

Caln Township Board of Commissioners  
253 Municipal Drive Thorndale, PA 19372  
April 29, 2021 Minutes  
7:35 PM

Attendance – Paul Mullin-President, Jane Kennedy-Vice President, Joshua Young-Commissioner, Lorraine Tindaro-Commissioner, Mark Evans-Commissioner, Kristen Denne-Township Manager/Secretary, Denise Miller-Assistant Township Secretary, Lisa Swan-Finance Director, Bryan Kulakowsky-Township Engineer, Kristin Camp-Township Solicitor (Absent).

Commissioner Mullin called the Virtual Zoom meeting to order at 7:35 PM. He then called for the Pledge of Allegiance to the flag.

Commissioner Young noted that Terry Harris, one of Caln Township's residents and business owners passed away, last week. Ms. Harris was the owner of Century 21, next to the Dunkin Donuts. She was a community leader and donated a lot of her time and money, she was the first woman on the Coatesville Rotary Club, She was an active member at the Downingtown/Thorndale Regional Chamber of Commerce, and she attended and donated her time and energy at all the Strawberry Festivals.

Commissioner Young noted that she helped him and former Commissioner Kruse in starting the Lincoln Highway Committee. Her personality was larger than life, and she will be missed.

Commissioner Mullin called for anyone to speak who knew Ms. Harris. There were none.

Commissioner Evans' Township Update

Welcome everyone, thank you for joining us. Our meetings are "Neutral Ground", a place to hear and be heard. Just a reminder that we need to all keep our comments civil and non-judgmental, whether addressing Board Members, Township Employees, or our fellow citizens. We're all in this together.

Lloyd Farm – There has been a lot of concern expressed by residents regarding recent activities at the farm. The property owner informed the Township that he was clearing hedgerow, and trees to allow for a larger corn crop to increase the farmer's yield. While I too was disturbed to see the trees removed, under our current ordinances, a property owner does not need a permit to clear trees. Permits are needed for construction and/or demolition, and there are no active permits on that property.

Thanks to all who came out for Caln Cleanup Day. I was not there due to a migraine (like the one I have now), but 60 of you did come out, and it was a great success.

With the return of warmer weather, the Lincoln Highway is once again turning into the "30 Speedway". Our police are taking active measures to slow things down, but you can help by slowing down proactively. Please remember, families live along Lincoln Highway, and lives are precious.

Spackman Farm Barn Roof – The color for the roofing panels have been chosen, and the panels have been ordered.

Voting is a sacred right, and the Municipal Primary elections are coming up on May 18, 2021. If you have not already registered to vote, the deadline to register to vote in this election is Monday May 3, 2021, and the deadline to request an absentee ballot is May 11, 2021. Visit Chesco.org for more details.

Please consider joining one of our Commissions. There are currently openings on the Historical Commission, Parks and Recreation, and others.

I'm all vaxxed up, how about you? Everyone in the state of Pennsylvania is now eligible to get the COVID-19 (COVID) Vaccine. Don't delay, we need to get to the 75% threshold so that EVERYONE can be safe. I've been waiting a year to give some good news and here it is: we are soooo close that we can see the light at the end of the tunnel.

If you have been fully vaccinated:

- You can now gather indoors with fully vaccinated people without wearing a mask or staying 6 feet apart.
- You can now gather indoors with unvaccinated people from other households without masks or staying 6 feet apart
- You can now gather outdoors without wearing a mask except, in certain crowded settings and venues.

#### JUST THE NUMBERS:

In Caln, on April 7, 2021 we had 1,025 cases, we now have 1,144. The 4% average per week is consistent with recent weeks. We again lost another one of our neighbors to COVID. Our Caln death toll now stands at 34.

Since April 7, 2021 Chester County has added 2,655 new positives and there were an additional 19 deaths, bringing the total to 769 Chester County lives lost to COVID. Caln now has the 4<sup>th</sup> highest number of cases in the county, and continues to have the 6<sup>th</sup> highest number of deaths.

#### Citizens to Be Heard

Marc Fox of 256 Thornridge Drive noted that he did not see Caln Township on the \$48 million Multi-Model Transportation money that the Governor recently announced. He asked where the responsibility resides in investigating this available money, applying for it, and all the follow up that goes with it.

