

**Caln Township Municipal Authority**  
**253 Municipal Drive Thorndale, PA 19372**  
**Monday August 28, 2017 - 7:00 PM**

**Those Present and Absent:**

Paul Mullin – Chairperson (Absent)  
George Chambers – Vice Chair (Absent)  
John D. Contento – Treasurer  
Tony DiSario – Assistant Treasurer/Assistant Secretary  
Noel Bernard – Secretary  
Scot Gill – Wastewater Department Director  
Kristen Denne – Township Manager (Absent)  
Denise Miller – Recording Secretary  
Bill Dingman – P.E., Gilmore & Associates, CTMA Engineer

Mr. Contento called the meeting to order at 7:00 PM.

**Minutes of the July 2017 Meeting**

Mr. Contento tabled the July minutes until the August meeting because he was not in attendance of the July meeting therefore; there would not be a quorum to vote on them.

**Public Comment**

Mr. Contento called for public comments. There were none.

**Bondsville Road Apartments Sewer Agreement**

Mr. Gill presented and reviewed the Sanitary Sewer Capacity Reservation, Contribution and Extension Agreement. Mr. Gill noted that Mr. Risbon is here tonight to answer questions from the Board. Mr. Gill noted that Mr. Risbon would like to get preliminary plan approval from the Board of Commissioners prior to execution of this agreement, because it triggers a payment, once signed. Mr. Risbon noted that they have their Conditional Use and they had their Special Exception Hearing. He also noted that they went to the Township Planning Commission and by in large they gave a recommendation, but had an issue with one item in which their Engineer has since spoke with the Township. After Board discussion, a motion was made by Mr. DiSario, seconded by Mrs. Bernard, authorizing the Chairman to approve the Sanitary Sewer Capacity Reservation, Contribution and Extension Agreement, between Bondsville Road Realty Ventures, LLC and the CTMA, contingent upon the Applicant receiving Preliminary Plan approval from the Township, authorizing the Chairman to sign at that time. Vote passed 3-0.

**Dwell Project Agreement Amendment**

Mr. Gill presented and reviewed the Arbor Hills Associates, Dwell, Third Amendment to Sanitary Sewer Capacity Reservation and Contribution Agreement, which has been executed by their General Partner. Mr. Gill noted that the agreement includes the required escalator and grants an extension of time for payment of the \$210,000 to December 31, 2017, and also includes a contingency that if PAW would demand payment of the \$210,000 by the Township and/or Authority, then the extension will accelerate and Dwell will have to make the payment at that time or the reservation will be cancelled. After Board discussion, a motion was made by Mrs. Bernard, seconded by Mr. DiSario, to approve the Third Amendment to the Sanitary Sewer Capacity Reservation and Contribution Agreement between Arbor Hills Associates and the CTMA. Vote passed 3-0. Mr. Contento made a motion, seconded by Mr. DiSario, authorizing the Acting Chairman to sign the Arbor Hills Third Amendment to Sanitary Sewer Capacity Reservation and Contribution Agreement. Vote passed 3-0.

**Dogwood/Scott Drive Project Update**

Mr. Gill presented Gilmore's Award Recommendation/Bid Tabulation letter, Lamb McErlane's acceptance letter, and project budget update as of August 10, 2017. Also, presented were the Availability of Public Sewer letter and a status update letter that will be mailed to the appropriate residents on Tuesday, August 29, 2017. After Board discussion, a motion was made by Mr. DiSario, seconded by Mrs. Bernard, awarding the Dogwood/Scott Drive Sewer Extension

project to Fidelity Contracting, LLC in the amount of \$392,241.50, and authorizing the Chairman to sign all required documents pertaining to the contract.

#### **4060 Edges Mill Road Project/Antonini Project**

Mr. Gill presented a draft Sanitary Sewer Capacity Reservation, Contribution and Extension Agreement for 4060 Edges Mill Road. Mr. Gill noted that the potential Developer has not currently submitted an application, but he would like to get Board consensus that they will sell him 4 EDU's for his property. Mr. Gill also noted that currently there is an existing 3" force main located on the neighboring property at a new proposed junction manhole that would be proposed to be dedicated to the Authority. From the new proposed junction manhole, the existing low pressure force main runs to the east to an existing private 8" gravity sanitary sewer line, which has been televised, and reviewed by Mr. Dingman, and crosses under the bypass and utilized by Palace Packaging. Once you add a second property to that line, the DEP will require the CTMA to own and maintain it. Mr. Contento recommended Staff put in writing, to the Developer, that they will pay the current tapping fee at the time the agreement is signed. Mr. Gill noted that he will relay this to Mr. Pompo. After Board discussion, Board consensus was that they would be prepared to provide the Developer 4 EDU's.

#### **2017 Slip Lining Project**

Mr. Gill presented exhibits outlining the areas that were picked for the 2017 Slip Relining Projects for Ashley Court, Park and Meadow, and Lynn to Williams, with an approximate budget of \$75,000. After Board discussion, a motion was made by Mr. DiSario, seconded by Mrs. Bernard, authorizing the 2017 Slip Relining Projects to go out to bid for Ashley Court, Park and Meadow, and Lynn to Williams, for a total of approximately 1,300 feet. Vote passed 3-0.

#### **2018 Budget Presentation**

Mr. Gill presented the 2018 Budget to the Board for their consideration to forward it to the Board of Commissioners, for their review and consideration. After Board discussion, a motion was made by Mr. Contento, seconded by Mr. DiSario, authorizing staff to forward the 2018 proposed CTMA budget to the Board of Commissioners, for their review and consideration.

#### **Financials; Sewer Operating Fund, Act 57 Fund, and Delinquency Reports**

Mr. Gill reviewed the cash basis summary and detailed accrual reports of revenue and expenditures for the Sewer Operating Fund, Municipal Authority's Tapping Fee Account, and Capital Fund for the month of July 2017. After Board discussion, a motion was made by Mr. DiSario, seconded by Mrs. Bernard, approving the July 2017 financials, as submitted. Vote passed 3-0.

Mr. Gill reviewed and discussed delinquency reports reflecting current year accounts past due, prior year's outstanding balances sent to Portnoff Law Associates for collection, and the status of in-house commercial collections. Mr. Gill noted the new delinquency report format. The Board would like to see the year by year of the delinquency rates added back to the report.

#### **Directors Report**

Mr. Gill presented his July 2017 department report and noted a list of current projects which the Department is working on.

#### **Adjournment**

There being no further business, Mr. DiSario motioned, seconded by Mrs. Bernard, to adjourn the August 2017 meeting at 8:20 PM. Vote passed 3-0.

Respectfully Submitted,

Denise Miller, Recording Secretary