019. After discussion Mrs. Bernard made a motion and seconded by Mr. Chambers to approve the April financials, as submitted. Vote passed 4-0.

Mr. Gill reviewed and discussed the current delinquency report for the month of April, reflecting current year accounts past due, prior year's outstanding balances sent to Portnoff Law Associates for collection, and the status of commercial in house collection.


#### **Directors Report**

Mr. Gill discussed his April, 2019 department report and noted a list of current projects which the Department is working on, and their progress.

#### **Adjournment**

There being no further business, Mrs. Bernard made a motion, and seconded by Mr. Chambers to adjourn the May 24, 2019 meeting at 8:30 pm. Vote passed 4-0.

Respectfully Submitted,

  
Jennylyn Tanedo,  
Administrative Secretary