

Meeting Minutes for Caln Township
Board of Commissioners
June 9, 2022 7:30 PM

Workshop Meeting
6:30 PM
Review of Historic Resource Ordinance

Call to Order: Commissioner Mullin called the Board of Commissioners meeting to order at 7:30 PM. Commissioner Mullin then called for the Pledge of Allegiance to the flag.

A work session was held at 6:30 PM to discuss and review a draft Historic Resource Ordinance.

Board Members Present: Paul Mullin-President, Jane Kennedy-Vice President, Joshua Young-Commissioner, Lorraine Tindaro-Commissioner, and Mark Evans-Commissioner.

Staff Members Present: Kristen Denne-Township Manager/Secretary, Denise Miller-Assistant Township Secretary, Lisa Swan-Township Treasurer, and Abbey Swan-Community Outreach Specialist.

Professionals Present: Al Vennettilli representing ARRO.

Special Guest: Mike Fuller PECO Buyback Program

The Board of Commissioners June 9, 2022, agenda was posted on the Township website, and at the Township building, on June 8, 2022. Agendas were made available at the meeting for the public.

The 2022 Township Board of Commissioners meetings were published in the Daily Local News, on December 28, 2021.

Commissioner Evans Township Update

Welcome everyone, thank you for joining us. Our meetings are “Neutral Ground,” a place to hear and be heard. The Board of Commissioners (BOC) are here to represent everyone in Caln, and we strive to be sure our decisions address the needs of all. We are all in this together.

Just a reminder, any questions or statements regarding an agenda item will be entertained under “Citizens to be Heard,” at the top of the meeting. All other matters will be recognized during “Public Comment,” at the end of the meeting.

Commissioner Evans noted that the Local Economic Revitalization Tax Assistance Act (LERTA) will be on the Coatesville Area School District (CASD) Finance Committee and School Board’s June 14, 2022 Agendas.

Commissioner Evans noted that there has been some progress made in the exploration of Zoom storage.

IT'S in the Bag: Commissioner Evans noted that the Board is exploring different options for a possible plastic bag ban ordinance and determining if it would be feasible or create a burden for small businesses.

These Troubled Times: Commissioner Evans noted that last weekend there was a mass shooting on South Street in Philadelphia, which left three dead and eleven wounded.

Commissioner Evans noted a domestic violence situation in a neighboring township ended with a double murder and a carjacking. After a police chase, Caln Township Police apprehended the suspect. He also noted that this happened right on the heels of Uvalde and the stabbing at CASH. When will this anger and rage end? It does not have to be this way folks. It is up to all of us to work to turn the tide of hatred and violence and bring this world back to a place of peace, love, and understanding.

Caln Township is Open for Business: Commissioner Evans noted that nothing is ever perfect, but it is our township, our community, and our home. We can all be a part of the solution by eagerly spreading the good news about where we live.

Citizens to be Heard

Commissioner Mullin called for citizens to be heard. There were none.

Presentation

Mike Fuller-PECO Buy Back Program-DVRPC Lighting Program Update – Mr. Fuller noted that he provided the Township with a feasibility study, which entailed the project costs and savings, and paybacks for the LED street lighting project. A resolution was passed in 2021 to move into the design phase, which they started in the first quarter of this year.

Mr. Fuller noted that PECO owns the Township Street lights and charges for energy costs and maintenance, which is expensive for the maintenance portion of it. Municipalities must buy back the fixtures before we can upgrade them.

Mr. Fuller noted that just with the PECO Buy Back portion of the project, the savings is about \$35,000.00 per year with \$29,000.00 of those savings coming from the PECO Buy Back process, not including upgrading to LED technology. Mr. Fuller also noted that third party maintenance on 229 street light fixtures would cost approximately \$4,000.00 per year.

Mr. Fuller requested a motion to move forward with the PECO Buy Back Program or to approve the dollar amount of \$3,000 to save \$25,000 per year.

Commissioner Mullin called for Board comments.

