

Cain Township Municipal Authority
253 Municipal Drive
Thorndale, PA 19372
Monday February 25, 2019
7:00 PM

Those Present and Absent:

Paul Mullin – Chairperson
George Chambers – Vice Chair
John D. Contento – Treasurer
Tony DiSario – Assistant Treasurer/Assistant Secretary
Noel Bernard – Secretary
Scot Gill – Wastewater Department Director
Kristen Denne – Township Manager
Jennylyn Tanedo – Recording Secretary
Bill Dingman – P.E., Gilmore & Associates, CTMA Engineer

Mr. Mullin called the meeting to order at 7:00 PM

Minutes of the January 28, 2019 Meeting

Mr. Mullin called for additions or corrections to the January minutes. There were none. After discussion, Mr. Chambers motioned, seconded by Mr. Disario, to adopt the January 28, 2019 minutes, as presented. Vote passed 5-0.

Public Comment

Mr. Mullin called for public comments. There were none.

Act 537 Plan/DARA Additional Capacity Update

Mr. Gill presented a spreadsheet showing the status of pending projects that will be needing capacity in the future.

Municipal Pump Station Project Update

Ms. Denne discussed the financing options that Mr. Wilson obtained from Delaware Valley Regional Finance Authority and Mr. Wilson recommended option 3 which is a 20year with a 10 call with an interest rate of 2.805%. Mr. Mullin requested some clarification on when the actual 1st payment would be due and he recommended that it be in 2020 if all possible and Ms. Denne said she will get back the board next month with that answer. A discussion was also had on the impact to the sewer rate for the cost of the debt service and the additional operational costs after the new pump station becomes operational.

Mr. Dingman presented a project update and the proposed engineering budget for the bid/construction phase of the project. Mr. Dingman also informed the board that the project was ready to be advertised for bid. After discussion, the board agreed to advertise the bids for the construction of Municipal Drive Pump Station which consists of 3 contracts the General, Electric and Force Main. Mrs. Bernard made a motion seconded by Mr. Disario to authorize Gilmore to advertise the bids for construction of Municipal Drive Pump Station which consists of 3 contracts General, Electric and Force Main. Vote Passed 5.0.

Mr. Gill also requested that work Mr. Pompo to review our current policy for the reimbursement of tapping fees if a project doesn't elect to move forward and looking at implementing a reservation of capacity fee or other similar charge for those developers that have capacity under agreement which haven't been paid for. After discussion the board agreed to have the staff work with Mr. Pompo to come up with some language to address the issue of the reimbursement of tapping fee and implementing a reservation of capacity fee.

I/I Reduction Program

Mr. Gill presented the board the current program that the department is doing to help address the issue and their status.

2018 Chapter 94 Report

Mr. Gill presented and reviewed the 2018 Chapter 94 Annual Sewage Report which is the yearend report for the sewer system and calculates the flows. After discussion, the board approved staff to forward the final documents to DARA and PAWC.

Dogwood/Scott Drive Project Update

Mr. Gill informed the board that to date we received payment for 41 Full Tapping Fees (35 Connected and 6 Still need connected) and 3 five year extensions granted (Special Part Tapping Fee Paid).

Financials; Sewer Operating Fund, Act 57 Fund, and Delinquency Reports

Mr. Gill reviewed the cash basis summary and detailed accrual reports of revenue and expenditures for the Sewer Operating Fund, Municipal Authority's Tapping Fee Account, and Capital Fund for the month of January 2019. After discussion Mr. Chambers made a motion and seconded by Mr. Contento to approve the January financials, as submitted. Vote passed 5-0.

Mr. Gill reviewed and discussed the current delinquency report for the month of January, reflecting current year accounts past due, prior year's outstanding balances sent to Portnoff Law Associates for collection, and the status of commercial in house collection.

Directors Report

Mr. Gill discussed his January, 2019 department report and noted a list of current projects which the Department is working on, and their progress.

Adjournment

There being no further business, Mr. Contento made a motion, and seconded by Mr. Chambers to adjourn the February 25, 2019 meeting at 10:05 pm. Vote passed 5-0.

Respectfully Submitted,


Jennylyn Tanedo,
Administrative Secretary