

Meeting Minutes for Caln Township  
Board of Commissioners  
March 31, 2022 7:30 PM

**Call to Order:** Commissioner Mullin called the Board of Commissioners meeting to order at 7:30 PM. Commissioner Mullin then called for the Pledge of Allegiance to the flag.

**Board Members Present:** Paul Mullin-President, Jane Kennedy-Vice President, Joshua Young-Commissioner, Lorraine Tindaro-Commissioner, Mark Evans-Commissioner.

**Staff Members Present:** Kristen Denne-Township Manager/Secretary, Denise Miller-Assistant Township Secretary, Lisa Swan-Township Treasurer, Ray Stackhouse-Director of Building and Life Safety and Interim Public Works Director, Police Chief Elias, Chris Ward-Thorndale Golf Course Manager, and Scot Gill-Director of the Municipal Authority.

**Professionals Present:** Mark Harmon and Al Vennettilli representing ARRO.

**Special Guest:** Jeff Calhoun representing Delaware Valley Regional Finance Authority (DelVal)

The Board of Commissioners March 31, 2022 agenda was posted on the Township website, and at the Township building, on March 30, 2022. Agendas were made available for the public, at the meeting.

The 2022 Township Board of Commissioners meetings were published in the Daily Local News, on December 28, 2021.

**Commissioner Evans Township Update**

Welcome everyone, thank you for joining us. Our meetings are "Neutral Ground," a place to hear and be heard. The Board of Commissioners (BOC) are here to represent everyone in Caln, and we strive to be sure our decisions address the needs of all. We are all in this together.

Commissioner Evans noted A HUGE Thank You to the individual who repaired the gate leading to the dog run at Lloyd Park! The individual wishes to remain anonymous, but they are fantastic! That is being a part of the solution!

Commissioner Evans noted a thank you to all who pitched in the help on Caln Cleanup Day, even with the last-minute weather-related change of date.

Commissioner Evans noted that another great candidate interviewed for the Parks and Recreation Board prior to the Board meeting. It is wonderful to see so many people who want to be involved. The more neighbors step up, the sooner we can make Caln a better place for all. To find out what Commissions and Boards have openings, and how to join, please visit [calntownship.org/volunteer](http://calntownship.org/volunteer).

Commissioner Evans noted that at the first public meeting in 2020, it was announced that changing the culture at the Board meetings was an immediate goal, and we began to take and answer questions from the floor during the time normally reserved for agenda related items only. It worked great until recently when a few individuals began taking liberties with the open format, causing lengthy delays

before any business could be conducted, and creating a toxic environment. Sadly, starting tonight, Board meeting will return to following Roberts Rules. All questions or statements about an agenda item will be entertained under "Citizens to be Heard" at the beginning of the meeting, and all other matters will be recognized during "Public Comment" at the end of the meeting. It is a shame that the majority must be affected.

Commissioner Evans noted that he received several emails and saw misinformation on Facebook, and he would like to clear things up.

Commissioner Evans noted that the Board meeting three weeks ago led by Jeff Calhoun of Delaware Regional Finance Authority (DelVal). The purpose of that meeting was to make sure that the Board of Supervisors (BOS) understood the terms of the proposed loan. Commissioner Evans also noted that the necessity of the loan was determined during the Township annual budget process, last fall. It has been previously discussed at a number of public meetings. Nothing has been done in the "shadow".

Commissioner Evans noted that the cost of rebuilding and reinforcing after Hurricane Ida (Ida) is \$8,100,000, which coincidentally is the amount of the proposed loan. The loan is necessary to fund the replacement of two bridges, which are on the verge of collapse and to address severe damage to Fisherville Road, which is also near collapse.