Commissioner Young noted that in the past Caln received one or two Multi-Model grants, and have applied for six to twelve. They are difficult grants to receive, and receive "back to back". He noted that the Township has received hundreds and millions of dollars in grants during his time as Commissioner. They also come with matches so you have to be careful not to over grant yourself. In the next three years there is the Reed Street project where the Township received a \$1 million in grants, they come with several thousand dollars in match money. The match used to be 0% to 10%, and currently it is 15% to 20%. He noted that moving forward there will a lot of Federal money from the "stimulus" that the Township will aggressively seek out. Some of it will not require a match.

Ms. Denne noted that these funds are Multi-Model grants for transportation funds, so the Township would have to pay for the design in advance because no more than 10% of the grant can be used

for design or engineering. She also noted that since she has been manager, the Township has been putting most of their capital money into road work, and stormwater issues.

Holly Drumeler of 1333 Blackhorse Hill Road noted that her house is the first house on the right, once you go through the VA Hospital's property. She would like to know if the Board has an update of what the purchaser is doing with the property across from her. Commissioner Mullin noted that it is the old Toomey Estate. They were trying to present 200 plus apartments however, that property is not zone for it.

Ms. Denne noted that they will be formally presenting at the May 4, 2021 Zoning Task Force meeting as to what zoning they would like changed. Then the Board of Commissioners would have to grant their request. They will also be at the Board of Commissioner's May 13, 2021 meeting requesting that the Board support their funding request.

Ms. Drumeler noted that her property runs all the way down to where the VA property starts. Ms. Denne noted that this is not an eminent domain situation so the owner of the purchased property cannot take her property. She is the only one that could sell it.

Tony DiSario of 251 Loomis Avenue noted that a couple of years ago, there was a discussion regarding having an off-ramp to the two homes on route 340.

Mr. Stackhouse noted that the project was approved with a Penndot highway occupancy permit (HOP) with the access that is currently there, today.

Commissioner Young asked Mr. Stackhouse if there is a Homeowners Association (HOA) for the driveways. Mr. Stackhouse noted that he is not sure if there is a HOA however, there is a perpetual easement for line of site both ways, with those other properties because of the driveway. Mr. Stackhouse also noted that this means that, especially to the south, there is an easement that any line of site issues can be addressed by that property owner. He believes that the owner that developed the property will always have that responsibility.

Mr. Kulakowsky noted that there is a HOA because they are maintaining the stormwater. He noted that each of the twin homes has one shared driveway that they are using.

Commissioner Mullin asked if there is only one access into the property. Mr. Kulakowsky noted that the approved HOP has two.

Mr. DiSario noted that the bushes exiting the ACME parking lot are overgrown, and impact the line of site. He asked if the Township could do something about them. Commissioner Mullin directed Ms. Denne have someone look into Mr. DiSario's concern.

**Township Solicitor – Ms. Camp**

N/A

**Township Engineer – Mr. Kulakowsky**

Planning Commission Update – Mr. Kulakowsky noted that the Diane Hamel Trust located at 1541 Fisherville Road, will attend their May 25, 2021 meeting to review ARRO's comment letter.

Spackman Farm – Mr. Kulakowsky noted that the roof color will be dark bronze. He also noted that he will have the construction schedule once the materials are approved.

2021 Road Program Authorization to Advertise – For Board consideration, Mr. Kulakowsky presented the bid package, and presented three schedule options.

For the full length; James Buchanan, Norton Avenue, Atkins Avenue, Watson Avenue, and Hartley Avenue. Loomis and Seltzer Avenue where they meet at the end for what was paved in 2019. Alternate A; An inlet at the corner of Seltzer, and Miller Avenue. Alternate B; The section of Seltzer Avenue from the bridge to Lincoln Highway. Alternate C: Loomis Avenue from G.O. Carlson and Miller Avenue, south.

**Commissioner Mullin entertained a motion to authorize the advertisement with PennBid. Moved by Commissioner Evans and seconded by Commissioner Tindaro.**

**Commissioner Mullin called for Board and public comment.**

**After Board discussion, Board concensus was to authorize the first schedule option, which will start the invitation April 30, 2021, advertise the week of May 10, 2021, go live on PennBid May 10, have a pre-bid meeting May 18, 2021, accept building questions until May 21, 2021, open bids on June 1, 2021, and bid recommendation on June 10.**

**Vote passed 5-0.**

Proposal for Professional Services (PSA) ARLE Grant – For Board consideration, Mr. Kulakowsky presented amendment number one, PSA 0519-PT01 in the amount of \$7,800 for the bidding stage of the installation of the traffic signals at the Lloyd Avenue Bridge Project. Mr. Kulakowsky noted that this is phase three of the ARLE grant started in May of 2019, and is for the preparation of the bid documents for the traffic signals, and to do the bidding services through PennBid.

