

Caln Township Municipal Authority
253 Municipal Drive
Thorndale, PA 19372
Monday June 24, 2019
7:00 PM

Those Present and Absent:

Paul Mullin – Chairperson
George Chambers – Vice Chair
William Schew – Treasurer
Tony DiSario – Assistant Treasurer/Assistant Secretary
Noel Bernard – Secretary
Scot Gill – Wastewater Department Director
Kristen Denne – Township Manager (Absent)
Jennylyn Tanedo – Recording Secretary
Bill Dingman – P.E., Gilmore & Associates, CTMA Engineer

Mr. Mullin called the meeting to order at 7:00 PM

Minutes of the May 20, 2019 Meeting

Mr. Mullin called for additions or corrections to the May minutes. There were none. After discussion, Mr. Chambers motioned, seconded by Mr. Disario, to adopt the May 20, 2019 minutes, as presented. Vote passed 4-0 with 1 Abstained.

Appointing William Schew

Mr. Mullin welcome Mr. Schew to the board, after discussion, Mr. Chambers made a motioned, seconded by Mrs. Bernard to appoint Mr. Schew to the treasurer position. Vote passed 4.0

Public Comment

Mr. Mullin called for public comments. There were none.

Hills @Thorndale Woods Project

Mr. Gill presented the Amended and Restated Sanitary Sewer Capacity Reservation, Contribution and Extension Agreement implementing the new capacity reservation policy for the Hills@Thorndale Woods Project. After discussion Mr. Schew made a motion, seconded by Mr. Disario to authorize the chairman to sign the enclosed Amended and Restated Sanitary Sewer Capacity Reservation, Contribution and Extension Agreement. Vote passed 5.0.

Act 537 Plan Additional Capacity Update

Mr. Gill presented a project update spreadsheet and discussed the outstanding projects that may need capacity.

Municipal Pump Station Project Update

Mr. Gill updated the board the status of the Municipal Pump Station Project. Mr. Dingman suggested to the board to make a motion to execute the contracts once received and reviewed by the solicitor for the Municipal Pump Station Project. After discussion, Mr. Disario made a motion, seconded by Mr. Schew to authorize the chairman to execute the contracts for the Municipal Pump Station Project once received and approved by the solicitor. Vote passed 5.0.

Mr. Gill presented the standard Storm water Best Management Practice and Conveyance Operation and Maintenance Agreement. After discussion, Mr. Disario made a motion, seconded by Mr. Schew to authorize the chairman to sign the Storm Water Best Management Practice and Conveyance Operation and Maintenance Agreement. Vote passed 5.0

I/I Reduction Program

Mr. Gill presented a spreadsheet and updated the board on the status of the program and what the department is working on to help address the issue of excessive amounts of water that's entering the system during heavy rain events. Also a discussion was held on the map showing the televising by year and Mr. Gill recommended Gilmore to give us a price to incorporate the changes into the GIS system.

Dogwood/Scott Drive Project Update

Mr. Gill presented the board that to date we received payment for 45 Full Tapping Fees (35 Connected and 9 Still need connected) and 3 five year extensions granted (Special Part Tapping Fee Paid). Mr. Gill presented signed copies of the Grinder Pump and Maintenance Agreement that need signed by the chairman. After discussion, Mr. Disario made a motion, seconded by Mr. Schew to authorize the Chairman to sign the Operation and Maintenance Agreement for Grinder Pump System for 1104 Scott Drive. Vote passed 5.0.

Financials; Sewer Operating Fund, Act 57 Fund, and Delinquency Reports

Mr. Gill reviewed the cash basis summary and detailed accrual reports of revenue and expenditures for the Sewer Operating Fund, Municipal Authority's Tapping Fee Account, and Capital Fund for the month of May 2019. After discussion Mrs. Bernard made a motion and seconded by Mr. Chambers to approve the May financials, as submitted. Vote passed 5-0.

Mr. Gill reviewed and discussed the current delinquency report for the month of May, reflecting current year accounts past due, prior year's outstanding balances sent to Portnoff Law Associates for collection, and the status of commercial in house collection.

Directors Report

Mr. Gill discussed his May, 2019 department report and noted a list of current projects which the Department is working on, and their progress.

Adjournment

There being no further business, Mr. Chambers made a motion, and seconded by Mr. Schew to adjourn the June 24, 2019 meeting at 9:30 pm. Vote passed 5-0.

Respectfully Submitted,

Jennylyn Tanedo,
Administrative Secretary