Commissioner Evans noted that the Townships' credit rating has increased in the past couple of years, which qualifies the Township for a better loan rate. At the time, the Township was anticipating the interest rate to be approximately 2.4%. If the loan is approved by the Board tonight, the interest rate will be locked in tomorrow. Currently the interest rate is 2.76%, not 15%. Tomorrow the Board anticipates that it could be between 2.56% and 2.96%. It was made clear at the workshop that the interest rate was not 15%. It was also explained that for this type of Municipal loan the application process requires that all applicants be approved for up to 15%, and it was advertised as such.

Commissioner Evans noted that the current total Township debt is just under \$5,400,000. After acquiring the new loan, the total debt will be approximately \$13,500,000, not \$30,000,000.

Commissioner Evans noted that the old debt of \$5,400,000 will be addressed by the debt tax as approved as part of the 2022 budget. This Board is committed to rescinding the debt tax when it has been paid off.

Commissioner Evans noted that the Township has no guarantees that FEMA will reimburse them. FEMA regulations require that all work be completed within eighteen months of the date of the disaster declaration. Ida occurred on September 1, 2021, which gives the Township until 2023 to complete all the work. If the Township had waited until they made a FEMA determination, there would not be enough time to accomplish all of the work. Commissioner Evans also noted that this information can be found at "Assistance for Governments and Private Non-Profits after a Disaster" on the FEMA website.

Commissioner Evans noted that he has seen traffic on social media suggesting that the Board has refused to commit to paying down the bond should they recuperate more than anticipated from FEMA. Commissioner Evans also noted that he is on the record at the workshop meeting and previous meeting as stating that there are options including issuing refunds to residents, paying down the tax

debt so it expires sooner, investing in infrastructure upgrades to avoid a repeat of 2021 or all of the above.

Commissioner Evans noted that the impact of the 26% increase in the Municipal taxes is a lot. There has not been a tax increase since 2016, and since then the cost of doing business has increased dramatically. It is important to note that the tax increase and the \$8,100,000 bond are not independent of each other. Commissioner Evans also noted that the tax increase covers the annual loan payment of approximately \$384,000, allocates \$220,000 to implement the stormwater plan, it covers contractual employee raises for uniform and non-uniform for approximately \$755,000 per year, \$48,000 a year for a new Fire Fighter codes Officer, healthcare, fuel, pensions, and a one time expenditure of \$75,000 to open Spackman Farm to the public.

Commissioner Mullin noted that the 2022 tax increase is comparable to the Township's last two increases of 22% in 2015 and 2016.

Commissioner Mullin called for public comments.

Tony DiSario of 251 Loomis Avenue asked if FEMA gives extensions. Ms. Denne noted that the only way would be if there was a supply chain issue or another disaster.

### **Citizens to be Heard**

Commissioner Mullin called for citizens to be heard. There were none.

Commissioner Mullin moved Ordinance 2022-02 up on the agenda.

Ordinance 2022-02 An Ordinance that Authorizes the Incurrence of Nonelectoral Debt by the Township of Caln, Chester County, Pennsylvania Pursuant to the Issuance of the General Obligation Notes, 2022 Series in the Aggregate Principal Amount of \$8,100,000.

Mr. Calhoun noted that Ordinance 2022-02 approves the \$8,100,000 loan from DelVal. Mr. Calhoun also noted that the purpose of the loan is for construction and infrastructure repair, and the rate is 2.7% at the close of business today.

Commissioner Mullin called for Board and public comments.

Ms. Denne asked Mr. Calhoun to give an overview of the thirty (30) year average graft that he submitted to the Township. Mr. Calhoun noted that over the last decade since the financial crash, the rates currently are still below the average for that period of time. If you expand past the past decade, you will see that the decade has been the lowest interest rate period in modern history. Mr. Calhoun also noted that despite rates moving up from all time lows from 2020, you are still looking at extremely attractive interest rate levels in addition to coming rate hikes, 2.7% for a thirty (30) year loan is attractive.