Commissioner Evans asked Mr. Fuller if the buyback cost is \$3,000 or \$2,406.00. Mr. Fuller replied that he is using rounded dollar amounts and confirmed that the buyback cost is \$2,407.06.

Commissioner Mullin asked Mr. Fuller if the \$24,000.00 to \$25,000.00 savings is for maintenance. Mr. Fuller replied that when you look at the bills, they conflate energy cost with the maintenance because there is not a separate maintenance line item, however, it is mostly coming from the maintenance cost.

Commissioner Kennedy asked Mr. Fuller if he will define the cost of having LED lights, brackets, and other apparatus at the next presentation. Commissioner Kennedy also asked what they will replace the poles with. Mr. Fuller replied that the Township is only buying the arms and light fixtures. PECO will still own the poles and will be running their wires on the poles.

Commissioner Young noted that this will reclassify the Township street light tax and save residents some money.

Commissioner Mullin asked if the brackets would need to be replaced because they are so old. Mr. Fuller replied that they carry contingencies for the project to handle things like rewiring that they cannot tell by the audit. PECO allows the contractor a percentage of fixtures to rewire, and they almost never see arms that are so bad that they need to be replaced.

Ms. Denne noted that this is a good deal in looking out for efficiency and the best for taxpayers' dollars.

Tom Parr of 582 Lloyd Avenue asked if the light poles in the Beaver Run Development will be replaced. Mr. Fuller replied that there are sixty-seven lights in that development, and they will be replacing the entire lantern-style head and putting up a LED fixture. They do not replace the poles unless the Township tells them that they see a need for pole replacement.

Mr. Parr asked Commissioner Young if he has an update on the front footage of his developments' lights. Commissioner Young replied that he and Ms. Denne looked at previous ordinances and they used the cost price and divided that by the linear foot. Once the Buy Back Program is completed, they will wait six months to one year to see what the actual cost is per light, and then re-evaluate.

Mark DeYoung of 20 Beaver Run Road asked if the intention is to pass the savings onto the residents who pay for having the streetlights. Commissioner Young replied that it is. This fund is in the negative for this budget year. Ms. Denne noted that this fund has always been a bit of a problem because it runs in a negative of \$10,000.00. A lot of it being because of the convoluted billing.

Commissioner Young noted that the street light fund can be used only for streetlights or for additional streetlights.

Commissioner Mullin entertained a motion to move forward with the pricing presented by PECO for the PECO Buy Back Program, in the amount of \$2,407.06. Moved by Commissioner Young and seconded by Commissioner Kennedy.

Vote passed 5-0.

Township Solicitor – Ms. Camp
N/A

Township Engineer
Request for Consideration of Payment Application #2 to James R. Kenney Excavating and Paving in the Amount of \$320,373.04 for Streambank Restoration on Fisherville Road – For Board consideration, Mr. Vennettilli offered payment application #2 to James R. Kenney Excavating and Paving, in the amount of \$320,373.04 for Streambank Restoration on Fisherville Road.

Commissioner Mullin entertained a motion authorizing payment application #2 to James R. Kenney Excavating and Paving, in the amount of \$320,373.04 for the Streambank Restoration of Fisherville Road. Moved by Commissioner Tindaro and seconded by Commissioner Young.

Commissioner Mullin called for Board and public comments. There were none.

Vote passed 5-0.

Request for Consideration of Payment Application #3 to James R. Kenney Excavating and Paving in the Amount of \$53,097.30 for Streambank Restoration on Fisherville Road – For Board consideration, Mr. Vennettilli offered payment application #3 to James R. Kenney Excavating and Paving, in the amount of \$53,097.30 for streambank restoration on Fisherville Road. Mr. Vennettilli noted that James R. Kenney Excavating submitted a negative \$3,000.00 change order. Mr. Vennettilli also noted that they are retaining 10% for punch list items. With the 10% retainage it is \$49,709.70.

Commissioner Mullin entertained a motion authorizing payment application #3 to James R. Kenney Excavating and Paving, in the amount of \$53,097.30. Moved by Commissioner Tindaro and seconded by Commissioner Evans.

