

**Caln Township Municipal Authority**  
**Monday May 18, 2015**  
**7:00 PM**

**Those Present:**

Paul Mullin, Chairperson  
 Robert Tompkins, Vice Chair – Absent  
 John D. Contento, Treasurer  
 George Chambers, Assistant Treasurer/Assistant Secretary  
 Jim Kruse, Secretary – Absent  
 Gregory Prowant, Township Manager  
 Scot Gill, Director  
 Denise Miller, Administrative Assistant  
 Bill Dingman, P.E., Gilmore & Associates, CTMA Engineer - Absent

Mr. Mullin called the meeting to order at 7:00 PM.

Mr. Mullin announced an Executive Session was held on April 27, 2015, regarding legal matters.

**Minutes of the April 27, 2015 Meeting**

Mr. Mullin inquired if there were any additions or corrections to the April minutes. There were none. Mr. Contento motioned, seconded by Mr. Chambers, to adopt the April, 27, 2015 minutes as presented. Vote passed 3-0.

**Public Comment**

None

**Blackhorse Hill Area Sewer Improvements Project**

Mr. Gill offered a "Charging Reimbursement Part Tapping Fee" draft resolution for Board review. Mr. Gill also requested approval to send out the presented RFP to Gilmore and Associates, and Hydraterra Professionals LLC. Board consensus was to authorize staff to send out attached RFP, and get three proposals for the July 22 meeting.

Discussion was held on duration time for construction cost, special reimbursement, tapping fee, must connect by date, septic and water testing, and rental fees. Board consensus was to continue further discussion.

Mr. Contento had a few changes for the draft resolution. Mr. Gill noted he will consult with Mr. Pompo on the suggested changes.

Resident Vincent Lapinski voiced his concerns and suggestions on the project.

**Hills at Thorndale Woods Project Agreement**

Mr. Gill offered a Sanitary Sewer Capacity Reservation, Contribution and Extension Agreement, and a Sewer Capacity Relinquishment Agreement from Southdown Properties Inc., verified by Mr. Pompo. Since Mr. Kruse is absent, Mr. Contento motioned, seconded by Mr. Mullin, to appoint Mr. Chambers as Assistant Secretary. Vote passed 3-0. After Board discussion and a few changes suggested by Mr. Contento, Mr. Gill noted he will check with Mr. Pompo regarding those changes. Mr. Contento entertained a motion to authorize the Chairman to sign the Sanitary Sewer Capacity Reservation, Contribution and Extension Agreement, from Southdown Properties Inc. Moved by Mr. Mullin and seconded by Mr. Chambers. Vote passed 3-0.

Mr. Gill inquired if he can engage Mr. Pompo to finish the easements for the pump stations as well as getting back to the Board on the process of acquiring the pump station ground, since the Dwell and Hills at Thorndale Woods

agreements are signed. Staff noted zoning approval is still needed, and since it is a municipal facility you could either take the position of having the township waive that requirement, or go to the zoning hearing board. After Board discussion, Mr. Prowant noted he will consult with Mrs. Camp or Mr. Pompo for legal advice. Board consensus was to authorize staff to engage Mr. Pompo, as requested.

**Williams Way Project Update**

Mr. Gill noted that the contractor is working on the storm pipe upgrade for the township, and once they complete their work, the township staff will perform their work.

**Royal Farms Project**

Mr. Gill offered the May 6, 2015 letter from Robert E. Blue Consulting Engineers, P.C. requesting the Royal Farms site be serviced by gravity sewer to existing facilities in Lloyd Avenue. Mr. Gill proposed a monitory non-refundable \$5,000-\$6,000 maintenance contribution due to the pipe slope concerns, low flows generated by Royal Farms, and extra maintenance costs that would occur. Discussed was a monitory non-refundable \$5,000-\$6,000 maintenance contribution. Board consensus was to propose a monitory non-refundable \$5,000 maintenance contribution and have staff come back to the Board, if rejected.

**Longview EDU Request (California Tortilla)**

Mr. Gill offered Longview Management's request to purchase one additional EDU for the California Tortilla Restaurant, to occupy the 2,150 square foot vacancy in the Thorndale Shopping Center. Mr. Contento motioned, seconded by Mr. Chambers, to approve the purchase of one additional EDU for California Tortilla Restaurant, subject to Longview obtaining a signed lease from the restaurant. Vote passed 3-0.

**Financials; Sewer Operating Fund, Act 57 Fund, and Delinquency Reports**

Mr. Prowant reviewed the cash basis summary and detailed accrual reports of revenue and expenditures for the Sewer Operating Fund, Municipal Authority's Tapping Fee Account, and Capital Fund for the month of April 2015. Mr. Contento motioned, seconded by Mr. Chambers, to approve the financials, as submitted. Vote passed 3-0. Also reviewed and discussed were delinquency reports reflecting current year accounts past due, prior year's outstanding balances sent to Portnoff Law Associates for collection, and the status of in-house commercial collections.

**Directors Report**

Mr. Gill presented his April Board report, and noted the TV unit is officially out and working, Williams Way manholes are set and ready for paving, raising manholes in Ingleside in June, and Columbia Gas has requested a staff member present, when they are crossing township Inceptor, down by Lloyd Avenue, in five spots. Mr. Gill also presented the status on the Sump Pump Program.

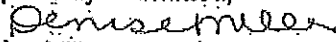
Discussion was held whether the Board still has an interest in transferring trash/recycling from the Township to the Municipal Authority. Board consensus was to make a recommendation to the Township Board of Commissioners before August, whether or not they are still interested in the transfer.

Mr. Contento inquired if there are any On Lot Disposal Systems ("OLDS") that are not in compliance with connection. Mr. Gill replied a few on Woodview & Greenwood Circle, and Longview and Kings Highway Extension. Mr. Contento directed Mr. Gill to send notifications to those homeowners.

**Adjournment**

There being no further business, Mr. Contento motioned, seconded by Mr. Chambers, to adjourn the May 18, 2015 meeting at 9:18 PM. Vote passed 3-0.

Respectfully Submitted,



Denise Miller, Recording Secretary