Ms. Denne asked Mr. Calhoun to give an overview of the comparing graft on the cost on the traditional Geo Debt loans compared to DelVal, and the cost difference. Mr. Calhoun noted that over the past 12 months a DelVal loan has always been cheaper than a traditional bond issue in Delvals market area. Currently the DelVal loan interest paid is 1% below the Geo AAA Bond in the market area, which means that a DelVal bond issue costs borrowers over 37% more than a DelVal loan.

Commissioner Mullin asked Mr. Calhoun to explain the Township rating. Mr. Calhoun noted that currently the Township has a rating with S&P as a double AA, which is the third highest rating that you could expect. AAA is reserved for extremely wealthy and large borrowers. Mr. Calhoun also noted an AA rating is extremely good with the size and socioeconomic make-up of the Township.

Commissioner Kennedy asked Mr. Calhoun the loan term. Mr. Calhoun noted that it is for thirty years.

Mark DeYoung of 20 Beaver Run Road noted that his intention from the past several meetings was not to “grandstand” but to look out for the residents who will struggle with the increases. He also commented on the ordinance.

Commissioner Mullin thanked Mr. DeYoung for his comments and noted that the Board explained in several meetings that the storm issues are encompassed in the DelVal loan. Commissioner Mullin also noted that residents can call the Township office if they have difficulty paying their bills to see if there is help available for them.

Donna Wikert of 13 Marshall Circle asked if the Township researched the American Rescue Plan Act funds (ARPA) to look for help. Ms. Denne noted that they have a Reed Street/Oak Street project that was paid with H2O funding, and the Township is matching that with ARPA funds.

**Commissioner Mullin entertained a motion to approve Ordinance 2022-02 authorizing the incurrence of nonelectoral debt by the Township of Caln, Chester County, Pennsylvania pursuant to the issuance of the General Obligation Notes, 2022 Series in the aggregate principal amount of \$8,100,000. Moved by Commissioner Evans and seconded by Commissioner Tindaro.**

**Vote passed 5-0.**

**Township Solicitor – Ms. Camp**

N/A

**Township Engineer**

Consideration to Advertise the East Fisherville Road Bridge Removal – For Board consideration, Ms. Denne offered the advertisement of the East Fisherville Road Bridge removal.

**Commissioner Mullin entertained a motion to advertise the East Fisherville Road Bridge removal. Moved by Commissioner Young and seconded by Commissioner Kennedy.**

**Commissioner Mullin called for Board and resident comments.**

**Tony DiSario of 251 Loomis Avenue asked the cost of removing the bridge. Ms. Denne noted that the Township has cost estimates, however, they will not know the price until it is out to bid. Commissioner Young noted that the Fisherville Road Bridge is not being replaced. It will now be a dead-end street and the stream bank will be secured. Commissioner Young also noted that this project is not eligible for FEMA reimbursement. Mr. DiSario asked what bridges are going to be replaced. Commissioner Young noted that Moore Road and the Municipal Bridge will be replaced.**

**Ms. Denne noted that all the Township projects can be found on the Township website at [www.calntownship.org](http://www.calntownship.org).**

**Vote passed 5-0.**

Additional Asbestos for the 258 Horseshoe Demolition Project – For Board consideration Ms. Denne noted that additional asbestos was found at the property on the golf course. Ms. Denne also noted that this is in addition to what was originally approved for the Contractor, and it all needs approved before the Contractor can demolish the property.

Commissioner Young asked Ms. Denne for the cost to remove the additional asbestos. Ms. Denne noted that it is approximately \$2,500 so the motion could be at a not to exceed price of \$3,000.

Commissioner Evans asked if the Historical Commission and Historical Society must wait until all the asbestos has been removed before they can enter to salvage that would be of interest to them. Ms. Denne noted that you absolutely must wait until all the asbestos has been removed. Ms. Denne also noted that this property has been secured. Commissioner Young and Ms. Denne noted that the Township has a grant to cover this project.

