

Caln Township Board of Commissioners
Reorganizational Meeting Minutes
January 6, 2020
7:00 PM

Call to Order and Salute to the Flag

Attendance – Paul Mullin-President, Jane Kennedy-Vice President, Joshua Young-Commissioner, Lorraine Tindaro-Commissioner, Mark Evans-Commissioner, Kristen Denne-Township Manager/Secretary, Kevin Barron-Finance Director/Treasurer (absent), Kristin Camp-Township Solicitor (Absent), Bryan Kulakowsky-Township Engineer (Absent), and Denise Miller-Assistant Township Secretary.

Oath of Office – Administered by the Honorable Judge Cody

Honorable Judge Cody swore in Commissioners Elect Paul Mullin, Mark Evans, and Jane Kennedy.

Nominations for Board President

Commissioner Young entertained a motion to open nominations for Board President. Moved by Commissioner Mullin and seconded by Commissioner Tindaro.

Commissioner Young called for nominations for Board President. Commissioner Evans made a motion to nominate Commissioner Mullin as Board President and seconded by Commissioner Kennedy.

Commissioner Young called for other nominations for Board President. Commissioner Young called for other nominations for Board President. Commissioner Young called for other nominations for Board President. Seeing none, Commissioner Young called for a motion to close nominations for Board President. Moved by Commissioner Evans and seconded by Commissioner Tindaro. Vote passed 5-0.

Commissioner Young called for a vote on the motion for Commissioner Mullin as Board President. Vote passed 5-0.

Nominations for Board Vice President

Commissioner Mullin entertained a motion to open nominations for Board Vice President. Moved by Commissioner Young and seconded by Commissioner Evans.

Commissioner Mullin called for nominations for Board Vice President. Commissioner Evans made a motion to nominate Commissioner Kennedy for Board Vice President and seconded by Commissioner Young. Commissioner Mullin called for other nominations for Board Vice President, Commissioner Mullin called for other nominations for Board Vice President. Commissioner Mullin called for other nominations for Board Vice President. Seeing none, Commissioner Mullin called for a motion to close nominations. Moved by Commissioner Young and seconded by Commissioner Evans. Vote passed 5-0.

Commissioner Mullin called for a vote on the motion for Jane Kennedy as Board Vice President. Vote passed 5-0.

Manager – Ms. Denne

Authorize the Advertisement of the Conditional Use Application for Dunkin Donuts – For Board consideration, Ms. Denne offered an advertisement date of January 30, 2020 at 6:30 PM for the Conditional Use Application regarding Dunkin Donuts, to be located at 1895 East Lincoln Highway.

Commissioner Mullin entertained a motion to place an advertisement of the Dunkin Donuts Conditional Use Hearing for January 30, 2020 at 6:30 PM. Moved by Commissioner Evans and seconded by Commissioner Young. Vote passed 5-0.

Resolutions

Resolution 2020-01 Approving Downingtown and PLGIT to be designated as the Official Depositories of Township Funds and Approval of Signed Officers – **Commissioner Mullin entertained a motion to approve Downingtown and PLGIT to be designated as the Official Depositories of Township Funds and Approval of Signed Officers. Moved by Commissioner Young and seconded by Commissioner Evans. Vote passed 5-0.**

Resolution 2020-02 Appointing a Township Engineer – Commissioner Mullin entertained a motion to appoint ARRO Engineering as the Township Engineer – For Board consideration, Ms. Denne offered a resolution appointing a Township Engineer for a two year term. She noted that this is an “at will” position so the Board can appoint another Engineer at any time.

Commissioner Mullin entertained a motion to appoint a Township Engineer. Moved by Commissioner Young and seconded by Commissioner Evans. Vote passed 5-0.

