



INTERGOVERNMENT MEMO

To: Caln Township Board of Commissioners
Cc: Don Vymazal – Township Manager

From: Lisa Swan – Finance Director

Subject: Lincoln Highway Holiday Decorations

Dear Commissioners:

I was asked to weigh in on a discussion item on Thursday night's agenda regarding the Lincoln Highway Holiday Lights. Throughout our 2025 Budget discussions it was noted that highlighting Lincoln Highway Business District was a clear vision and a focal point of Caln Township.

In light of that vision, I was able to pull some interest from the Capital Fund for this project. While the funding is not going to build new buildings, I hope to see the little touches shed some *light* on that area of town. (Yes, pun intended!)

Again, the Capital Fund comes into play to allow the Board of Commissioners to confidently make this purchase as requested at approximately \$5,330.

Your Director of Community Enhancement Abbey Swan was able to contact the vendor, Holiday Outdoor Décor, just in time to snag the items desired at an excellent discounted price prior to the seasonal increases and got some great deals.

I hope this gives you the information necessary to approve this purchase.

Please let me know if you have any questions.

CALN TOWNSHIP

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February 21, 2025

MEMO: Lincoln Highway Holiday Decorations

The Board directed us to investigate adding lighted pole wraps to the township-owned poles along Lincoln Highway (in addition to the snowflakes that were added last year). I received a notice from the company that we purchased the snowflakes from (Holiday Outdoor Décor) that they are running a sale through the end of February.

The 20' lighted pole wraps are on sale for \$205 each (regularly \$315).

The Presidential snowflakes are also on sale for \$417.00 (regularly \$695.00 each) so I asked Brian to add two more snowflakes to the quote as well.

Abbey Swan
Director of Community Enhancement