**Commissioner Mullin entertained a motion to approve an additional abatement of additional asbestos for 258 Municipal Drive at a not to exceed cost of \$3,000. Moved by Commissioner Young and seconded by Commissioner Tindaro.**

**Vote passed 5-0.**

Mr. Harman noted that they work with Red Clay Alliance (Alliance) for public participation, and they let them notify the public when they are doing events. Those events are recorded in the minutes and used as part of the MS4 annual report to help meet the public participation requirements. Mr. Harman also noted that the Alliance will hold their annual clean-up event on Saturday April 23, 2022 from 8:00 to noon. The litter crews will be in place, they will be practicing social distancing, wearing masks, and working in small groups.

Mr. Harman noted that all materials including trash bags, gloves, reflective vests, and a clean-up route map will be pre-bagged for a drive-through pickup at 8:00 AM. Mr. Harman also noted that crews will leave the bags of trash along the route to be picked up by the Alliance truck crews. All crews must have transportation to drive to their assigned section. Clean-up routes include Beaver Valley and the Downingtown and Coatesville areas. Those interested can register at the Alliance website at [www.brandywineredclay.org](http://www.brandywineredclay.org).

Commissioner Mullin called for Board and public comments.

Commissioner Young asked Mr. Harman if the Township clean-up day is recorded in the MS4 for the Township participation. Mr. Harman noted that it is.

Mr. Harman gave brief updates on Township Ida projects.

North Barley Sheaf Drainage Project – Mr. Harman noted that the survey has been completed, and the plans are being developed in AutoCAD. Mr. Harman also noted that they anticipate starting the design for the drainage facility in April.

Barley Sheaf Swale Project – Mr. Harman noted that the survey has been completed, and they are developing the plan with the intent to begin the design in April.

North Bailey Road Project – Mr. Harman noted that the survey is complete, and they are in the process of developing the plans in AutoCAD with the design to begin in April.

Fisherville Road Stream Embankment – Mr. Harman noted that they are expecting this project to be completed by the end of April, at the latest. Mr. Harman also noted that the only follow-up is because this work was done under a Pennsylvania Department of Environmental Protection (PADEP) General Permit under an emergency permit work scope. Once they follow up with a completion notification to PADEP, this project will be completed.

Lloyd Avenue Stream Embankment Project – Mr. Harman noted that the survey has been completed and they completed the PADEP general permit, with the anticipated receipt by May. Mr. Harman also noted that while this was being worked on, they have been working on the design to be completed with the design specifications by May, the bid by June, and construction by August with the anticipated project completion by November.

Moore Road Bridge Project – Mr. Harman noted that the survey has been completed, and ARRO obtained the actual data from the survey on March 21. Mr. Harman also noted that ARRO is in the process of developing the plan set with what they need to submit for a general permit with PADEP and completion of the final design. Project completion by April.

Municipal Drive Bridge Project – Mr. Harman noted that the survey work has been completed, and the data was received on March 25. A Geo Technology Firm was out and completed some field work, and their report was given to ARRO on March 14. Mr. Harman also noted that ARRO is currently developing this information into an informational submission with a cost alternative analysis for the BOC review in April.

Municipal Drive Stream Embankment Project – Mr. Harman noted that the project has been awarded, and construction will begin in April.

Commissioner Mullin called for Board and public comments. There were none.

Mr. Harman gave brief updates on non-related Ida projects.

2022 Road Paving Project – Mr. Harman noted that the bid manual will be presented at the April 14 board meeting along with a street list, and cost estimates for approval.

Reed Street Stormwater Project – Mr. Harman noted that they had to expand the original survey. Mr. Harman also noted that the project scope will be presented at the May board meeting.

East Fisherville Road Bridge Demolition – Mr. Harman noted that the bid manual will be presented at the April 24 board meeting for authorization to put the project out to bid. Mr. Harman also noted that the DEP is expected to issue an approval letter shortly.

