

Caln Township Municipal Authority
253 Municipal Drive
Thorndale, PA 19372
Monday December 14, 2020
7:00 PM

Those Present and Absent via Zoom Meeting

George Chambers – Chairperson
Paul Mullin – Vice Chairperson
William Schew – Treasurer
Tony DiSario – Assistant Treasurer/Assistant Secretary
Noel Bernard – Secretary
Scot Gill – Wastewater Department Director
Kristen Denne – Township Manager
Jennylyn Tanedo – Recording Secretary
Ross Bickhart – Gilmore & Associates, CTMA Engineer

Mr. Chambers called the meeting to order at 7:00 PM

Minutes of the November 23, 2020 Meeting

Mr. Chambers called for additions or corrections to the November minutes. There were none. After discussion, Mr. Schew motioned, seconded by Mr. Mullin, to adopt the November 23, 2020 minutes, as presented. Vote passed 5.0.

Public Comment

Mr. Chambers called for public comments. There were none.

I/I Reduction Program

Mr. Gill informed the Board that the bids were opened on November 11, 2020 for Phase 3 Caln Interceptor Repairs projects that will involve the cleaning, televising and grouting 7,683' of 15"-21" of pipe and 1,473' of 8"-14" pipe. Mr. Gill presented to the Board the Award Recommendation and Bid Tabulation letter from Gilmore and the apparent lowest bidder was Equix Integrity, Inc. After discussion, Mr. Schew made a motion, seconded by Mrs. Bernard to award the Caln Interceptor Repair Phase 3 Contract # CAL-01-20 to Equix Integrity, Inc. in the amount of \$195,418.56 for the base bid and Add-Alternate #1 and authorize the CTMA Chairman to sign all required documents pertaining to the contract once the signed contract is received back from the contractor, and reviewed and approved by CTMA's Solicitor and Engineer. Vote passed 5.0.

Municipal Pump Station Project Update

Mr. Gill updated the Board on the Municipal Pump Station Project and informed the Board that Anrich has completed the installation of the force main and working on their punch list items. There is no payment request from Anrich Inc. for the month of December.

Mr. Gill updated the Board that MGK Industries, Inc. finished up their portion of the project and is currently working on the punch list items. There is no payment request from MGK Industries, Inc. for the month of December.

Mr. Gill updated the Board that Garden Spot Electric finished up the electrical work and is currently working on the punch list items. There is no payment request from Garden Spot Electric for the month of December.

Mr. Gill updated the Board about the N. Caln Road Area Sewer Modifications project (Contract # CAL-01-21), which is the final phase of the overall Municipal Drive Pump Station project. Through this project, the existing N. Caln Road Pump Station will be decommissioned, and flows that were previously pumped by the North Caln Road Pump Station will be directed by gravity sewers towards the new Municipal Drive Pump Station. To accomplish this, the project proposes to install a new 15" diameter pipe system that connects to the invert of the existing manhole located outside the fence of the N. Caln Road Pump Station and then flows by gravity to an existing manhole in N. Caln Road, so that wastewater is not required to pool to a depth of 1.2 feet in order to reach the existing 15" overflow pipe. Mr. Gill presented to the Board the N. Caln Road Sewer Drawings and the preliminary cost estimate. After discussion, Mr. Mullin made a motion, seconded by Mr. Disario, to authorize the staff and Authority engineer to proceed with publicly bidding the N. Caln Road Area Sewer Modifications Contract # CAL-01-21 with an anticipated bid opening of early spring 2021. Vote passed 5.0.

Consultant Fee Schedule Resolution

Mr. Gill presented to the Board Resolution 2020-6-CTMA, adopting the 2021 schedule of fees for the Authority's Professional Consultants. After discussion, Mr. Mullin made a motion, seconded by Mrs. Bernard to adopting Resolution 2020-6-CTMA approving the 2021 schedule of fees for the Authority Professional Consultants. Vote passed 5.0.

Mr. Gill recommended to the board to extend the Caln Township Municipal Authority's General Engineering Consulting Agreement, dated December 16, 2013, with Gilmore & Associates, Inc. until December 31, 2021. After discussion, Mr. Mullin made a motion, seconded by Mr. Schew to extend the Caln Township Municipal Authority's General Engineering Consulting Agreement, dated December 16, 2013, with Gilmore & Associates, Inc. until December 31, 2021. Vote passed 5.0.

Mr. Gill recommended to the board to retain Hydraterra Professionals, LLC. for special projects at their proposed 2021 rate schedule and to extend Caln Township Municipal Authority's General Engineering Consulting Agreement, with Hydraterra Professionals, LLC. Until December 31, 2021. After discussion, Mrs. Bernard made a motion, seconded by Mr. Disario to retain Hydraterra Professionals, LLC. For special projects at their proposed 2021 rate schedule and to extend Caln Township Municipal Authority's General Engineering Consulting Agreement until December 31, 2021. Vote passed 5.0.

Act 537 Plan Additional Capacity Update

Mr. Gill presented a project update spreadsheet showing the status of pending projects that will be needing capacity in the future along with the most recent DARA flow report, the 52 week average chart.

Financials; Sewer Fund,

Mr. Gill reviewed the sewer financial summary and the revenues and expenditures for the Sewer Operating Fund for the month of November 2020 and the balances on the Act 57 and Sewer Capital Fund. After discussion Mr. Schew made a motion, seconded by Mrs. Bernard to accept the November financials, as submitted. Vote passed 5.0.

2021 Rate Resolution

Mr. Gill presented Resolution 2020-7-CTMA establishing the sewer rates effective January 1, 2021 and approving the 2021 Operating and Capital Fund budgets. The resolution proposes an increase in sewer rates. Mr. Disario made a motion, seconded by Mr. Schew adopting Resolution # 2020-7-CTMA effective January 1, 2021. Vote passed 5.0.

Penalty Waiver Request Update

Mr. Gill informed the Board that no requests were made for the month of November.

Director's Report

Mr. Gill discussed his Director's Report and noted a list of current projects which the Department is working on and their progress.

Adjournment

There being no further business, Mr. Mullin made a motion, and seconded by Mrs. Bernard to adjourn the December 14, 2020 meeting at 8:15pm. Vote passed 5.0.

Respectfully Submitted


Jennylyn Tanedo,
Recording Secretary

