

**Caln Township Municipal Authority
253 Municipal Drive
Thorndale, PA 19372
Monday January 24, 2022
7:00 PM**

Those Present and Absent:

George Chambers – Chairperson
Paul Mullin – Vice Chairperson
William Schew – Treasurer
Tony DiSario – Assistant Treasurer/Assistant Secretary
Noel Bernard – Secretary
Scot Gill – Wastewater Department Director
Kristen Denne – Township Manager (Absent)
Jennylyn Tanedo – Recording Secretary
Ross Bickhart – Gilmore & Associates, CTMA Engineer
Vince Pompo- LambMcErlane, CTMA Solicitor

Call to Order

The meeting of the Caln Township Municipal Authority was called to order by Mr. Chambers at 7:00 p.m. The meeting was held at the Caln Township Municipal Building Meeting Room located at 253 Municipal Drive Thorndale, Pa. The regular scheduled meeting of the Caln Township Municipal Authority was advertised in the Daily Local News on December 28, 2021 and the agenda was posted on the Caln Township Website and Lobby on January 21, 2022. Copies of the Agenda were made available to the public.

Board Reorganization

Mr. Mullin made a motion, seconded by Mr. Schew, to keep the officers the same for 2022. Vote passed 5.0. Mr. Chambers read the officers as follows, Mr. Chambers-Chairperson, Mr. Mullin-Vice-Chairperson, Mr. Schew-Treasurer, Mrs. Bernard- Secretary and Mr. DiSario- Assistant Secretary/Treasurer.

Minutes of the December 13, 2021 Meeting

Mr. Chambers called for additions or corrections to the December minutes. There were none. After discussion, Mr. Mullin motioned, seconded by Mr. Schew, to adopt the December 13, 2021 minutes, as presented. Vote passed 5.0.

Public Comment

Mr. Chambers called for public comments. There were none.

Dogwood/Scott Drive Connection Update

Mr. Gill presented to the Board an updated list of the remaining connections that still need to be made as a part of the sewer extension project. Mr. Pompo then presented to the Board a draft letter that would be mailed to the properties that haven't made the required connection. Mr. Pompo also discussed the enforcement process with the Board if the property owner failed to make the connection in response to the letter. Mr. Pompo stated that the letter also included the implementation of the user fee to those properties that haven't connected. After discussion the Board agreed to mail the letters to the properties that were presented. The Board requested that Mr. Pompo change the timeframe from 90 days as presented to 180 days to make the connection and the implementation of the user fee be made effective March 1, 2022. After discussion, Mr. DiSario made a motion, seconded by Mr. Schew to authorize Mr. Pompo to coordinate with the Township Solicitor and send out the letters and authorize staff to impose the user fee beginning March 1, 2022. Vote passed 5.0.

I/I Reduction Program

Mr. Gill updated the Board on the Caln Interceptor Repairs Project Phase 4. Mr. Gill stated that Gilmore issued a notice of Intent to award to Equix Intergrity, Inc. on January 4, 2022 for the Phase 4 Caln Interceptor Repairs

Project. Mr. Gill informed the Board the sewer repair project will involve the testing of all pipe joints and grouting of joints that fail the test for approximately 2, 421 linear feet of 21" diameter gravity sewer and approximately 1, 777 feet of 24" diameter gravity sewer and the project will also include an Add- Alternate for testing/grouting of about 1, 686 LF of 8" sanitary sewer lines.

Act 537 Plan Additional Capacity Update

Mr. Gill presented a project update spreadsheet showing the status of pending projects that will be needing capacity and a 52 week average chart. Mr. Gill also informed the Board that DARA is still temporarily not issuing weekly flow reports due to so many meters down in other municipalities due to Ida.

Kings Grant Pump Station Update

Mr. Gill informed the Board that on December 15, 2021 the department needed to pull pump 1 and send it out for repair. The repair company, Deckman said the pump cable was bad and needs a new bearing and seals with an estimate repair cost of approx. \$ 9, 500. Mr. Gill stated that a temporary bypass pump from Godwin set up in case we lose pump 2. The temporary pump set up costs to the authority will be approx. \$5,300 per month. Mr. Gill stated that due to the past problems we have had with the pumps that the Department is recommending to purchase a new spare pump to be used in emergencies when one of the pumps goes down. The new spare pump would fit either Kings Grant Pump Station or Hillview Pump Station. After discussion, Mrs. Bernard made a motion, seconded by Mr. DiSario to authorize staff to proceed to order the new spare pump in the amount of \$26, 891 plus the estimated shipping cost \$450. Vote passed 5.0.

Lomax/Aldi Sewer Agreement

Mr. Gill presented to the Board the Lomax Sewer Capacity Reallocation Extension and Maintenance Agreement. After discussion, Mr. Schew made a motion, seconded by Mr. Mullin to authorize the Chairperson to sign the enclosed Sewer Capacity Reallocation Extension and Maintenance Agreement in the form as presented. Vote passed 5.0.

Fernmoor Homes at Downingtown Update

Mr. Gill presented to the Board the Fernmoor Homes Financial Security Agreement and Performance Bond for the Phase 2 part of the project. After discussion, Mrs. Bernard made a motion, seconded by Mr. Schew to authorize the CTMA Chairperson to sign the Financial Security Agreement and Performance Bond for Phase 2 On-Site Arbor Hills Sewer Improvements in the form as presented. Vote passed 5.0

Financials; Sewer Fund,

Mr. Gill reviewed the sewer financial summary and the revenues and expenditures for the Sewer Operating Fund for the month of December, 2021 and the balances in the Act 57 and Sewer Capital Funds. After discussion, Mr. Mullin made a motion, seconded by Mr. DiSario to accept the December financials, as submitted. Vote passed 5.0.

Low Income Household Assistance Program (LIHWAP)

Mr. Gill presented to the Board the Low Income Household Assistance Program Vendor Agreement. Mr. Gill stated that the program is currently active and assists low income households with paying delinquent water or wastewater bills. Mr. Gill informed the Board that the PADHS has requested our participation in the program which is part of an emergency effort funded by the Department of Health and Human Services Administration for Children and Families. The purpose of the program is to provide payment of existing arrearages caused by the COVID 19 pandemic. After discussion, Mrs. Bernard made a motion, seconded by Mr. Schew to authorize the Finance Director to sign the Vendor Agreement. Vote passed 5.0.

Penalty Waiver Request Update

Mr. Gill informed the Board that no penalty waiver requests were made for the month of December.

Resolution 2022-1-CTMA Amending Resolution 2021-5-CTMA

Mr. Gill presented the Resolution 2022-1-CTMA Amending Resolution 2021-5-CTMA which incorrectly stated the annual rate for senior citizens principle residence shall be \$ 437.40 which should have read \$449.58. After

discussion, Mr. Mullin made a motion, seconded by Mr. DiSario to adopt Resolution 2022-1-CTMA retroactively effective as of January 1, 2022. Vote passed 5.0.

Director's Report

Mr. Gill discussed his Director's Report and noted a list of current projects which the Department is working on and their progress.

Adjournment

There being no further business, Mr. Schew made a motion, and seconded by Mrs. Bernard to adjourn the January 24, 2022 meeting at 9:00pm. Vote passed 5.0.

Respectfully Submitted

Jennylyn Tanedo,
Recording Secretary