Lloyd Avenue Signalization Project – Mr. Harman noted that Higgins Electric will start work immediately once they receive the new signal poles. Mr. Harman also noted that ARRO will provide initial construction oversight and observation to make sure that the project moves along smoothly, which will begin in April.

258 Horseshoe Drive Project – Mr. Harman noted that the Contractor will remove the asbestos and lead from the inside of the home. On April 4, the storage tank will be removed.

Spackman Farm Driveway Paving Project – Mr. Harman noted that the paving of the existing driveway parking area is included in the 2022 Road Paving project.

Commissioner Mullin called for Board and public comments. There were none.

Caln Park West Bioswale Project – Mr. Harman noted that the design specifications have been completed. Mr. Harman also noted that this project will go out to bid on March 14, bidding ends April 4, and ARRO will award the project at the April 14 board meeting, and construction will begin in May.

G.O. Carlson Culvert Project – Mr. Harman noted that the survey and preliminary analysis has been completed, and ARRO is currently developing an emergency permit for submission to the PADEP. Mr. Harman also noted that this permit will allow the Township to clean debris from the stream and culverts.

Commissioner Mullin asked Ms. Denne if this work could be done by the public works department. Ms. Denne noted that it depends on several things.

Humpton Road Culvert Project – Mr. Harman noted that the survey has been completed and ARRO is currently developing plans in AutoCAD. Mr. Harman also noted that they expect to get the design in April.

Lynn Boulevard Culvert Project 1 and 2 – Mr. Harman noted that the cost estimates have been completed and they are completing plans in AutoCAD. They intend on starting the design in April.

Park Drive Stormwater Project – Mr. Harman noted that the survey, preliminary analysis, and the design are complete. They intend to have the final project design 90% complete by the end of April.

Williams Way Culvert Project – Mr. Harman noted that the cost estimate has been completed, and they are currently working on those on AutoCAD. They intend to begin the design in April.

### **Township Manager – Ms. Denne**

Ms. Denne noted a Municipal Park Riparian Buffer Tree Planting on Saturday April 2 from 12:00 to 4:00 PM. If interested, you can sign up on the link found on the Township website. Ms. Denne also noted that this project is planned and organized by Township Community Outreach Specialist, Ms. Swan. She coordinates with the Brandywine Conservancy to get all the trees donated.

2022-2023 Season Lawn Maintenance Bid Results – For Board consideration, Ms. Denne offered bid results for the 2022-2023 lawn season. Ms. Denne also noted that there were three bids received with Hurricane Hill Farm (HHF) being the lowest, however, it has increased \$8,400 from last year. The reason being because the Township requires additional insurance for the cutting of the AMTRAK rights-of-way.

Resolution 2022-14 2022-2023 A Resolution Awarding the 2022-2023 Lawn Maintenance Bid for Municipal and other Public Properties – **Commissioner Mullin entertained a motion awarding the 2022-2023 lawn maintenance bid for municipal and other public properties to Hurricane Hill Farm. Moved by Commissioner Young and seconded by Commissioner Tindaro.**

**Commissioner Mullin called for Board and public comments.**

**Commissioner Mullin asked Ms. Denne how long HHF has been working with the Township. Ms. Denne noted that they have been doing the lawn maintenance for approximately six years.**

**Commissioner Young noted that you could not hire someone to do the mowing for the price that HHF charges because of the annual raises, pension costs, and health care that you have to pay.**

**Vote passed 5-0.**

2022 Street Sweeping Bid Results – For Board consideration Ms. Denne offered the 2022-2023 bid for Sweeping Corp. of America (SCA) in the amount of \$13,350. Commissioner Young asked Ms. Denne when the sweeping will start. Ms. Denne noted that a date will be scheduled once the contract is signed.