Appointments and Reappointments of Officials

Solicitor: Buckley, Brion, McGuire and Morris – **Commissioner Mullin entertained a motion to reappoint Buckley, Brion, McGuire, and Morris as the Township Solicitor for 2020. Moved by Commissioner Young and seconded by Commissioner Tindaro. Cheryl Spaulding of 406 Lloyd Avenue asked to have the terms read for all the appointments. Mark DeYoung of 20 Beaver Run Road opposed the approval of Ms. Camp as Township Solicitor. Commissioner Evans noted that they are making the appointment at this time however, they are keeping their options open. Vote passed 5-0.**

Township Traffic Engineer: Albert Federico Consulting, LLC – **Commissioner Mullin entertained a motion to appoint Albert Federico Consulting, LLC as the Township Traffic Engineer. Moved by Commissioner Young and seconded by Commissioner Tindaro. Vote passed 5-0.**

Stormwater Consultant ARRO Consulting Inc.: ARRO Consulting Inc. – **Commissioner Mullin entertained a motion to reappoint ARRO Consulting Inc. as the Township Stormwater Consultant. Moved by Commissioner Young and seconded by Commissioner Kennedy. Vote passed 5-0.**

Township Secretary: Kristen Denne – **Commissioner Mullin entertained a motion to reappoint Kristen Denne as the Township Secretary. Moved by Commissioner Evans and seconded by Commissioner Young. Vote passed 5-0.**

Assistant Township Secretary: Denise Miller – **Commissioner Mullin entertained a motion to reappoint Denise Miller as the Assistant Township Secretary. Moved by Commissioner Evans and seconded by Commissioner Young. Vote passed 5-0.**

Fire Marshal: Ray Stackhouse – Commissioner Mullin entertained a motion to reappoint Ray Stackhouse as the Fire Marshall. Moved by Commissioner Young and seconded by Commissioner Tindaro. Vote passed 5-0.

Emergency Management Coordinator: Ray Stackhouse – Commissioner Mullin entertained a motion to reappoint Ray Stackhouse as the Emergency Management Coordinator. Moved by Commissioner Evans and seconded by Commissioner Tindaro. Vote passed 5-0.

Building Code Official: Ray Stackhouse – Commissioner Mullin entertained a motion to reappoint Ray Stackhouse as the Township Building Code Official. Moved by Commissioner Young and seconded by Commissioner Kennedy. Vote passed 5-0.

Zoning Officer: Ray Stackhouse – Commissioner Mullin entertained a motion to reappoint Ray Stackhouse as the Township Zoning Officer. Moved by Commissioner Young and seconded by Commissioner Tindaro. Vote passed 5-0.

Deputy Zoning Officer: ARRO Consulting Inc. – Commissioner Mullin entertained a motion to reappoint ARRO Consulting Inc. as the Township Deputy Zoning Officer. Moved by Commissioner Young and seconded by Commissioner Young. Vote passed 5-0.

Administrative Officer for Pensions: Kristen Denne ICMA-CM – Commissioner Mullin entertained a motion to reappoint Kristen Denne ICMA-CM as the Township Administrative Officer for Pensions. Moved by Commissioner Evans and seconded by Commissioner Tindaro. Vote passed 5-0.

Treasurer: Kevin Barron – Commissioner Mullin entertained a motion to reappoint Kevin Barron as the Township Treasurer. Moved by Commissioner Evans and seconded by Commissioner Tindaro. Vote passed 5-0.

Right to Know Officer for the Township: Abbey Swan – Commissioner Mullin entertained a motion to reappoint Abbey Swan as the Township Right to Know Officer. Moved by Commissioner Tindaro and seconded by Commissioner Kennedy. Vote passed 5-0.

Assistant Right to Know Officer for the Township: Denise Miller – Commissioner Mullin entertained a motion to reappoint Denise Miller as the Township Assistant Right to Know Officer. Moved by Commissioner Young and seconded by Commissioner Evans. Vote passed 5-0.

Appointments and Reappointments to Board and Commissions

Downingtown Area Regional Authority five (5) year term – Commissioner Mullin entertained a motion to appoint George Chambers to the Downingtown Area Regional Authority for a five year term. Moved by Commissioner Evans and seconded by Commissioner Kennedy. Vote passed 5-0.

Liaison Appointments to the Boards and Commissions

Ms. Denne noted that the Parks and Recreation Commission, Fire Board, and the COG positions are voting positions.

Commissioner Mullin assigned the following Liaisons and Alternates to various Boards and Commissions.