Commissioner Mullin called for Board and public comments. There were none.

Vote passed 5-0.

Request for Consideration of Pay Application #2 in the Amount of \$6,121.50 to James R. Kenney Excavating and Paving for the Municipal Drive Streambank Restoration Project – For Board consideration, Mr. Vennettilli offered pay application #2, in the amount of \$6,121.50 to James R. Kenney Excavating and Paving for the Municipal Drive Streambank Restoration Project. Mr. Vennettilli noted that this project was completed under payment application #1. This payment is paying out the retainage of the 10%.

Commissioner Mullin entertained a motion approving pay application #2. in the amount of \$6,121.50 to James R. Kenney Excavating and Paving for the Municipal Drive Streambank Restoration Project. Moved by Commissioner Kennedy and seconded by Commissioner Tindaro.

Commissioner Mullin called for Board and public comments. There were none.

Vote passed 5-0.

Approval of PSA 1121-PC03 Amendment #1 for Construction Contract Administration, Grant Closeout Services and Construction Observation in the Amount of \$5,226.00 – Ms. Denne noted that this PSA will be held over to the June 30, 2022 Board of Commissioners meeting.

Township Manager – Ms. Denne

Request for Consideration of Payment Application #2 to Charles Higgins and Sons Inc. for the Installation of a Traffic Signal on Lloyd Avenue in the Amount of \$101,707.00 – For Board consideration, Ms. Denne offered payment application #2 to Charles Higgins and Sons Inc. for the

installation of a traffic signal light on Lloyd Avenue, in the amount of \$101,707.00. Ms. Denne noted that this payment can be submitted to PennDOT once the payment has been made.

Commissioner Mullin entertained a motion authorizing payment application #2 to Charles Higgins and Sons Inc. for the installation of a traffic signal light on Lloyd Avenue, in the amount of \$101,707.00. Moved by Commissioner Tindaro and seconded by Commissioner Evans.

Commissioner Mullin called for Board and public comment. There were none.

Vote passed 5-0.

Request for Consideration of Certificate of Substantial Completion That Was Presented on May 20, 2022, for the Lloyd Avenue Traffic Light Assuming All Punchlist Items Are Completed Within 90 Days – For Board consideration, Ms. Denne offered a Certificate of Substantial Completion that was presented on May 20, 2022 for the Lloyd Avenue light assuming punch list items are complete within 90 days.

Commissioner Mullin entertained a motion to authorize the signing of the Certificate of Substantial Completion that was presented on May 20, 2022 for the Lloyd Avenue traffic light assuming all punch list items are completed within 90 days. Moved by Commissioner Evans and seconded by Commissioner Kennedy.

Commissioner Mullin called for Board and public comments. There were none.

Vote passed 5-0.

Ordinances and Resolutions for Consideration

Resolution 2022-04 A Resolution Designating the 2022 Response Territories for Emergency Service in Caln Township (Tabled 01/13/2022) – Resolution 2022-04 continues to be tabled.

Advertisement of Ordinance 2022-03 Amending the Code of Caln Township, Part II General Legislation, Chapter 149-7 Vehicles & Traffic, Speed Limits Established – For Board consideration, Ms. Denne offered for advertisement an ordinance updating Chapter 149-7 Vehicles & Traffic, Speed Limits Established. She noted that the only additions to this ordinance are Quarry Street and Johnson Avenue being changed from 25 MPH to 15 MPH. She also noted that this will be under consideration for approval at the next Board meeting.

Commissioner Mullin entertained a motion to advertise Ordinance 2022-03 with the updated speed limits of Quarry Street and Johnson Avenue from 25 MPH to 15 MPH. Moved by Commissioner Evans and seconded by Commissioner Kennedy.

Commissioner Mullin called for Board and public comments. There were none.

Vote passed 5-0.