**Commissioner Mullin entertained a motion to approve the Professional Services Agreement with ARRO, in the amount of \$7,800. Moved by Commissioner Evans and seconded by Commissioner Tindaro.**

**Commissioner Mullin called for Board and public comments.**

**Commissioner Kennedy asked if all the phases are covered in the grant. Mr. Kulakowsky noted that this phase is however, the first two phases were not because they were for work performed to get the grant. When they applied for the grant, they applied with a \$20,000 match. Commissioner Kennedy asked if this also covers the construction. Mr. Kulakowsky noted that the grant is for \$225,000, and the construction was \$194,000 as they estimated when they applied in 2019.**

**Vote passed 5-0.**

**Township Manager – Ms. Denne**

Emergency Declaration Extension – For Board consideration, Ms. Denne offered an Emergency Declaration Extension for an additional thirty (30) days.

**Commissioner Mullin entertained a motion to extend the Emergency Declaration. Moved by Commissioner Tindaro and seconded by Commissioner Evans.**

**Commissioner Mullin called for Board and public comment. There were none.**

**Vote passed 5-0.**

RACP Application and Business Plan – ARLE Grant – Ms. Denne noted that she received a request for a resolution to endorse the RACP Application and after further review, they are also requesting a business development agreement. She would like time for her and Ms. Camp to review all the documents. Ms. Denne noted that she will be meeting with the developer on May 10, 2021 to go over the documents, and the expectations of what is needed.

William Penn Grant – Ms. Denne noted that they applied for the William Penn grant to pay for the engineering for the Beaver Creek Trail however, it was not awarded to the township.

Act 537 Plan for a possible expansion at DARA – Ms. Denne noted that at the April 26, 2021 Caln Township Municipal Authority meeting, they approved their Engineer to start the plan. They would like an endorsement from the Board of Commissioners.

**Commissioner Mullin entertained a motion to move forward and update the Act 537 Plan. Moved by Commissioner Tindaro and seconded by Commissioner Kennedy.**

**Commissioner Mullin called for Board and public comment. There were none.**

**Vote passed 5-0.**

**Ordinances and Resolutions for Consideration**

Resolution 2019-19 A Resolution of Caln Township Authorizing the Police Chief to sign a Memorandum of Understanding (MOU) for Police Services with Chester County Intermediate Unit – For Board consideration, Chief Elias presented a resolution to authorize the Police Chief to sign a MOU for police services with the Chester County Intermediate Unit.

**Commissioner Mullin entertained a motion approving Resolution 2019-19 for the Police Chief to sign a Memorandum of Understanding for Police Services with the Chester County Intermediate Unit. Moved by Commissioner Tindaro and seconded by Commissioner Kennedy.**

**Commissioner Mullin called for public comment.**

**Commissioner Kennedy asked if this resolution acts the same way as the one with the Coatesville Area School District. Chief Elias noted that every two years, the “Safe Schools**

**Act” mandates every school within the district sign a MOU. The MOU is a template supplied by the Department of Education.**

**Vote passed 5-0**

Resolution 2021-03 A Resolution Designating the 2021 Response Territories for Emergency Service in Caln Township (TABLED 01/28/2021) – Commissioner Mullin noted that this resolution will remain tabled.

### **Minutes to Approve/Acknowledge**

April 8, 2021 Board of Commissioners Minutes – Commissioner Mullin entertained a motion to approve the **April 8, 2021 Board of Commissioners Minutes. Moved by Commissioner Tindaro and seconded by Commissioner Evans.**

**Commissioner Mullin called for Board comment.**

**Commissioner Mullin noted the following corrections on page 37 of the meeting packet, and page 3 of the minutes under Ms. Dadd’s question. March 26, 2021 should be changed to March 26, 2020, and April 20, 2021 should be changed to April 9, 2020.**

**Vote passed 5-0.**

### **Acknowledgement of Minutes**

January 19, 2021 Planning Commission Minutes – Commissioner Mullin entertained a motion to acknowledge the **January 19, 2021 Planning Commission Minutes. Moved by Commissioner Tindaro and seconded by Commissioner Evans.**

**Commissioner Mullin called for Board and public comment.**

**Commissioner Mullin asked if the January date is correct. Mr. Stackhouse noted that two meetings were cancelled so they did not get them approved until this month.**

**Vote passed 5-0.**

### **Financial Report – Ms. Swan**

Financial Report – Ms. Swan noted that the budget is doing great. The total revenue collected is 60%.

