

Caln Township Board of Commissioners  
253 Municipal Drive  
Thorndale, PA 19372  
December 17, 2015 7:30 PM

**Call to order and pledge of allegiance.**

**Attendance** – John Contento; President, Cynthia Eshleman; Vice President, Lorraine Tindaro; Commissioner, Joshua Young; Commissioner, Greg Prowant; Township Manager, Jeffrey W. McClintock, PE, CFM; Township Engineer, and Denise Miller Recording Secretary.

**Executive Session**

Commissioner Contento announced that prior to tonight's meeting, an Executive Session was held to discuss legal and personnel matters.

**Citizens to be heard**

Fred Gunther presented an opportunity to move Grand Sport Auto from 215 South Bailey Road to 2949 East Lincoln Highway and 50 James Buchanan Drive and requested the Board's opinion before he moves forward. Commissioner Contento had concern with seeing damaged cars from Lincoln Highway and Buchanan Drive. Mr. Gunther noted that damaged cars will be kept in the back. Commissioner Contento noted there will be two new Commissioners in January. The Board agreed for Mr. Gunther to move forward, if he so chooses.

Chuck Kramer wished everyone a happy holiday, and thanked Commissioner Tindaro for her service.

**Public Safety**

**Police Chief Elias** – Chief Elias spoke briefly about positives for 2015 and the outlook for 2016. Chief Elias noted the police department will not be able to maintain the level of service without more manpower. Chief Elias also noted he has concern with the health and welfare of his officers. Commissioner Contento noted that it was brought to the Township's attention that they do not have a complete copy of the MMU with the School District. Chief Elias noted a draft was submitted last year in which he received back this week with Doctor Tashner's signature. He also has signed it himself but has not seen both signatures in a completed document.

**Fire Chief Cordisco** – Chief Cordisco gave a brief report to the Board and residents. Chief Cordisco noted they have a balanced budget however it does not allow for any capital projects or moving forward with some of the upgrades needed. Chief Cordisco also noted a need to hire more per diem drivers.

**Ordinances and Resolutions for Consideration**

**Ordinance on General Fund Real Estate Tax Increase (.15 mills)** – Mr. Prowant offered Ordinance 2015-07 for Board consideration. Commissioner Contento entertained a motion to adopt Ordinance 2015-07 which increases the general property tax by .15 mills to a revised total of 2.958 mills. Moved by Commissioner Eshleman and seconded by Commissioner Young. Commissioner Contento called for a roll call vote. Commissioner Contento, Commissioner Young, and Commissioner Eshleman voted yea. Commissioner Tindaro voted nae. Vote passed 3-1.

**Ordinance on Fire Tax (.5 mills)** – Mr. Prowant offered Ordinance 2015-08 for Board consideration. Commissioner Contento entertained a motion to adopt Ordinance 2015-08 establishing for the first time a fire tax for the purpose of purchasing, maintaining, and operating fire apparatus for fire protection in an amount of 0.5 mills. Moved by Commissioner Eshleman and seconded by Commissioner Young. Commissioner Eshleman noted Harrisburg has had hearings related to the need for money for fire departments and where they may have the ability to charge for certain related services. Commissioner Contento noted this is a break even budget. Resident Mr. Kramer had questions on the motion. Commissioner Contento called for a roll call vote.

Commissioner Contento, Commissioner Eshleman, Commissioner Young, and Commissioner Tindaro voted yea. Vote passed 4-0.

Ordinance adopting 2016 Budget – Mr. Prowant offered the 2016 budget for Board consideration. Commissioner Contento entertained a motion to adopt Ordinance 2015-09 adopting the presented 2016 Budget. Moved by Commissioner Eshleman and seconded by Commissioner Young. With Commissioner Tindaro voting nae, vote passed 3-1.

Resolution adopting 2016 Professional Schedule of Fees – Mr. Prowant offered Resolution 2015-14 for Board consideration. Commissioner Contento entertained a motion to adopt Resolution 2015-14 adopting the schedule of fees for the Township's Professional Consultants which may be recovered from applicants for Land Development and Subdivisions, effective January 1, 2016. Moved by Commissioner Young and seconded by Commissioner Eshleman. Vote passed 4-0.

Resolution adopting 2016 Rental Program Fee Changes – Mr. Prowant offered Resolution 2015-15 for Board consideration. Commissioner Contento entertained a motion to approve the change in the rental fees as detailed by the Township Manager. Moved by Commissioner Eshleman and seconded by Commissioner Contento. Resident Chuck Kramer had a question on the motion. Commissioner Contento called for a roll call vote. Commissioner Contento, Commissioner Eshleman, and Commissioner Tindaro voted yea. Commissioner Young voted nae. Vote passed 3-1.