Minutes to Approve and Acknowledge

Request to Consider Approval of Minutes of Board of Commissioners Meeting of May 26, 2022 – Commissioner Mullin called for Board questions or changes to the May 26, 2022 Board of Commissioner minutes. There were none.

Commissioner Mullin entertained a motion approving the May 26, 2022 Board of Commissioners minutes. Moved by Commissioner Evans and seconded by Commissioner Tindaro.

Vote passed 5-0.

Request to Acknowledge Receipt of Planning Commission Meeting Minutes of April 19, 2022 – Commissioner Mullin called for Board comments on the April 19, 2022 Planning Commission minutes. There were none.

Commissioner Mullin entertained a motion acknowledging Board receipt of the April 19, 2022, Planning Commission minutes. Moved by Commissioner Young and seconded by Commissioner Tindaro.

Vote passed 5-0.

Finance Department – Ms. Swan

Motion to Approve General Checks 48306 to 48376 and Manual Checks 264 to 265 – Commissioner Mullin called for Board and public comments on the general and manual checks. There were none.

Commissioner Mullin entertained a motion to approve general checks 48306 to 48376 and manual checks 264 to 265. Moved by Commissioner Kennedy and seconded by Commissioner Tindaro.

Vote passed 5-0.

Board and Commission Updates

Park and Recreation – Commissioner Kennedy noted that there is a Pop Up Lending Library (P.U.L.L.) Station at Lloyd Park and one at the Municipal Park for residents to share books. She also noted the first Summer Series to be held on June 17 with the movie “Sing 2”, Community Day to be held in the Municipal Park on September 10 from 3:00 PM to 8:00 PM. She also noted a possible joint event with the Historical Commission to be discussed further.

COG – Commissioner Kennedy noted that as of September 2022, Tower Health will no longer provide ambulance service from the Brandywine Hospital Hub. Commissioner Kennedy also noted that there was more discussion on doing animal control with joint municipalities.

Municipal Authority – Commissioner Mullin noted that the Municipal Authority approved a Sanitary Sewer On-Lot Septic Temporary Holding Facility and Operation and Maintenance Agreement for the Chester County Sports Arena. He also noted that Gilmore and Associates sent DARA a draft of the Caln Township’s Act 537 plan for their review.

Commissioner Mullin noted that the Municipal Authority submitted an ARPA grant to the County for the Caln Meeting House/Granger Lane sewer project, consisting of thirty-three existing homes. The amount requested is approximately \$526,000.00 with a 15% local match, \$526,000.00 is approximately 85% of the project.

DARA – Commissioner Mullin noted that DARA is waiting for other Municipalities to submit their Act 537 draft.

Fire Board – Commissioner Mullin noted that at their May 19 meeting, discussions were held on having the Board of Commissioners approve the new command vehicle and updating the agreement between the Fire Department and the Township.

Commissioner Mullin noted that the Fire Department was informed that their annual audit was not completed because all the information that Mr. Carbo forwarded to the audit firm was lost. Recently Mr. Carbo was informed that the audit firm no longer performs this service, so the Fire Board is looking for another firm to perform the annual audit, as required by their agreement.

Historical Commission – Commissioner Evans noted that the Historical Commission met as scheduled on Wednesday May 18, 2022. In attendance were all members and one guest.

Spackman Farm Sub-Committee

A report on the coming driveway and parking area improvements was given. They also voted to reach out to the Parks and Recreation Board about partnering on a candlelight and hot chocolate holiday event at Spackman Farm.

Marketing and Social Media

Once the Historical Commission receives the before and after drone images of the Spackman Farm Barn roof, they will send an article to “TOWN LIVELY,” “COATESVILLE TIMES,” “DAILY LOCAL,” “THE PATCH”, AND “VISTA”.

The Historical Commission voted to place a paid advertisement in the fall issue of the Chester County Historic Preservation Network (CCHPN) Chester County Ledger.

Commissioner Evans noted that there are reports from all the Historical Commission Sub-Committees.