Resolution 2022-15 A Resolution Approving the 2022 Street Sweeping Quote from Sweeping Corp. of America (SCA), in the amount of \$13,350 – **Commissioner Mullin entertained a motion to approve the 2022 street sweeping quote from Sweeping Corp. of America, in the amount of \$13,500. Moved by Commissioner Young and seconded by Commissioner Kennedy.**

**Commissioner Mullin called for Board and public comments. There were none.**

**Vote passed 5-0.**

### **Ordinances and Resolutions for Consideration**

Resolution 2022-14 2022-2023 A Resolution Awarding the 2022-2023 Lawn Maintenance Bid for Municipal and other Public Properties – Approved under Township Manager.

Resolution 2022-15 A Resolution Approving the 2022 Street Sweeping Quote from Sweeping Corp. of America (SCA), in the amount of \$13,350 – Approved under Township Manger.

Resolution 2022-16 A Resolution of the Board of Commissioners Authorizing the Chief of Police to Sign a Memorandum of Understanding with Chester County for the Usage of the Public Safety Training Campus – For Board consideration, Ms. Denne offered Resolution 2022-16 authorizing the



Chief of Police to sign a Memorandum of Understanding with Chester County for the usage of the Public Safety Training Campus.

**Commissioner Mullin entertained a motion to authorize the Chief of Police to sign a Memorandum of Understanding with Chester County for the usage of the Public Safety Training Campus. Moved by Commissioner Young and seconded by Commissioner Evans.**

**Commissioner Mullin called for Board and public comments. There were none.**

**Vote passed 5-0.**

Resolution 2022-04 A Resolution Designating the 2022 Response Territories for Emergency Service in Caln Township (Tabled 01/13/2022) – N/A

Ordinance 2022-02 An Ordinance that Authorizes the Incurrence of Nonelectoral Debt by the Township of Caln, Chester County, Pennsylvania Pursuant to the Issuance of the General Obligation Notes, 2022 Series in the Aggregate Principal Amount of \$8,100,000 – Resolution 2022-04 was approved after Citizens by Request.

#### **Minutes to Approve**

**Motion to Approve the March 10, 2022, Board of Commissioners Minutes – Commissioner Mullin entertained a motion to approve the March 10, 2022 Board of Commissioners Minutes. Moved by Commissioner Young and seconded by Commissioner Kennedy.**

**Commissioner Mullin called for Board comments.**

**Commissioner Kennedy noted that the address on page 42 should be 25 Foundry Street.**

**Vote passed 5-0.**

#### **Acknowledgement of Minutes**

Board Acknowledgement of the Receipt of the January 18, 2022, Planning Commission Minutes – On behalf of the Board, Commissioner Mullin entertained a motion acknowledging receipt of the January 18, 2022 Planning Commission Minutes. Moved by Commissioner Young and seconded by Commissioner Evans.

**Vote passed 5-0.**

#### **Finance Department – Ms. Swan**

Financial Report – Ms. Swan noted that the Township is 25% into the year with revenue and expenses on target.

Motion to Approve General Checks 47869 to 48031 and Manual Checks 248 to 252 – Commissioner Mullin entertained a motion to approve general checks 47869 to 48031 and manual checks 248 to 252. Moved by Commissioner Young and seconded by Commissioner Tindaro with Commissioner abstaining from check number 47987.

**Commissioner Mullin called for Board and public comments. There were none.**

**Vote passed 5-0.**

**Directors Reports**

Police Chief Elias – Chief Elias noted a few highlights from his department's February 2022 report, which was previously provided to the Board.

Chief Elias noted that Mr. Kramer has resigned from the Civil Service Committee as a result of being elected as a PA State Constable. Chief Elias also noted that they are in the process of looking for his replacement.

Chief Elias noted that the current eligibility list from the entry level testing that was conducted last fall was voided by the Civil Service because there were no viable candidates on the list. Chief Elias also noted that on May 15<sup>th</sup>, they will be administering another entry level test, which has been advertised, and they have begun accepting applications.

Chief Elias noted that the police department has seen a significant increase in catalytic converter thefts in the Township, in the past few months. Chief also noted that this is also a problem in the entire region. Also, it will not set car alarms off unless you have a vibration alarm.

