

**Caln Township Municipal Authority**  
**253 Municipal Drive**  
**Thorndale, PA 19372**  
**Monday January 23, 2017**  
**7:00 PM**

**Those Present and Absent:**

Paul Mullin – Chairperson  
George Chambers – Vice Chair  
John D. Contento – Treasurer  
Tony DiSario – Assistant Treasurer/Assistant Secretary  
Noel Bernard – Secretary  
Scot Gill – Wastewater Department Director  
Kristen Denne – Township Manager (Absent)  
Denise Miller – Recording Secretary  
Bill Dingman – P.E., Gilmore & Associates, CTMA Engineer

Mr. Mullin called the meeting to order at 7:00 PM.

**Board Reorganization**

Mr. Contento made a motion, seconded by Mrs. Bernard, to keep the officers the same for 2017. Vote passed 5-0. Mr. Mullin read the officers as follows: Mr. Mullin-Chairman, Mr. Chambers-Vice Chairman, Mr. Contento-Treasurer, Mrs. Bernard-Secretary, and Mr. DiSario-Assistant Secretary/Treasurer. Mr. Mullin noted that the Board of Commissioners reappointed Mrs. Bernard to a term to expire December 31, 2021.

**Minutes of the December 2016 Meeting**

Mr. Mullin called for additions or corrections to the December minutes. There were none. Mr. Chambers motioned, seconded by Mr. DiSario, to adopt the December 2016 minutes, as presented. Vote passed 5-0.

**Public Comment**

Mr. Mullin called for public comments. There were none.

**DARA Update**

Mr. Gill introduced Commissioner Young on behalf of DARA. Commissioner Young noted that he received a request from DARA for East Caln to purchase 50,000 gpd at \$22.00 per gallon, from Downingtown Borough. As part of the intermunicipal agreement, the two parties are required to offer to the other members the opportunity to purchase their equal share of the capacity being offered. Commissioner Young noted that they were asked to see if their municipalities were interested in purchasing any of the 50,000 gpd, and to forward their recommendation to their Board. After Board discussion, Mr. Contento made a motion, seconded by Mr. Chambers, to recommend to the Board of Commissioners to pass on the option to acquire a portion of the 50,000 gpd @ \$22.00 per gallon that is being offered by Downingtown Borough to East Caln Township. Vote passed 5-0.

**Dogwood/Scott Drive Project Update**

Mr. Gill noted that Mr. Pompo has started the condemnation process for the three remaining easements that need executed, and noted that their appraisals were uploaded to the staff section of the website. Mr. Dingman noted that the Water Quality Management Construction part 2 permit was received today. Mr. Dingman requested Board consideration to increase his engineering contract, for this project, to \$5,285.0 due to extra costs regarding subdivision plan and deed research. Mr. Contento made a motion, seconded by Mr. Chambers, to increase the Dogwood/Scott sewer extension project contract projected budget for Gilmore's easement work by \$5,285.00, over the prior approved amount. Vote passed 5-0.,

### **WAWA/ Reeceville Road Project Update**

Mr. Gill noted that the 1<sup>st</sup> payment for the Wawa/Bondsville project has been received by the Wastewater Operations Department.

### **3225 East Lincoln Hwy. Thorndale West Center**

Mr. Gill noted a request from Longview Management for a 1 EDU reassignment from the former occupant of 3225 East Lincoln Highway in the Thorndale Center to the new proposed occupant, Bold & Beautiful Salon.

### **VFW Sewer Extension Project Update**

Mr. Gill noted that the Wastewater Department has been approached again by the VFW, regarding public sewer. Mr. Gill also noted that Staff is working with Mr. Dingman to find the best route, and to compile a cost analysis in order to serve the three remaining parcels, as part of the VFW project.

### **Financials; Sewer Operating Fund, Act 57 Fund, and Delinquency Reports**

Mr. Gill noted that Mr. Wilson will present the December 2016 finance related reports at the February meeting. Mr. Gill also reviewed the sewer financial summary on a cash basis for December. Also, reviewed and discussed were delinquency reports reflecting current year accounts past due, prior year's outstanding balances sent to Portnoff Law Associates for collection, and the status of in-house commercial collections.

### **2016 Year-End Write-Offs**

Mr. Gill presented a request from the Finance Department to write off several accounts with small minimum balances totaling \$174.54, which remain uncollected as of December 31, 2016, and a total write-off of one account that went to judicial sale. Mr. Contento made a motion, seconded by Mr. Chambers, to authorize the write-off for five properties in the total amount of \$174.54. Vote passed 5-0.

### **Additional Discussion**

Mr. Contento noted that the DEP will have a fully funded technical assistance grant, in the spring, to analyze existing trash programs and recommend improvements.

### **Adjournment**

There being no further business, Mr. Contento motioned, seconded by Mr. Chambers, to adjourn the January 2017 meeting at 8:25 PM. Vote passed 5-0.

Respectfully Submitted,

Denise Miller,  
Recording Secretary