

Caln Township Municipal Authority
253 Municipal Drive Thorndale, PA 19372
Monday May 22, 2017 @7:00 PM

Those Present and Absent:

Paul Mullin – Chairperson
George Chambers – Vice Chair
John D. Contento – Treasurer
Tony DiSario – Assistant Treasurer/Assistant Secretary
Noel Bernard – Secretary
Scot Gill – Wastewater Department Director
Kristen Denne – Township Manager
Denise Miller – Recording Secretary
Bill Dingman – P.E., Gilmore & Associates, CTMA Engineer

Mr. Mullin called the meeting to order at 7:00 PM.

Minutes of the April 2017 Meeting

Mr. Mullin called for additions or corrections to the April minutes. Mr. Contento motioned, seconded by Mr. Chambers, to adopt the April 2017 minutes, with the word “effected”, on page 2, being changed to “affected”. Vote passed 5-0.

Public Comment

Mr. Mullin called for public comments. There were none.

Dogwood/Scott Drive Project Update

Mr. Gill noted that he spoke with PAW and they are expecting a June award, and possible July proceed date. Mr. Gill requested a motion to proceed to bid for the Dogwood/Scott Drive Sewer Extension Project, contingent upon Mr. Pompo’s confirmation that all easements are in place and contingent upon PAW awarding their contract. After Board discussion, Mr. Chambers made a motion, seconded by Mr. Contento, authorizing Staff to proceed to bid for the Dogwood/Scott Drive Sewer Extension Project, upon Mr. Pompo’s confirmation that all easements are in place and contingent upon PAW awarding their contract. Vote passed 5-0.

Mr. Dingman noted that the bids will be presented at the July meeting for Board review.

Hydraterra Professionals, LLC General Engineering Consulting Agreement

As directed by the Board at the April meeting, Mr. Gill presented the Board with a General Engineering Consulting Agreement between Caln Township Municipal Authority and Hydraterra Professionals, LLC. Mr. Gill also noted that Hydraterra had a few concerns in certain sections of the agreement, which were forwarded to Mr. Pompo who was in agreement with those changes. After Board discussion, Mr. Contento made a motion, seconded by Mrs. Bernard, authorizing the Chairman to sign the General Engineering Consulting Agreement between Caln Township Municipal Authority and Hydraterra Professions, LLC., with the noted changes in the contract. Vote passed 5-0.

Granger Lane/Caln Meeting House Project Update

As directed by the Board at the April meeting, Mr. Gill presented an informational letter and survey for the affected residents of the Granger Lane/Caln Meeting House Road neighborhood. After Board discussion, Mr. Gill asked the Board for authorization to do a “cost analysis” before the letters are mailed. Mr. Dingman suggested waiting until the Dogwood/Scott bids come in to get a better idea on the costs. After review of the

2002 and 2006 survey data comparison spread sheet, and further Board discussion and changes to the survey form, the Board agreed to wait until the Dogwood/Scott bids are in to send the letters out.

Hills at Thorndale Woods Extension Request Agreement

For Board consideration, Mr. Gill presented a Second Amendment to Sanitary Sewer Capacity Reservation, Contribution and Extension Agreement between Caln Township Municipal Authority and Southdown Properties, Inc., which addresses the price increase as determined by the Construction Cost Index (CCI) and the extension of time for payment of balance of the sewer contribution. After Board discussion, Mr. DiSario made a motion, seconded by Mrs. Bernard, authorizing the Chairman to sign the Second Amendment to Sanitary Sewer Capacity Reservation, Contribution and Extension Agreement between the CTMA and Southdown Properties, Inc. Vote passed 5-0.

Financials; Sewer Operating Fund, Act 57 Fund, and Delinquency Reports

Mr. Gill reviewed the cash basis summary and detailed accrual reports of revenue and expenditures for the Sewer Operating Fund, Municipal Authority's Tapping Fee Account, and Capital Fund for the month of April 2017. Mr. Contento motioned, seconded by Mr. Chambers, to approve the financials, as submitted. Vote passed 5-0. Also, reviewed and discussed were delinquency reports reflecting current year accounts past due, prior year's outstanding balances sent to Portnoff Law Associates for collection, and the status of in-house commercial collections.

Mr. Contento noted that the Municipal Authority's management fee is ready to be transferred. Ms. Denne noted that she will relay this to Mr. Wilson.

Directors Report

Mr. Gill presented his April 2017 department report, and noted current projects which the Department is working on.

Adjournment

There being no further business, Mr. Contento made a motion, seconded by Mrs. Bernard, to adjourn the May 2017 meeting at 8:55 PM. Vote passed 5-0.

Respectfully Submitted,

Denise Miller,
Recording Secretary