Chief Elias asked if the Board has any questions on his report.

Commissioner Young noted that when the convertors are stolen, they can get different amounts of money for different kinds of vehicles. Hybrid cars get the most money for a catalytic convertor.

Fire Department Chief Taylor – Chief Taylor was called out on a call.

Ingleside Golf Manager Mr. Ward – Mr. Ward noted a few highlights from his departments February 2022 report, which was previously provided to the Board.

<u>Rounds</u>	<u>2022</u>	<u>2021</u>		
February	696	0 (due to snow)		
<u>Revenue</u>	<u>2022</u>	<u>2021</u>	<u>Average</u>	<u>Percentage</u>
February	\$20,396	\$ 5,741	\$ 7,604	+256%
YTD	\$ 28,491	\$31,669	\$8,869	-10%

Mr. Ward noted that they will have increases starting April 1, 2022. Mr. Ward also noted that there will be a \$2.00 increase on all rounds, \$1.00 increase on a bucket of golf balls, 10% on memberships, and various increases on all food items. Mr. Ward also noted that they are going to a Friday rate where it will be a rate between the weekend and weekday. This will increase their revenue by \$72,000, if they reach their numbers.

Mr. Ward noted that with the extra money there are several capital items that they would like to spend that money on.

- For \$2,300 they would like to buy two new computers for their POS system. Their recent back-up does not have enough memory and the processors are not working as well.
- Mr. Holman brought in a new \$1,500 business advertisement for a new golf cart fleet that they would like to get in early November. Payment being due March 2023.
- They would like a new greens mower and a new rough mower can be delivered at the beginning of November 2022.

Mr. Ward asked the Board if they have any questions on his report.

Commissioner Evans asked Mr. Ward when he will see if they obtain the \$72,000 from their increases. Mr. Ward noted in June or July.

Commissioner Evans asked Mr. Ward the number of memberships that they have. Mr. Ward noted that they have 83, which includes the individual family members.

Commissioner Evans asked Mr. Ward the cost of the golf carts. Mr. Ward noted that it is a five-year lease for \$23,275 per year, which includes their current golf carts as a trade in. Mr. Ward also noted the cost of a rough mower at \$51,000 for a three-year lease at \$18,984 per year, and a greens mower for a three-year lease for \$40,880 at \$14,989 per year. They currently have a leased mower that will be turned in after the 2023 season. Commissioner Evans asked if the whole golf fleet needs replaced at one time. Mr. Ward noted that they have to because the insurance will not cover them anymore because they are all over ten years old, and they have to pay for any parts that they will need this year.

Director of Building & Life Safety/Interim Public Works Mr. Stackhouse – Mr. Stackhouse noted a few highlights from his departments February 2022 report, which was previously provided to the Board.

On behalf of Mr. Taylor, Mr. Stackhouse noted a house fire on Fisherville Road, thankfully with no injuries.

Mr. Stackhouse noted that Dunkin Donuts is preparing to demolish the residential property located at the corner of Lincoln Highway and Caln Road, AGC has started land development on their large commercial addition, The Meadows at Hillview will be close to completion at the end of the year, and MiPlace residential development has submitted their first set of plans for the model town homes and will soon deliver their plans for the apartment buildings. Mr. Stackhouse also noted that their first phased phase is for sixty-two townhomes and six apartment buildings followed closely by another three apartment buildings for their initial phase of construction.

Mr. Stackhouse noted that the Public Works Department has started their spring preventative maintenance on stormwater facilities on G.O. Carlson Boulevard and Park Drive. Pipe was delivered for the Melissa Drive project, which will consist of replacing all the stormwater pipe inlets and outfalls. This will start on April 4 and take approximately two weeks.

Mr. Stackhouse noted that they developed a spread sheet of old projects that the Public Works Department is working on. The spread sheet contains stormwater and general projects, which will give the location, cost, man hours, and the projected completion date.