Ms. Swan noted that she is currently working on the audit. She also noted that the finance department is currently working on a finance procedure manual.

Commissioner Mullin called for Board and public comments.

Commissioner Young asked Ms. Swan when the auditor will present his findings to the Board. Ms. Swan noted that it will be at one of the June meetings.

Motion of approval for General Checks 46354 to 46433, and Manual Checks 192 to 196 – **Commissioner Mullin entertained a motion to approve general checks 46354 to 46433 and**

**manual checks 192 to 196. Moved by Commissioner Tindaro and seconded by Commissioner Young.**

**Commissioner Mullin called for Board and public comment. There were none.**

**Vote passed 5-0.**

### **Directors Reports**

Police Chief Elias – Chief Elias noted a few highlights from his department’s March 2021 report, which was previously provided to the Board.

Chief Elias noted that on April 3, 2021 they conducted police entry level testing in conjunction with the Downingtown Police Department. Twenty-seven applicants successfully passed the physical agility and written tests, and they will be moving on to the oral interview phase of testing in Mid-May.

Chief Elias noted that between March 18, 2021 and April 25, 2021 the department conducted the second wave of aggressive driving enforcement, thanks to a Chester County Highway Safety Grant. Twenty-seven citations were issued during this wave, and there will be two more waves this year. He noted that a good part of the grant will be used to target aggressive drivers on the 30 Corridor.

Chief Elias noted that on April 17, 2021, two young boys were playing ball at the St. Joseph fields, and they were approached by an older adult male and female. After investigation, they identified the adults and there were no indications or evidence of criminal intent. There are references on social media to a similar incident being investigated by the Downingtown Police. Caln Police Department believe that to not be the case so Caln’s incident is one in the same, with what people believe is a second or third incident in Downingtown. Chief Elias encouraged parents to have the “stranger danger” talk with their children.

Chief Elias noted that starting at 5:00 AM on May 3, 2021, all uniformed police officers, that are on patrol, will be wearing body worn cameras in conjunction with the in car cameras.

Chief Dan Donnachie – Chief Donnachi noted a few highlights from his department’s March 2021 report, which was previously provided to the Board.

Chief Donnachie noted that on April 27, 2021, Governor Wolf signed into law the “Move Over Law”, which calls for drivers to move to the outer lane of a highway and also slow down to 20 miles under the posted speed limit . This law helps emergency vehicles, police, and tow trucks. Associated with this law there is a progressive fine schedule for offences, which could be up to \$10,000 for a crash that injures a person operating at an incident.

Chief Donnachie noted that the fire house has training on Wednesday evenings, and welcomes anyone who would like to see what they are doing. Commissioner Mullin asked if there is an age limit for those who would like to stop by. Chief Donnachie replied “no”. He noted that you can join the fire department at the age of fourteen, and they have a junior program from age fourteen to eighteen.

Director of Building & Life Safety Mr. Stackhouse – Mr. Stackhouse noted a few highlights from his department’s March 2021 report, which was previously provided to the Board.

Taco Bell – Mr. Stackhouse noted that Taco Bell located at 50 Rock Raymond Road has received a conditional use and occupancy permit (U&O) so they are now open for business. The condition is for them finishing the exterior site work.

Meadows at Hillview – Mr. Stackhouse noted that this project was formally known as “Hillview Phase 3”. The codes department has started to approve their building and stormwater/grading permits. He noted that the sales trailer has officially received their U&O permit, and will be open to receive people as early as this weekend.

2131 Lincoln Highway – Mr. Stackhouse noted that they received a grading/stormwater permit to stockpile soil. They will be transporting soil from other locations to use at a later date.

4060 Edges Mill Road – Mr. Stackhouse noted that this property was formally known as the Antonini Flex Space Development. It was sold to Auger Incorporated also known as “All-Fill”, which is the neighboring property, and new owner. Mr. Stackhouse also noted that they also submitted for a grading/stormwater permit.

Zoning Hearing Board – There is a minor zoning hearing board meeting on May 6, 2021 for a residential setback for encroachment on some setbacks.

Commissioner Kennedy asked Mr. Stackhouse if he knows what type of activities are being conducted at the intersection of 11<sup>th</sup> Avenue and Foundry Street. There is a lot of dirt moving and trees that are being cut down. Mr. Stackhouse noted that there is not an active permit for that property, and he will investigate this tomorrow.

