

Caln Township Municipal Authority
Monday January 26, 2015
7:00 PM

Those Present:

Paul Mullin, Chairperson
Robert Tompkins, Vice Chair
John Contento, Treasurer
Vacant, Assistant Treasurer
Jim Kruse, Secretary
Gregory Prowant, Township Manager
Scot Gill, Director
Bill Dingman, P.E., Gilmore & Associates, CTMA Engineer

Absent: Denise Miller, Recording Secretary

Chairperson Paul Mullin called the meeting to order at 7:00 PM.

2015 Reorganization

The Board agreed to continue the same positions as 2014. Paul Mullin-Chairperson, Robert Tompkins-Vice Chairperson, John Contento-Treasurer, Jim Kruse-Secretary, and the Assistant Treasurer currently being vacant.

Minutes of the December 15, 2014 Meeting

Mr. Mullin made a motion to adopt the December 14, 2014 minutes, as submitted, with Mr. Tompkins abstaining because he was not in attendance of the December meeting. Vote passed 3-0.

Public Comment

None

Royal Farms Project

Mr. Gill presented the Board with a request from Royal Farms for 4 EDU's. If the Board is agreeable the applicant will put in their official request, as part of their planning module, and a written certification, at a later date. In order for the capacity to be secured the applicant must first complete the Capacity Reservation Agreement, with the Authority, Sewer Extension Agreement, submit a PADEP Sewer Module, and obtain all governmental approvals.

Mr. Contento noted the 177 EDU's the Commissioner's command exceed what DARA says you can write in the way of modules. Does that mean the Municipal Authority Board has no EDU's to distribute, and all such requests need to go through the Board of Commissioners. Mr. Tompkins stated that if the Asset Transfer Agreement to purchase on an "as needed" basis is still available they can pull over what they need from the Commissioners. Mr. Tompkins asked Mr. Contento and Mr. Kruse where the other Commissioners stand on this. Mr. Kruse replied that he is not sure where the other Commissioners stand on this.

Mr. Gill stated that he will tell the applicant that they will have to approach the Board of Commissioner's for the treatment component of the tap in fee.

Board consensus was to serve the conveyance portion of the tapping fee with Royal Farms, but they must buy the treatment portion from the Board of Commissioners.

Dwell Project Update

Mr. Prowant explained that he met with Dwell's attorney and the applicant, and noted that their plans are coming back to the Board of Commissioners in February and March. They also hope to get final plan approval in six to eight months, and preliminary plan approval in anticipation of final plan approval to break ground the middle to late 2016.

A discussion was then held about the different options for treatment if their planning module should be submitted.

Mr. Prowant reviewed the current totals; Dwell 100,000/2015, Risbon 12,500/2016, Hills at Thorndale Woods 2017, Royal Farms 1,000/2016, and others 106,000, totaling approximately 300,000 gallons.

Mr. Prowant reviewed the options discussed. 1) Camera system potential reducing 60,000 gallons per day 2) Downingtown to sell capacity to the Municipal Authority 100,000 gallons per day 3) New pump station 400,000 gallons per day 4) DARA expansion 186,000 gallons per day, which is ten years away.

After Board discussion the Board agreed to pursue the new pump station option along with the potential of reducing flow with the camera system, they decided to carry "Dwell" on the future agenda's for further discussion.

Del Toyota Dedication

Mr. Gill noted Del Toyota has finished their project, on the sewer side, and everything has been reviewed by the Engineer.

Mr. Gill presented an Assignment of Sanitary Sewer Easement, Sanitary Sewer Easement, and a Maintenance Agreement, for Board consideration. Mr. Kruse made a motion to authorize the Chairman to execute the agreements, on behalf of the Authority. Mr. Tompkins seconded the motion with, all voting Aye.

Clarelyn Maintenance Contribution Agreement

Mr. Gill presented the Board with a Clarelyn Maintenance Contribution Agreement, for Board consideration. Mr. Kruse made a motion to authorize the Chairman to sign the Maintenance Contribution Agreement between Rouse/Chamberlin, LTD., and Caln Township Municipal Authority. Mr. Mullin seconded, with all voting Aye.

Blackhorse Hill Area Sewer Improvements Project Update

Mr. Prowant noted a legal issue regarding utilizing Peco's Right of Ways behind the properties because they are for electric and gas, not for sewer. Therefore there may be a legal issue whether they can be used without getting the homeowner's permission. Mr. Kruse suggested getting an engineering project cost estimate, and if it is too high, cancel going out for a RFP contract.

Mr. Gill presented the Board with a draft request for Proposals Design, Permitting and Construction Management Services that is broken into two phases, he recommends. Phase 1 will consist of approximately 3,200 linear feet of low pressure force main and 800 linear feet of gravity collection sewer that will connect to the PAWC trunk line and all associated appurtenances, to serve 54 existing homes. Phase 2 will consist of approximately 1,250 linear feet of low pressure force main and all associated appurtenances, to serve 15 existing homes. Mr. Gill also recommended to do the whole neighborhood when PADEP permitting is done.

The Board tabled the RFP, and authorized Engineer Joe Boldaz to get preliminary cost estimates for no more than \$3,000.00. Mr. Kruse noted that they would need homeowner estimates, and estimates of the different routes.

Sump Pump Amnesty Program Letter

Mr. Gill asked for questions or comments on the Sump Pump Amnesty letter, presented. After a few Board changes, Mr. Gill will finalize the letter to be mailed with the sewer bills on March 1, 2015.

Financials

Mr. Prowant reviewed the cash basis summary and detailed accrual reports of revenue and expenditures for the Sewer Operating Fund, Municipal Authority's Tapping Fee Account and Capital Fund for the month of December 2014. The Board would like the Finance Department to consolidate the delinquent reports from 2003 through 2006. Mr. Prowant stated he would review this with the Finance Department. Mr. Mullin made a motion to accept the financials as submitted. Mr. Kruse seconded the motion, with all voting Aye.

Mr. Prowant presented the Board with several resident letters requesting that their sewer/trash bill penalty be waived because they did not get their bill, in the mail. Mr. Gill noted the finance department will submit a report of all waived penalties at their monthly meetings. The Board agreed to waive the late fee penalties for account numbers 5341-0, 2844-0, 2845-0, 1827-0, 4699-0, and 1567-0, with 107-0 being denied.

Directors Report

Mr. Kruse asked Mr. Gill to take some of the old information off his Board report. Mr. Gill agreed. Mr. Gill reported 34 new housing units of residential customers connected in 2014, 22 in 2013, 22 in 2012, and 23 in 2011. Mr. Gill also reported the Board of Commissioners received \$48,000 for their recycling grant, and the Walnut Street line was dedicated in 2014.


The Board, by consensus, recommended to the Board of Commissions to reappoint Mr. Contento to the Municipal Authority Board.

Adjournment

There being no further business, Mr. Mullin motioned to adjourn the meeting at 9:30 PM. Mr. Kruse seconded the motion, with all voting Aye. The next Authority meeting is scheduled for Monday, February 23, 2015.

These are the minutes of the Municipal Authority Board meeting, to the best of my knowledge.

Respectfully Submitted,



Denise Miller
Recording Secretary