**Land Development Dedication Processing – Mr. Jeffrey McClintock PE, CFM-Township Engineer**

Kings Grant Dedication Process – Mr. McClintock noted this development to be paved this spring.

Report Chart Review – Mr. McClintock noted no action on the report chart at this time.

**Engineering – Mr. Jeffrey McClintock P.E. CFM-Township Engineer**

MS4 Discussion – Mr. McClintock introduced April Barkasi P.E. of Cedarville Engineering Group. Ms. Barkasi gave a brief overview of what the Township can possibly expect as part of the new MS4 permit. Ms. Barkasi noted Caln Township will ultimately be responsible for pollutants being discharged from the stormwater system into the water. After further discussion, Commissioner Contento directed Mr. McClintock to proceed in setting up some grab samples with Ms. Barkasi. He indicated he will work on a proposal with Ms. Barkasi.

MS4 Program/Committee Item Status – Mr. McClintock presented draft stormwater Committee by-laws. Commissioner Eshleman noted she would like to table further discussion until the new Board is sworn in.

2015 Caln Township Generator Procurement and Installation Project – Mr. McClintock offered a not to exceed release of \$30,000.00, to be paid out of Fund 19, on the contract paid to Greg Vietri. Commissioner Contento made a motion, seconded by Commissioner Eshleman, to authorize staff to make a payment not to exceed \$27,000.00 to Greg Vietri Inc. for the generator project before the end of 2015. Vote passed 4-0.

2015 Caln Park West Cart Shed Replacement Project (CTCP 2015-18) – Mr. McClintock requested Board authorization to pay the remaining balance on the contract of \$29,990.00 to Dutchland Contracting LLC. Commissioner Contento entertained a motion to authorize staff to pay a final payment on the Park West Shed Replacement Project of a price not to exceed \$29,990.00 to Dutchland Contracting. Moved by Commissioner Young and seconded by Commissioner Tindaro. Vote passed 4-0. Commissioner Contento entertained a motion to amend the motion to a price not to exceed \$29,990.00 to the revised not to exceed price of \$29,179.90, per Mr. McClintock. Moved by Commissioner Young and seconded by Commissioner Eshleman. Vote passed 4-0.

2015 G.O. Carlson East Pavement Repair Project (CTCP 2015-10) – Mr. McClintock noted the remaining balance for payment authorization is \$280,254.50. Commissioner Contento entertained a motion authorizing

staff to make the final payment to Veterans Construction Utility for the G.O. Carlson East Pavement Repair Project in the amount not to exceed \$280,254.50. Moved by Commissioner Young and seconded by Commissioner Eshleman. Vote passed 4-0.

2015 ARLE Incident Management Project – Mr. McClintock noted this is a 2016 project.

Osborne Road FABP – Mr. McClintock noted tentatively, Bondsville Road will be closed starting January 2, 2016 from 6:00 AM to 6:00 PM Monday thru Friday, and last for approximately 3 months to allow for the bridge construction. Mr. McClintock also noted the Osborne Bridge closure will last until the project is completed, which is scheduled for on or before June 30, 2016.

Sylvan Drive Storm Drain Replacement – Mr. McClintock noted he has been working on the bid specifications for this project with the intention to bid this project out in early 2016. He will also be working with the adjacent property owners to secure the necessary Consent to Enter agreements to allow the staff access on their respective properties to complete the work.

Pennsylvania American Water Capital Program – Mr. McClintock offered a proposal of a not to exceed price of \$13,337.00 from Cedarville Engineering Group, LLC to do the General Permit #5 for water line stream crossing for Sylvan Drive, Edge Lane, and Windsor Lane, for Board consideration. Mr. McClintock also noted they will receive \$13,337.00 credit from PAW. Commissioner Contento entertained a motion authorizing the proposal from Cedarville Engineering Group, LLC for Sylvan Drive, and Edge Lane permit acquisition in an amount not to exceed \$13,337.00/ Moved by Commissioner Young and seconded by Commissioner Eshleman. Vote passed 4-0.

Edge Lane Storm Drain Discussion – Mr. McClintock noted as part of the Edge Lane work, township crews were asked to clean out the cross pipe under Edge Lane. He is also working with Mrs. Camp's office to secure the necessary agreements from the adjacent property owners to gain access to clean out the upstream and downstream areas of the pipe to allow crews to finish cleaning the pipe system. Also, Mr. McClintock offered a request to authorize payment to AnRich Inc. for the work done in an emergency situation on the 42 inch storm pipe on Lynn Boulevard in the amount of \$15,946.89, to be paid out of the Bond Fund. Commissioner Young made a motion, seconded by Commissioner Eshleman, to pay Ann Rich Inc. in the amount of \$15,946.89 for emergency repair work. Vote passed 4-0.

Capital Project Summary Presentation – Mr. McClintock noted he would like to table his summary presentation next month.

