

Caln Township Municipal Authority
253 Municipal Drive
Thorndale, PA 19372
Monday July 28, 2025
7:00 PM

Those Present and Absent:

George Chambers – Chairperson
Paul Mullin – Vice Chairperson
William A. Schew – Treasurer
Tony DiSario – Assistant Treasurer/Assistant Secretary
Noel Bernard – Secretary
Scot Gill – Wastewater Department Director
Don Vymazal – Township Manager
Jennylyn Tanedo – Recording Secretary
Ross Bickhart – Gilmore & Associates, CTMA Engineer
Vince Pompo- LambMcErlane, CTMA Solicitor (Absent)

Call to Order

The meeting of the Caln Township Municipal Authority was called to order by Mr. Chambers at 7:00 p.m. The meeting was held in person at the Caln Township Municipal Building Meeting Room located at 253 Municipal Drive Thorndale, Pa and via Zoom. The regular scheduled meeting of the Caln Township Municipal Authority was advertised in the Daily Local News on December 18, 2024, and the agenda was posted on the Caln Township Website and Lobby on July 25, 2025. Copies of the Agenda were made available to the public.

Minutes of June 23, 2025, Meeting

Mr. Chambers called for additions or corrections to the June minutes. There were none. After discussion, Mr. DiSario motioned, seconded by Mr. Mullin, to adopt June 23, 2025, Minutes as presented. The vote passed 3 and 2 Abstained.

Public Comment

Mr. Chambers called for public comments. There were none.

Act 537 Plan/ Additional Capacity Update/ Dara Update

Mr. Gill presented to the Board a spreadsheet showing the status of pending projects that will be needing capacity in the future, the 52-week average chart, Dara weekly flow report, DARA Tributary Area Total Adjusted Flows Hydraulic Loadings Charts. Mr. Chambers added that expansion/modernization is progressing nicely.

I/I Reduction Program

Mr. Gill informed the Board that the department is currently working on a contractor's agreement between the CTMA and Sewer Specialty Services. Co. for the 2026 Grouting Project which will involve the cleaning and televising, testing of all pipe joints, grouting of joints that fail the test, point repairs and manhole grouting for approximately 4,500 linear feet of 8" diameter gravity sewer located in the Wedgewood Development. Mr. Gill added that the agreement will be presented to the Board at a future meeting for consideration.

Caln Meetinghouse/Granger Lane Project

Mr. Gill updated the Board on the Caln Meeting House/Granger Lane Sewer Extension Project and stated that Gilmore finalized all the paperwork needed by the contractor. A preconstruction meeting was held on July

15, 2025, and the attached notice to proceed was issued on the same day with an anticipated start date of August 4th. The department also sent out letters on July 16th to the residents updating them on the status of the project and a map showing the proposed location of the new sewer lateral where it would enter their property which would be capped for their future connection. The map will give the property owner the opportunity to plan for their house sewer connection and we recommended they consult a licensed plumber as to the most advantageous method for their home to connect to the public sanitary sewer system.

Raye Road Project Update

Mr. Gill presented to the Board the attorney's costs that the property owners of 3204 Raye Road incurred to review the easement agreement associated with the phase 2 portion of the project which will involve the relocation, lowering and installation of new sanitary sewer main and associated appurtenances, so we can get the exposed laterals below the stream bed and encased in concrete. The property owner is requesting reimbursement of their attorney costs in the amount of \$1,295.00. Mr. Gill stated that if the Board has no objection, staff is requesting approval to proceed with the reimbursement. After discussion, Mr. Schew made a motion, seconded by Ms. Bernard, to authorize the payment in the amount of \$1,295.00 to the property owners of 3204 Raye Road for the legal cost they incurred associated with the review of the easement agreement for the phase 2 portion of the Raye Road project. The vote passed 5.0.

Willows at Valley Run Maintenance Security

Mr. Gill presented to the Board Resolution 2025-7-CTMA along with the Authority engineers memo stating that Gilmore has found the improvements acceptable and recommended the release of the Maintenance Security posted by Willows at Valley Run Phase I, LLC for the dedicated Off-Site Sewer Improvements that were installed as part of the Willows at Valley Run Phase I, LLC Project. After discussion, Mr. Mullin made a motion, seconded by Mr. DiSario, to approve the Resolution 2025-7-CTMA authorizing the release of the maintenance security posted by Willows at Valley Run Phase I, LLC for the dedicated off-site Sewer Improvements that were installed as part of the Willows at Valley Run Phase I, LLC, Project, subject to the payment of all escrow account charges attributable to Willows at Valley Run Project. The vote passed 5.0.

Financials; Sewer Fund,

Mr. Gill reviewed the sewer financial summary and revenues and expenditures for the Sewer Operating Fund for the month of June 2025 and the balances in Act 57 and Sewer Capital Funds. After discussion, Ms. Bernard made a motion, seconded by Mr. Schew, to accept the June financials, as submitted. The vote passed 5.0.

Delinquent Collection Update

Mr. Gill presented to the Board a memo from the finance department that gives an update on the status of the prior year's delinquent collections.

Penalty Waiver Request Update

Mr. Gill presented to the Board the 2025 penalty waiver request from the finance department and informed the Board that there is one penalty waiver request for the month of June.

GIS Billing Update

Mr. Gill informed the Board that during review of the GIS Billing Study map, 3208 Windsor Lane, it is not being billed for public sewer. Mr. Gill added that he reached out to the property owner by phone to let her know about the billing issue and informed her to give me a call once she receives the letter. On June 10, 2025, the department sent a letter to the property owner informing them that it was brought to the Township's attention that the property hasn't been billed for public sewer since 2015 and the department never received a response. The department reached out to them again on July 17, 2025, and left a message to give me a call. As of the date of this memo the department still hasn't received a response.

Director's Report

Mr. Gill discussed his Director's Report and noted a list of current projects which the Department is working on and their progress.

Adjournment

There being no further business, Mr. Schew made a motion, seconded by Ms. Bernard, to adjourn the July 28, 2025, meeting at 7:40 pm. The vote passed 5.0.

Respectfully Submitted
Jennylyn Tanedo,
Recording Secretary