Director of Public Works Mr. Fragale – Mr. Fragale noted a few highlights from his department’s March 2021 report, which was previously provided to the Board.

Commissioner Young asked Mr. Fragale when they are starting to boom mow around the township. Mr. Fragale noted that his department will start boom mowing, and road side mowing next week.

Mr. Fragale noted that they will start the chipping program on May 10, 2021.

Mr. Fragale noted that the park bathrooms were opened this year. Commissioner Mullin asked if there is a cleaning schedule for the bathrooms. Mr. Fragale noted that they will be cleaned every Monday and Friday, and sprayed with a disinfectant, every other day. Closer to the summer time they will clean the bathrooms Monday, Wednesday, and Friday. Mr. Fragale also noted that there is a note on the bathroom doors encouraging one person or one family in the bathroom at a time.

Street Sweeping Award – For Board consideration, Mr. Fragale recommended to award the bid to the lowest bidder Thesing Power Sweeping, in the amount of \$11,875.

**Commissioner Young entertained a motion to approve Thesing Street Sweeping for \$11,875. Moved by Commissioner Young and seconded by Commissioner Evans.**



**Commissioner Mullin called for Board and public comment. There were none.**

**Commissioner Young asked if the street sweeping includes the Penndot roads. Mr. Fragale noted that it is for the township roads only.**

**Commissioner Mullin asked how often the roads get street sweeping done. Mr. Fragale noted that it is for one time only.**

**Commissioner Young noted to put something on Facebook, the township website, and use Everbridge/Ready Chesco to notify residents to move their cars. Mr. Fragale noted that they put signs at the entrances of developments**

**Vote passed 5-0.**

Ingleside Golf Manager Mr. Ward – Mr. Ward noted a few highlights from his department's March 2021 report, which was previously provided to the Board.

- 1,801 rounds compared to 666 in March 2020

Mr. Ward noted that they were closed in March 2020, due to COVID-19.

- \$46,401 in revenue – increase of 187% from March 2020

Mr. Ward noted that this was the best month since the Township owned the golf course.

- \$78,000 year to date – increase of 111% from March 2020

Mr. Ward noted that all their leagues have started, and they currently have sixty members. He also noted that the pro shop will be opened on May 1, 2021.

Commissioner Mullin noted a golf meeting will be scheduled in mid-March.

#### Additional Business

Commissioner Mullin called for additional business. There was none.

#### **Public Comments**

Mark DeYoung of 20 Beaver Run Road – Mr. DeYoung asked if now is the time to start a committee for the Spackman Farm event business plan. Commissioner Evans noted that the Historical Commission has been discussing and investigating, through Paul Stevens, potential options for ways to do something with the farm and or the house. Commissioner Evans invited Mr. DeYoung to the Historical Commission meetings.

Mr. DeYoung asked what the Township has for an interest rate and what are the fees. Ms. Denne noted that she will speak with Ms. Swan, and get back to the Board.

Commissioner Mullin noted that he would like to donate a bench for the Lloyd Dog Park, in honor of his sister who passed away several years ago. Ms. Denne noted that Ms. Swan has a magazine that he can choose a bench from, and others can also donate a bench if they wanted to. She also noted

that if Commissioner Mullin pays for the plaque and bench, the Public Works department will do the installation.

Bob Hetzel of 584 Lloyd Avenue through Tom Parr of 582 Lloyd Avenue asked if traffic will be constricted when the work begins for the Lloyd Avenue Bridge traffic lights. Ms. Denne noted that it will be very likely. She also noted that this is six months to a year away.

Ms. Hetzel asked what the purple lines on the telephone poles across from their homes mean. Mr. Stackhouse noted that he does not know what the purple lines are however, Peco is replacing poles across Caln and Chester County. Mr. Stackhouse also noted that he will look into what the purple lines are for. Ms. Denne recommended to call Peco's customer service line.

Tom Parr of 582 Lloyd Avenue asked Mr. Fragale how often they do boom mowing and road side mowing. Mr. Fragale noted that they mow approximately once a month.

### **Adjournment**

**Commissioner Mullin entertained a motion to adjourn the April 29, 2021 meeting at 9:02 PM. Moved by Commissioner Tindaro and seconded by Commissioner E. Vote passed 5-0.**

Respectfully Submitted by,

Denise Miller  
Assistant Township Secretary