Roadway Line Stripping – Mr. McClintock noted he would like to table his presentation until Resident Bob Reymos is present.

2016 Traffic Signal Contract Discussion – Mr. McClintock noted no action until January 2016.

Osborne Road LDG Time Extension – Mr. McClintock offered a Larson Design Group extension for 12 months through January 8, 2017. Commissioner Young made a motion, seconded by Commissioner Eshleman, to authorize an extension for Larson Design Group until January 8, 2017. Vote passed 4-0.

### **Finance Report – Mr. Prowant**

Mr. Prowant presented the end of the year forecast and expenditures.

Bill List – Commissioner Young abstained to check #3717 and Commissioner Contento abstained to check #37125. Commissioner Contento entertained a motion, approving check numbers 37078 to 37160 and bond

checks 1121 to 1124 in the estimated amount at \$329,461.90, with the mentioned abstentions. After all resident questions were answered, Vote passed 4-0.

### **Township Manager – Mr. Prowant**

**2016 HVAC Maintenance Contract** – Mr. Prowant offered a recommended proposal to award the 2016 HVAC Maintenance Contract to Battavio. Commissioner Contento is concerned with maintaining units with the Battavio proposal being very brief and would like staff to go back and closely investigate the contracts received and present a recommendation at the January 14 Board meeting.

**Shredding Services Agreement** – Mr. Prowant noted a proposed combined shredding event with East Brandywine, Valley, and West Bradford in the K-Mart parking lot on April 9, 2016 9:00 AM to 12:00 PM. There was a consensus to approve paying the \$825 invoice and seeking reimbursement by a local business.

**Purchase of Backhoe** – Mr. Prowant offered a proposal of \$104,100 for a JCB 109 horse power backhoe to replace the 1992 backhoe used by Mike Fragale's crew. Commissioner Contento entertained a motion approving a lease purchase of a backhoe from Stevenson JCB equipment in the amount of \$104,000. Moved by Commissioner Young and seconded by Commissioner Eshleman seconded. Vote passed 4-0.

**Recording Secretary** – Mr. Prowant introduced Colleen Lockwood as the new Recording Secretary.

**Community Outreach Position** – Mr. Prowant informed the Board that Nicholas Winkler will be starting January 11, 2016 in the new full time Community Outreach position.

### **Minutes for Approval**

**September 24, 2015** – Commissioner Contento inquired if the Board had any corrections, additions or deletions. Commissioner Eshleman would like her title changed to "Vice Chairperson." Commissioner Contento entertained a motion to adopt the September 24, 2015 minutes with Commissioner Eshleman's correction. Moved by Commissioner Young and seconded by Commissioner Tindaro. Vote passed 4-0.

**October 8, 2015** – Commissioner Contento inquired if the Board had any corrections, additions or deletions. Commissioner Eshleman would like her title changed to "Vice Chairperson". Commissioner Contento noted the maker of the motion and who seconded the motion under land development regarding the shed was omitted. Mr. McClintock gave this information. Commissioner Contento entertained a motion to adopt the October 8, 2015 minutes with all mentioned corrections. Moved by Commissioner Young and seconded by Commissioner Tindaro. Vote passed 4-0.

**October 29, 2015** – Commissioner Contento inquired if the Board had any corrections, additions or deletions. There were none. Commissioner Contento entertained a motion to adopt the October 29, 2015 minutes, as submitted. Moved by Commissioner Young and seconded by Commissioner Tindaro. With Commissioner Eshleman abstaining vote passed 3-0.

**Air Duct Cleaning** – Mr. McClintock noted the Air Duct Cleaning report came back that there is a smell coming from Manager/Secretary and Finance/Codes area. Mr. McClintock offered a proposed price of \$4,638 for this cleaning of the remaining air ducts in the township building, contracting with Eastern Air Inc. Air Duct Cleaning. Commissioner Contento entertained a motion authorizing an expenditure of \$4,638 for air duct cleaning of the remaining township air ducts, contraction with Eastern Air Inc. Air Duct Cleaning Company. Moved by Commissioner Tindaro and seconded by Commissioner Young. Vote passed 4-0.

### **Additional Business**

Commissioner Contento called for additional business. Commissioner Tindaro stated some thoughts on her time as Commissioner and future prospects.

**Public Comments**

Mr. Contento called for additional business.

Resident Mari Gaskill asked if the Board does inspections for rental properties. Commissioner Young and Commissioner Contento both stated the township does do rental properties and are looking into updating their records with HOA's. Mrs. Gaskill also commented on the fire departments insurance.

**Adjournment** – Commissioner Contento entertained a motion for adjournment of the December 17, 2015 meeting at 10:30 PM. Moved by Commissioner Young and seconded by Commissioner Eshleman. Vote passed 4-0.

Respectfully Submitted by,

Denise Miller,  
Recording Secretary