

Caln Township Municipal Authority
253 Municipal Drive
Thorndale, PA 19372
Monday May 19, 2025
7:00 PM

Those Present and Absent:

George Chambers – Chairperson
Paul Mullin – Vice Chairperson
William A. Schew – Treasurer (Absent)
Tony DiSario – Assistant Treasurer/Assistant Secretary
Noel Bernard – Secretary
Scot Gill – Wastewater Department Director
Don Vymazal – Township Manager
Jennylyn Tanedo – Recording Secretary
Ross Bickhart – Gilmore & Associates, CTMA Engineer
Vince Pompo- LambMcErlane, CTMA Solicitor (Absent)

Call to Order

The meeting of the Caln Township Municipal Authority was called to order by Mr. Chambers at 7:00 p.m. The meeting was held in person at the Caln Township Municipal Building Meeting Room located at 253 Municipal Drive Thorndale, Pa and via Zoom. The regular scheduled meeting of the Caln Township Municipal Authority was advertised in the Daily Local News on December 18, 2024, and the agenda was posted on the Caln Township Website and Lobby on May 16, 2025. Copies of the Agenda were made available to the public.

Minutes of April 28, 2025, Meeting

Mr. Chambers called for additions or corrections to the April minutes. Approved with minor correction. After discussion, Mr. DiSario motioned, seconded by Mr. Mullin, to adopt April 28, 2025, Minutes as presented. The vote passed 4.0.

Public Comment

Mr. Chambers called for public comments. There were none.

Act 537 Plan/ Additional Capacity Update/ Dara Update

Mr. Gill presented to the Board a spreadsheet showing the status of pending projects that will be needing capacity in the future, the 52-week average chart, Dara weekly flow report and DARA Tributary Area Total Adjusted Flows Hydraulic Loadings Charts. Mr. Chambers informed the Board that DARA is moving along with the upgrade to the plant.

I/I Reduction Program

Mr. Gill updated the Board on the 2025 Grouting Project which will involve the testing of all pipe joints and grouting of joints that fail the test for approximately 4,100 linear feet of 8" diameter gravity in the upper portion of the Colonial Gardens Area. The apparent lowest bidder being Sewer Specialty Services Company Inc. in the amount of \$142,073.35. Mr. Gill informed the Board that a pre-construction meeting was held on April 4, 2025. Mr. Gill added that a notice to proceed with was issued by Gilmore on April 7, 2024, and the contractor began the work on April 29, 2025.

Caln Meetinghouse/Granger Lane Project

Mr. Gill updated the Board on the Caln Meeting House/Granger Lane Sewer Extension Project and stated that the project bid opening was on March 13, 2025 which will involve the installation of approx. 1,300' or 8" sewer main with associated manholes and lateral stubs to serve 33 existing homes and will provide a reliable

new public wastewater collection system for a neighborhood in need of utility. Mr. Gill added that the apparently lowest bidder was J. Phillips Excavating & Hauling LLC in the amount of \$656,433.00 which includes contingency items 1 & 2. Mr. Gill added that Notice of Intent to Award that was issued to the contractor on April 30, 2025. Mr. Gill presented to the Board the letter that the Township Manager received from 3 Granger Lane and Mr. Gill stated that Mr. Vymazal will be meeting with the residents on Wednesday, May 21st at 10:00 am.

Raye Road Project Update

Mr. Gill informed the Board that Gilmore is currently working on the design, permitting and has finalized the easement exhibits for the phase 2 portion of the project which will involve the relocation, lowering and installation of a new sanitary sewer main and associated appurtenances, so we can get the exposed laterals below the stream bed and encased in concrete, which we anticipate being completed this year. Mr. Gill added that the department sent out the easement agreements to the property owners of 3203 Norma Drive and 3204 Raye Road for their review. Mr. Gill added that the department and Gilmore met with the residents on March 14, 2025. Mr. Gill then presented to the Board the Easement Agreement for 3204 Raye Road for the Boards review and consideration. After discussion, Ms. Bernard made a motion, seconded by Mr. Mullin, to authorize the Chairperson to sign the enclosed Sewer Easement Agreement for 3204 Raye Road Parcel #39-4B-24 in the form as presented. The vote passed 4.0.

