

**Caln Township Municipal Authority**  
**253 Municipal Drive**  
**Thorndale, PA 19372**  
**Monday February 27, 2017**  
**7:00 PM**

**Those Present and Absent:**

Paul Mullin – Chairperson  
George Chambers – Vice Chair  
John D. Contento – Treasurer  
Tony DiSario – Assistant Treasurer/Assistant Secretary  
Noel Bernard – Secretary  
Scot Gill – Wastewater Department Director  
Kristen Denne – Township Manager (Absent)  
Denise Miller – Recording Secretary (Absent)  
Bill Dingman – P.E., Gilmore & Associates, CTMA Engineer

Mr. Mullin called the meeting to order at 7:00 PM.

**Minutes of the January 2017 Meeting**

Mr. Mullin called for additions or corrections to the January minutes. There were none. Mr. Chambers motioned, seconded by Mr. DiSario, to adopt the January 2017 minutes, as presented. Vote passed 5-0.

**Public Comment**

Mr. Mullin called for public comments. There were none.

**Kings Grant Phase 1 Dedication**

Mr Gill presented Resolution 2017-1-CTMA, accepting certain Deeds of Dedication and Sanitary Sewer Easements for the Kings Grant Residential Development Phase 1, an executed Maintenance Agreement for Chairman's Signature, and Bill of Sale for review. After discussion a motion was made by Mr Contento and second by Mr Chambers to authorize the Chairman to sign Resolution 2017-1-CTMA accepting certain Deeds of Dedication and Sanitary Sewer Easements for the Kings Grant Residential Development Phase 1, and their Maintenance Agreement. Vote passed 5-0.

**Dogwood/Scott Drive Project Update**

Mr. Gill noted that another Easement was executed and now there are 2 remaining. Mr Gill informed the board Mr. Pompo has started the condemnation process for the two remaining easements that need to be obtained. Mr Dingman updated the board on the status of the project along with PAWC's status to complete their portion. The board requested staff to reach out to PAWC to try to get an exact timing for their portion and then requested that staff update our portion's timing and present at the next meeting.

**Bold and Beautiful Project PADEP Response (Longview Management)**

Mr Gill presented a letter dated February 24, 2017 from the PADEP and informed the board that the letter was in response to the Planning Exemption request that was made for the Bold and Beautiful Salon project that is being proposed at 3225 East Lincoln Highway. Mr Gill informed the board that staff has a concern with the last comment on page 1 of the letter which states "Please be advised, no further processing of application mailers will take place in this shopping center until Caln Township has taken over the ownership, operation, and maintenance of the pump station serving this shopping". Mr Gill also informed the board that he is in conversation with Longview Management, PADEP and Mr Pompo to come to some resolution that would satisfy the PADEP and have the comment removed. After further discussion the board by consensus agreed that the shopping center is a commercial property which has the resources to maintain the station and has an O&M Agreement in place for the station with the authority and the authority has no interest in taking over the ownership, operation, and maintenance of the pump station serving this shopping center.

### **2015 Chapter 94 Report**

Mr. Gill presented and reviewed the 2016 Chapter 94 Annual Sewage Report which is the yearend report for the sewer system and calculates the flows.

### **WAWA/ Reeceville Road Project Update**

Mr Gill presented a "Termination of Pump Station Operation and Maintenance Agreement, regarding WAWA/Reeceville". Mr Gill informed the board that the WAWA property is intended to be connected to the public sewer, which is owned and operated by the Authority, by means of a direct gravity connection without the need for service by or connection to the existing Coatesville Corp. Pump Station. The operation and maintenance agreement, we currently have, with Brandywine Hospital will no longer be required for the WAWA property, but will remain in effect for remaining Coatesville Hospital Corp. property. After discussion a motion was made by Mrs. Bernard and second by Mr. DiSario to authorize the Chairman to sign the Termination of Pump Station Operation and Maintenance Agreement, regarding WAWA/Reeceville. Vote passed 5-0.

### **1557 Fisherville Road O&M Agreement for Grinder Pump**

Mr Gill presented to the board an executed Operation and Maintenance Agreement for Grinder Pump System by the property owners for 1557 Fisherville Road. Mr Gill informed the board that the property had to connect to the sewer system by a grinder pump system, due to a stream crossing which wouldn't allow them to get gravity. After discussion a motion was made by Mr Chambers and seconded by Mrs. Bernard to authorize the Chairman to sign the Operation and Maintenance Agreement for Grinder Pump System for 1557 Fisherville Road. Vote passed 5-0.

### **910 Greenwood Circle Permit Extension Request**

Mr Gill presented a six (6) month sewer permit extension request from Edward and Christine Kulp, owners of 910 Greenwood Circle. Mr Gill Informed the board that Mr. and Mrs. Kulp would like to extend their sewer permit from February 15, 2017 until August 15, 2017, unless the Kings Grant on-site sewer is dedicated prior too. Mr Gill also stated that Mr. and Mrs. Kulp has plans to connect to the sewer line by the end of May, 2017 and that the date depends on finding a contractor and also the weather. The board also requested Mr Gill to look at how many remaining properties will now be required to hook-up now that the phase 1 portion of Kings Grant was dedicated this evening and send out notices to connect. After discussion by the board on the timing of the extension request. A motion was made by Mr Contento and second by Mr. DiSario to extend the 910 Greenwood Circle sewer permit for 180 days from the date of the Notice of Connect letter that will be sent to the resident. Vote passed 5-0.

### **Financials; Sewer Operating Fund, Act 57 Fund, and Delinquency Reports**

Mr. Gill reviewed the cash basis summary and detailed accrual reports of revenue and expenditures for the Sewer Operating Fund, Municipal Authority's Tapping Fee Account, and Capital Fund for the month of January 2017. Mr. Contento motioned, seconded by Mr. Chambers, to approve the financials, as submitted. Vote passed 5-0. Also, reviewed and discussed were delinquency reports reflecting current year accounts past due, prior year's outstanding balances sent to Portnoff Law Associates for collection, and the status of in-house commercial collections.

### **Directors Report**

Mr. Gill presented his January 2017 department report and noted a list of current projects which the Department is working on. Mr Gill also informed the board the Wastewater Crew is currently taking measurements of lines that could be a potential candidate for this year's Capital Relining Program.

### **Adjournment**

There being no further business, Mr. Contento motioned, and seconded by Mrs. Bernard, to adjourn the February 2017 meeting at 9:03 PM. Vote passed 5-0.

Respectfully Submitted,

Scot Gill,  
Director of Wastewater