Commissioner Mullin called for Board and public comment on any of the Director reports.

Marc Fox of 3600 Thornridge Drive noted that the Homestead Lane outlet needs asphalt work. Mr. Stackhouse noted that they are now able to purchase asphalt and after they finish the Melissa Drive project, they will do the outlets.

### **Additional Business**

Motion to Appoint Cheryl Robinson to the Parks and Recreation Board for the Remaining Term Ending 12/31/2023 – N/A

Motion to Appoint Elizabeth Malone to the Parks and Recreation Board for a Term Ending 12/31/2026  
Commissioner Mullin noted that Ms. Malone was interviewed before tonight's meeting for the vacant position on the Parks and Recreation Board, for a term ending December 31, 2026. All the Board members agreed with Commissioner Mullin.

**Commissioner Mullin entertained a motion to appoint Elizabeth Malone to the Parks and Recreation Board for a term ending 12/31/2026. Moved by Commissioner Kennedy and seconded by Commissioner Evans.**

**Commissioner Mullin called for Board and resident comments. There were none.**

**Vote passed 5-0.**

Motion to Accept the Resignation from Commissioner Joshua Young as the Voting Liaison on the Parks and Recreation Board – N/A

Motion to Appoint Commissioner Jane Kennedy as the Voting Liaison to the Parks and Recreation Board for a Term Ending 12/31/2023 – Commissioner Mullin entertained a motion to appoint Commissioner Jane Kennedy as the voting liaison to the Parks and Recreation Board for a term ending 12/31/2023. Moved by Commissioner Tindaro and seconded by Commissioner Evans.

**Commissioner Mullin called for Board and public comments.**

**Commissioner Young noted that he held this position for sixteen years, and he hopes she enjoys it as much as he did.**

**Vote passed 5-0.**

Commissioner Young noted that resident Tom Parr previously asked the procedure on the street light funds and to include more properties in the cost. Commissioner Young noted that he spoke with Ms. Denne, and she pulled the past ordinance and they noted that the new streetlights will be replaced in June and then they will assess to see what each ordinance is. This may take six months to year, from June. After the costs are determined with the LED lights, they can put it in the 2023 or 2024 budget.

The Board called for a 2-minute break.

Commissioner Evans noted that he received an email regarding the previous Board approving \$50,000 to do an assessment of the golf course.

Commissioner Evans noted that he received an email about keeping the public meeting recordings on the cloud for a year. Commissioner Evans also noted that the cost of keeping information on the cloud can get expensive. Ms. Denne noted that it is also the cost of additional web space. Board consensus was for Ms. Denne to get the cost to do this and then the Board will discuss it further.

### **Public Comments**

Karen Cholminsky of 401 Municipal Drive had several questions on the proposed Meadow Park. Ms. Denne noted that Abbey Swan is heading this project and advised her to call Ms. Swan for information. Ms. Denne also noted that the Township received grant money for this.

Ms. Cholminsky noted that she contacted the County Commissioners office to find out how apartments have their taxes assessed, and she has not received a call back. Commissioner Young noted that he will contact Commissioner Maxwell and put them in contact with each other.

Cheryl Spaulding of 406 Lloyd Avenue noted that all public meetings should be recorded and kept electronically by the Township for a year. She also noted that the type of assessment that residents are looking for on the golf course is an evaluation appraisal. Commissioner Young diverted Ms. Spaulding's questions to the golf course committee.

Zack Hathaway of 3150 Hazelwood Avenue noted that the new golf carts will be a great addition.

### **Adjournment**

**Commissioner Mullin entertained a motion to adjourn the March 31, 2022 Board of Commissioners minutes at 9:35 PM. Moved by Commissioner Evans and seconded by Commissioner Young.**

**Vote passed 5-0.**

**Respectfully Submitted,**

**Denise Miller  
Assistant Township Secretary**