Chester County Sport Arena Redevelopment Project Dedication

Mr. Gill informed the Board that on February 17, 2022, the Authority entered into a Sewer Construction Financial Security Agreement with JLLAR LLC (Chester County Sports Arena Project) who agreed to post a Letter of Credit with a Bank in the sum of \$140,883.33 representing 110% of the cost of the Sewer Improvements as set forth in the Agreement. At the CTMA's March 27, 2023, meeting the Board authorized the Chairman to sign a Letter of Credit Reduction Certificate of Completion and authorized the reduction of the Letter of Credit by \$126,795.00, which left \$14,088.33 as the remaining balance of the LOC. Mr. Gill stated that the work on the sewer improvements has been 100% completed and the design engineer of the sewer improvements certified to the authority engineer that the sewer improvements have been completed in accordance with the plan. Mr. Gill added that the maintenance security that is being presented is for 60 months as agreed to by the developer since they had to apply the interior manhole coating in the field. Mr. Gill added that the developer may send in a written notice no sooner than 120 days but no later than 90 days prior to the expiration of the first 30 months to the Authority requesting that an inspection be carried out to assess whether the Maintenance Security may be reduced by 50%. Mr. Gill also added that the developer has elected to convert the existing LOC into the maintenance security for the duration of the maintenance period and increase the amount of the existing LOC to \$19,211.36 which represents 15% of the cost of the sewer improvements

Mr. Gill presented to the Board Resolution 2025-6-CTMA accepting a certain Deed of Dedication of Sanitary Sewer Lines and Maintenance Agreement for the JLLAR LLC (Chester County Sports Arena). After discussion, Mr. Mullin made a motion, seconded by Mr. DiSario to approve Resolution 2025-6-CTMA accepting certain Deed of Dedication of Sanitary Sewer Lines that were installed by JLLAR LLC (Chester County Sports Arena) and authorized the Chairman to sign associated Maintenance Agreement. The vote passed 4.0.

Financials; Sewer Fund,

Mr. Gill reviewed the sewer financial summary and revenues and expenditures for the Sewer Operating Fund for the month of April 2025 and the balances in Act 57 and Sewer Capital Funds. After discussion, Mr. DiSario made a motion, seconded by Ms. Bernard, to accept the April financials, as submitted. The vote passed 4.0.

Delinquent Collection Update

Mr. Gill presented to the Board a memo from the finance department that gives an update on the status of the prior year's delinquent collections.

Penalty Waiver Request Update

Mr. Gill presented to the Board the 2025 penalty waiver request from the finance department and informed the Board that there are two penalty waiver requests for the month of April.

2411 Warren Avenue

Mr. Gill presented to the Board a Settlement Agreement for 2411 Warren Avenue. Mr. Gill informed the Board that during a review of the Billing Study GIS map that this property is not being billed for public sewer. Mr. Gill added that he reached out to the property owner on April 30, 2025, by phone and left a voicemail for them to call. On May 1, 2025, the department sent the enclosed letter to the property owner informing them that it was brought to the Township’s attention that the property hasn’t been billed for public sewer since 2006. Mr. Gill added that on May 5th the property owner called to discuss the billing issue and then followed with the enclosed email requesting that due to the large amount of \$7,162.00 they requested that the Authority consider reducing the amount due to \$5,000.00 and allowing them to make 24 monthly installments. After discussion, Mr. Mullin made a motion, seconded by Ms. Bernard, to authorize the Chairperson to sign the Settlement Agreement for 2411 Warren Avenue contingent upon the department receiving the original copy of the Settlement Agreement. The vote passed 4.0.

Director’s Report

Mr. Gill discussed his Director’s Report and noted a list of current projects which the Department is working on and their progress.

Adjournment

There being no further business, Ms. Bernard made a motion, seconded by Mr. DiSario, to adjourn the May 19, 2025, meeting at 8:00 pm. The vote passed 4.0.

Respectfully Submitted
Jennylyn Tanedo,
Recording Secretary

