



Traffic / Street Sign Placement Request Form

Caln Township • Public Works Department

Purpose:

Request the installation, relocation, removal, or modification of traffic control devices or street signs within Caln Township. Township staff will review and may require traffic engineering study.

Important:

Submitting this form does not guarantee approval. Decisions depend on safety, engineering standards, regulations, and resources. After reviews and any required studies, proposed changes must be approved by the Board of Commissioners.

1) Requestor Signature: _____

Name		Phone	
Email		Preferred Contact Method	<input type="checkbox"/> Email <input type="checkbox"/> Phone <input type="checkbox"/> Mail
Street Address		City/State/ZIP	
Relationship to Location	<input type="checkbox"/> Resident <input type="checkbox"/> Business Owner <input type="checkbox"/> Visitor <input type="checkbox"/> Other: _____	Request Date	
Best Time to Contact		Is this an emergency?	<input type="checkbox"/> Yes <input type="checkbox"/> No

2) Location Details

Street/Road Name(s)		Nearest Address / Landmark	
Intersection (if applicable)		Direction/Approach	<input type="checkbox"/> NB <input type="checkbox"/> SB <input type="checkbox"/> EB <input type="checkbox"/> WB <input type="checkbox"/> All
Type of Roadway	<input type="checkbox"/> Township <input type="checkbox"/> State (PennDOT) <input type="checkbox"/>	If State Road, Route #	

	Private		
School Zone Nearby?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Pedestrian Activity	<input type="checkbox"/> Low <input type="checkbox"/> Medium <input type="checkbox"/> High
Existing Sign(s) Present?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, describe	
Attach a Map/Photo?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Preferred Install Location (describe)	

3) Request Details

Requested Action (check one):

- Install new sign/device
- Replace damaged/missing sign
- Relocate existing sign
- Remove sign
- Modify / add supplemental plaque (e.g., "Ahead", "Stop Here")
- Other: _____

Requested Sign/Device Type (check all that apply):

- STOP
- YIELD
- Speed Limit / Speed Reduction
- No Outlet / Dead End
- Children at Play / School / Playground
- Pedestrian Crossing / Crosswalk (warning or marked crossing)
- No Parking / Parking Regulation
- Curve / Chevron / Advisory Speed
- Intersection Warning / Traffic Signal Ahead
- Street Name Sign
- Other: _____

Describe the concern and why signage is requested (include dates/times, conditions, and any relevant details):

If there have been crashes, near-misses, or safety incidents, please describe (include approximate dates):

4) Supporting Information (optional but helpful)

- Photos attached
- Map/sketch attached
- Petition/signatures attached
- Other documents attached: _____

Additional notes:

5) For Township Use Only

Received By		Received Date	
Work Order / Case #		Department	Public Works
Site Visit Conducted?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Site Visit Date	
Traffic Study Required?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Study Assigned To	
Decision	<input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Pending <input type="checkbox"/> Referred to PennDOT	Decision Date	

Notes / Follow-up		Resident Notified Date	
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Submission Options:

- Email: Send this completed form and attachments to: info@calntownship.org
- In person / Mail: Caln Township, 253 Municipal Drive, Thorndale, PA 19372

Note: If the requested location is on a State road, coordination with PennDOT may be required and may affect timelines.