Historical Preservation Sub-Committee

The Historic Preservation Ordinance will soon be reviewed by the Board of Commissioners. There was a presentation on Lloyd Farm, and a discussion of the dangers presented to the Buchanan House by the owners’ recent business activities.

Financial Update

The (CCHPN) annual membership was paid, leaving a remaining balance of \$739.41. We voted to reschedule our Wednesday June 22, 2022 meeting to Wednesday June 29, 2022 to allow members to attend the CCHPN Volunteer Dinner.

Commissioner Tindaro noted that there was a tour of the Hexagonal School House on June 5, 2022.

Commissioner Tindaro noted that the Golf Committee has a one year and five-year plan. Their next meeting will be held in June. Date to be determined.

Commissioner Kennedy noted that further discussion will be held on implementing a summer camp program with Ingleside Golf to generate income, upgrading the landscaping, and club house and future events.

Lincoln Highway – Commissioner Young noted that along with Commissioner Evans, they are always ready to meet with prospective business along Lincoln Highway.

Commissioner Mullin called for Board and public comments on any of the updates. There were none.

Additional Business

Single Use Plastic Ordinance – Commissioner Mullin called for Board comments on a possible single use plastic bag ordinance.

Commissioner Tindaro noted that many of the stores have a plastic bag recycling container in their stores. Commissioner Tindaro also noted that reusable bags are not healthy depending on what you put in them, they also add a cost to your food bill.

Commissioner Young noted that stores like Aldi have reusable bags for sale, and “Giant Direct” groceries come in brown paper bags. He also noted that West Goshen Township has a plastic bag and plastic straw ban.

Commissioner Evans noted that one option is to do a reusable bag give a way.

Commissioner Kennedy also noted that residents and businesses should be educated on this reuse of the plastic bags. She also noted that the life-span of a plastic bag is approximately 1,000 years.

Public Meeting Electronic Archive Policy – Commissioner Mullin noted that Ms. Swan will post videos on YouTube and put a link on the township website. He also suggested archiving the Board minutes for three months. If there is a lot of activity, then they can extend the time to six months or more.

Commissioner Kennedy noted that thirty to ninety days is a long time to archive the Board minutes on YouTube. She also noted that the minutes are archived on the Township website.

Commissioner Young noted that he is a Trustee at Slippery Rock University, and they tape and archive every meeting. He noted that he reached out to them to see how much activity they have on the archive minutes, and they rarely get activity.

Mark DeYoung of 20 Beaver Run Road asked how many people attend the meetings via Zoom. Commissioner Evans noted that tonight’s meeting has five people attending via Zoom. Commissioner Evans also noted that he will give Mr. DeYoung a count of people attending via Zoom for a month.

Board consensus was to post the Board videos on You Tube for up to 90 days. Commissioner Evans suggested reviewing after 90 days to see if it is being utilized.

Mike Bedrick of 1701 Olive Street suggested archiving the minutes for one hundred days. Ms. Denne replied to make it three months. Board consensus was to make it three months and continue archiving the minutes.

Commissioner Mullin asked Ms. Swan if this would be a free service. Ms. Swan replied that the public should keep in mind that your ads are tailored to you and not on the Township.

Public Comments

Vince Rose of 135 Turnberry Drive asked the plan to recover the lost fire board audit information. Ms. Denne replied there were no Township documents in the lost audit information. She also replied that the Fire Board is a separate entity, and they have separate accounts and a separate tax ID number.

Mr. Rose brought to the Township's attention that there were eight teenagers with one golf bag and four golf carts on one hole. He also noted that there are a lot of things that are being overlooked after 5:00 PM.

Ms. Swan thanked the Township for supporting the Historic Society Flea Market. They made over \$1,500.00 to research the historic buildings in the Township and provide programming for residents.

Adjournment

Commissioner Mullin entertained a motion to adjourn the June 9, 2022, Board of Commissioners minutes at 9:00 PM. Moved by Commissioner Evans and seconded by Commissioner Tindaro.

Respectfully Submitted,

**Denise Miller
Assistant Township Secretary**