

Caln Township Board of Commissioners
253 Municipal Drive Thorndale, PA 19372
July 13, 2017 7:35 PM

Call to order and pledge of allegiance.

Attendance – Jennifer Breton-President, George Chambers-Vice President, Joshua Young-Commissioner, John Contento-Commissioner, Kristen Denne-Township Manager, Kristin Camp-Township Solicitor, and Denise Miller-Recording Secretary.

Absent – Commissioner Kramer

Executive Session

Commissioner Breton noted that an Executive Session was held on June 21, 2017, and prior to the meeting this evening, in order to discuss legal and personnel matters.

Citizens to be heard

Mr. Coxson of 3210 Raye Road explained that his neighbor's house was on fire approximately three months ago, and the storage container is still on Norma Drive. Commissioner Breton asked Ms. Denne to follow up with Mr. Stackhouse.

Township Solicitor – Mrs. Camp

FEMA Floodplain Ordinance – For Board consideration, Solicitor Camp presented and reviewed the FEMA Floodplain Ordinance with several changes. She also noted that tonight's hearing was advertised on June 21 and June 28 in the Daily Local Newspaper, her colleague Kim Venzie sent the Ordinance for public inspection to the Law Library and the Daily Local Newspaper on June 15, the Township Planning Commission reviewed the Ordinance on May 23, and Ms. Lafferty wrote a memorandum on June 5 with the Planning Commission recommendations, and the Chester County Planning Commission sent a review letter to Kristen Denne, Township Manager on July 5 indicating the Ordinance is compliant with the requirements under FEMA and DCED's regulations. After Board discussion, Commissioner Breton entertained a motion to adopt the FEMA Floodplain Ordinance. Moved by Commissioner Contento and seconded by Commissioner Chambers. Vote passed 4-0.

Wawa Bondsville LD 2016

For Board consideration, Solicitor Camp presented and reviewed several agreements. After Board discussion on the wall and traffic signal, Commissioner Breton entertained a motion to authorize the President to sign the following agreements as stated by Solicitor Camp. The Land Development Agreement between Wawa Inc. and Caln Township, Financial Security Agreement between Wawa Inc. and Caln Township, Land Development Agreement between Provco Pinegood Thorndale, LLC and Caln Township, Financial Security Agreement between Provco Pinegood Thorndale, LLC and Caln Township, Stormwater O&M Agreement between Provco Pinegood Thorndale, LLC and Caln Township, and the Traffic Signal Easement Agreement between Provco Pinegood Thorndale, LLC and Caln Township, Moved by Commissioner Young and seconded by Commissioner Chambers. Vote passed 4-0.

Township Manager – Kristen Denne

Commission Appointments – Ms. Denne presented, for Board acceptance, the resignation of Bonita Smith as Assistant Treasurer, and Kevin Pierce from the Civil Service Commission. Commissioner Breton entertained a motion to accept the resignation of Bonita Smith from the Assistant Treasurer Position and Kevin Pierce from the Civil Service Commission. Moved by Commissioner Contento and seconded by Commissioner Chambers. Vote passed 4-0.

Sesquicentennial Celebration – Ms. Denne noted that next year will be Caln's 150 year anniversary and she would like to coordinate events with the arrival of people from Calne, England. Commissioner Contento recommended celebrating the week up to Community Day.

Intergovernmental Cooperation Agreement for a Street Sweeper – Ms. Denne noted that she received notice from West Brandywine Township that the shared Street Sweeper has reached its term of use, and the communities need to decide who will take ownership of the existing street sweeper. She also asked how the Board wanted to proceed with a week rental or purchase. Commissioner Young asked Ms. Denne to reach out to Scott Piersol and see if there is any interest in creating a cooperative for renting a street sweeper in the future.