Park and Recreation – Liaison Commissioner Young and Alternate Commissioner Kennedy

COG – Liaison Commissioner Kennedy and Alternate Commissioner Mullin

Municipal Authority – Liaison Commissioner Mullin

Fire Board – Liaison Commissioner Young and Alternate Commissioner Mullin

Historical Commission – Liaison Commissioner Tindaro and Alternate Commissioner Evans

Lincoln Highway – Liaison Commissioner Young and Alternate Commissioner Evans

Golf – Liaison Commissioner Mullin and Alternate Commissioner Tindaro

Planning – Liaison Commissioner Tindaro and Alternate Commissioner Evans

Zoning – Liaison Commissioner Evans and Alternate Commissioner Tindaro

Emergency Management/Police – Liaison Commissioner Kennedy and Alternate Commissioner Tindaro

Finance and Budget – Liaison Commissioner Young and Alternate Commissioner Mullin

Additional Business

Commissioner Mullin noted that they are in the process of discussing the Vacancy Board open position. He also noted that the Vacancy Board is designed to fill in if the Board of Commissioners have a split vote.

Commissioner Evans noted that the new Board will work together to make Caln a better place for everyone. He also noted that the implementation of the Comprehensive Plan will be the first order of business. He further noted the importance of the new census in reaching 15,000 residents, it could open more opportunities for grants and more money from the county and state levels.

Discussion was held on the Solid Waste and Recycling Commission becoming part of the Municipal Authority, moving forward. Ms. Denne noted that it has always been under the Township however, the Municipal Authority has worked with it. She also noted that there is not a Commission, so it would have to be created. Commissioner Mullin noted that they will be discussing having both put under the Municipal Authority.

The Board appointed Commissioner Kennedy to attend the monthly school board meetings and report back to the Township Board, on a monthly basis.

The Board rescheduled the January 9, 2020 7:30 PM meeting to January 16, 2020.

Public Comment

Cheryl Spaulding of 406 Lloyd Avenue asked if the Township could purchase a sound system. The Board noted that it is in the budget to get one.

Donna Hetzel, and Cheryl Spaulding of Lloyd Avenue commented on the geese hunting on the Lloyd Farm property. Commissioner Evans noted that the Police and Game Commission were at the property and the property can be leased to hunters as long as they are 150 yards away from a dwelling, and they are 181 yards. Commissioner Evans also noted that the Board will look into the zoning. Chief Elias noted that they are required to operate within the confines of the law. After visiting the property they are within the law. The Board directed Ms. Denne to send a request to the land owner.

Licia Carini of 103 Ayerwood Drive commented on hunting on the Lloyd Farm property, and the hunting area behind her house, across the creek.

Representing Representative Williams's office, Bill Schoell encouraged residents to call Representative William's office regarding hunting on Lloyd Farm.

Ms. Denne noted that before the next meeting and with the Board's approval, she will ask Solicitor Camp if the Township is able get stricter with the existing ordinance. She also noted the Township put a restriction on a developers covenants that states your conditional use is null and void if there is hunting on your property. She also noted that she will send a letter to Mr. Miller regarding the hunting on his property.

Sarah Martin of 112 Stonebridge Lane stated that she is hearing gun fire at 2:00 AM. She stated that she did call the police.

Chuck Kramer of 2704 Kings Highway asked if the property behind Ayerwood Drive is posted.

Pat Wakefield of 165 Appledore Drive commented on the connecting Downingtown trail in regards to the hunting on the Lloyd Farm property

Cheryl Spaulding of 406 Lloyd Avenue commented on the entrance to Lloyd Farm currently being opened.

Commissioner Mullin noted that Township Staff will look into the legal aspects of what they can do about the hunting on Lloyd Farm property.

Mike Bedrick of 1701 Olive Street thanked the Fire Board and acknowledged the new Board of Commissioners.

Adjournment

Commissioner Mullin entertained a motion to adjourn the January 6, 2020 Reorganizational Meeting at 8:20 PM. Moved by Commissioner Young and seconded by Commissioner Tindaro. Vote passed 5-0.