Township Engineer – Mr. Wilkes

Proposal for Professional Engineering Services 2017 Road Program Phase II – Mr. Wilkes presented a proposal for Professional Engineering Services for the 2017 Road Program Phase II. Commissioner Chambers had concern with the timing of the Dogwood/Scott sewer extension project with this project. Mr. Wilkes noted that he spoke with Mr. Gill however; he will speak with him again to confirm that there are no conflicts. After further Board discussion, Commissioner Breton entertained a motion to authorize Cedarville Engineering to move forward with the Road Program Phase II at a not to exceed price of \$14,000. Moved by Commissioner Young and seconded by Commissioner Contento. Vote passed 4-0.

Mr. Wilkes gave a brief review of projects that Cedarville is working on.

Ordinances and Resolutions for Consideration –

Resolution 2017 Appointing Township Treasurer – Ms. Denne tabled this item until there is an assistant treasurer to appoint. Also, Mr. Wilson has already been appointed as the Township Treasurer.

Resolution 2017-20 Appointing Civil Service Commission Member – After Board discussion, Commissioner Breton entertained a motion to appoint George March to the Civil Service Commission with a term to expire December 21, 2021. Ms. Denne noted that Mr. Pierce resigned his position from the Civil Service Commission because he received employment that was not compatible with the Civil Service rules. Moved by Commissioner Chambers and seconded by Commissioner Contento. Vote passed 3-1.

Bill List – Checks 40045-40221 – Commissioner Breton entertained a motion to approve general checks 40045-40221, with the exception of 40046 and 40047 which were voided checks. Moved by Commissioner Contento and seconded by Commissioner Young. Commissioner Chambers abstained from check #40082, Commissioner Young abstained from check #40102, and Commissioner Contento abstained from check #40101. Mr. Callaghan asked about the May Cedarville Engineering checks. Ms. Denne noted that the checks designated by "escrow", are paid by developers and the other general checks are paid by the township. She also stated that the codes payments are for resident inspections. Commissioner Contento would like where it says "account type expenditure" clearly identified so residents know what they are for. Vote passed 4-0.

Approval of Minutes

June 8, 2017 – Commissioner Breton entertained a motion to approve the June 8, 2017 minutes, as presented. Moved by Commissioner Young and seconded by Commissioner Chambers. Vote passed 4-0.

Boards and Commission Updates –

Park and Recreation – Commissioner Young noted that the first summer series was held with the next date of July 21, 2017.

COG – Commissioner Young noted no update, due to no meeting held.

Municipal Authority – Commissioner Chambers noted no update, due to no meeting held.

DARA – Commissioner Young noted that the Operator of the Plant Severn Trent North America was sold to an Investor, and will be discussed at the next meeting.

Fire Board – Commissioner Young noted that there was a brief meeting however; no quorum. There will also be an August 27 workshop meeting at 6:30.

Planning Commission – No update, due to Liaison and Commissioner Kramer being absent.

Historical Commission – No update, due to Liaison and Commissioner Kramer being absent. Historical Commission member, Mrs. Callaghan noted that several members have asked to have Commissioner Kramer in attendance of the meetings.

Zoning Hearing Board – Commissioner Contento noted no that there is no report.

Additional Business

Commissioner Breton entertained a motion to accept the resignation of Officer Larry Sipple. Moved by Commissioner Chambers and seconded by Commissioner Contento. Vote passed 4-0.

Commissioner Breton noted her trip to Calne, England with Ms. Denne and Barry Beach, and put a proclamation out for residents to review.

Commissioner Contento noted a discussion was to be held regarding Special Intersections. Ms. Denne also noted that she has reviewed the information with Mr. Fragale, and he is in the process of meeting with those residents to get their permission to go on their property to do cutting. After Board discussion, it was decided to have the discussion at the August 10 Board Meeting.

Public Comments

No public comments

Adjournment

Commissioner Breton entertained a motion to adjourn the July 13, 2017 meeting at 8:30 PM. Moved by Commissioner Young and seconded by Commissioner Chambers. Vote passed 4-0.

Respectfully Submitted by,

Denise Miller,
Recording Secretary