

BUILDING PERMIT APPLICATION

Address		Subdivision	Zoning Dist			
Building Improvement	_	IDENTIFICATION – To be complete	ed by all applicants	Date:		
New Building	Ц	OWNER	Job Cost:			
Addition	Ш	Name:		Sewage Disposal		
Alteration		Addraga		Public Private		
Basement		Address:				
Deck /Ramp						
Demolition		Phone #		Water Supply		
Electric		Email:		Public Private		
Fire Protection		Hama Insurance of Contractor	. и			
Sprinkler/Alarm	Ц	Home Improvement Contractor Expiration Date:	T #	Type of Construction		
Hot Tub		Name:		IA 🗌 IB 🗌		
Mechanical	Ц			IIA 🗆 IIB 🗆		
Plumbing	Ц	Address:		IIIA 🗆 IIIB 🗆		
Pool	Ш			IV 🗆 VB 🗆		
Roof				VA 🗆		
Shed (>1000 sq. ft.)		Phone #:		VA L		
Sign		Email:		Site located in Flood		
Tank			T	Area _		
Other		Residential Location:	Commercial Location:	Yes 🗆 No 🗆		
Submit floor plan showin Location w/clearances & material types /Mechanica Central AC? Yes No Will there be an Elevator?	& ical	Residential Building Area: # of Stories Basement Garage 1st. Floor	Commercial Projects: Use Group Classification Occupancy	Residential Bldg. Only # Bedrooms # Bathrooms		
Yes No Type of Heating Fuel			Total Habitable	LoadYes	Commercial Bldg. Only # Bedrooms	
Gas		Space	∐No	# Bathrooms		
Oil	Ц	Lot Area	sq.ft.	# Off Street		
Electric	H	Building Coverage	sq.ft.	Parking Spaces		
Coal	H	Total Impervious Coverage_	sq.ft.			
Other	L					
SIGNATURE OF APP	LICA	NT:	DATE:			
DESCRIPTION /COMMERCIAL ACTIVITIES						
EMAIL ADDRESS						
Under the provisions of Ordinance No. 2022-04, you may be entitled to a property tax exemption on your contemplated alteration or new construction. An application for exemption may be secured from the Code Enforcement Office and must be filed with the Township at the time a building permit is secured.						
	DO	NOT WRITE IN THIS SPACE	E – FOR OFFICE USE ON	ILY		
Permit #	App	proved By:	Permit Fee:	Date Issued:		
REMARKS:						



BUILDING PERMIT SUBMITTAL REQUIREMENTS

- 1. All applications must include two (2) sets of both site plans and construction documents as outlined below. Minimum fees will be collected at time of application.
 - A. Site plans for Commercial and Residential projects must include;
 - dimensions for all buildings, structures and areas of impervious coverage found on the property
 - Setback dimension from all adjacent property lines
 - Residential dwelling projects will be required to provide a completed placement certification form
 - Commercial projects include parking information and accessible routes.
 - Demolition submissions must include a site plan and utility disconnect location
 - B. Construction Documents must include the following:
 - Commercial projects require plans and details minimum ¼" scale, signed and sealed by a Design Professional registered in the Commonwealth of Pennsylvania.
 - Residential projects require plans and details shall be a minimum 1/4" scale, (may require sealed drawings depending on the scope of the project)
 - All Construction documents must include elevations, cross sections and all mechanical, electrical, plumbing and energy compliance details.
- 2. Contractors performing "Home Improvement" activities shall provide a Pennsylvania home Improvement Contractor license. All other contractors shall be registered in Caln Township.
- 3. Allow up to thirty (30) days for all reviews.



Application for Exemption from Real Estate Taxes on Improvements to Commercial/Industrial Properties in the LERTA Boundaries

This Application must be filed at the same time as the building permit application is filed.

You must file a separate form for each Parcel for which you are seeking tax exemption.

No tax exemption shall be granted if the property owner does not secure the necessary and proper permits prior to commencement of improving the property.

No tax exemption shall be granted if the property owner is delinquent in the payment of real estate taxes at the time of application for tax exemption.

I hereby apply for the exemption from real estate taxes pursuant to Caln Township Ordinance No. 2022-04 for planned improvements on my property identified hereinbelow. I certify that I am the owner(s) of the above-described property and that the answers and information provided herein are true and correct to the best of my knowledge information and belief.

Signature of owner or owners	Date:
Address:	
Phone Number:	Email:
Address of Property:	
Tax Parcel No.:	
Is the property located in a Deteriorated Areas qu	nalified for LERTA tax exemption?YesNo
Has the property been condemned by a governmYes No	nent body for non-compliance with laws or ordinances?
Indicate the existing nature of the properMixed Use	erty to be improved:Commercial/Industrial
Is the property currently occupied?Yes,	_No Number of structures:
	perty following the planned improvements: Mixed Use - Explain:



Describe the planned improvements:					
	as applied for:				
Date building permit w	as issued:				
Start date of construction	on:				
Estimated Construction	Completed Date:				
Approved	Permit Number	Estimated Cost	Date Approval		
Building		\$			
Electrical		\$	-		
Plumbing HVAC		\$			
Commercial/Industrial/Mixed Use: Land \$ Building \$ Total \$ Owner's Certification I certify that the information provided in this Application is correct and that I (we) have no outstanding					
			ubject of this application.		
Printed Name:	Printed Name: Signature:				
Date:					
Caln Township Certification The undersigned certification of construction of c	fies that this parcel h	as been identified for	LERTA exemption in the year after		
Caln Township					
Printed Name:		Signature:			
Date:					



County Assessment Certification

County Assessor

CASD

The undersigned certifies that this parcel has been identified for LERTA exemption in the year after completion of construction.

County Assessor		
Printed Name:	Signature:	
Date:		
Distribution upon comple	on of all submissions:	
Original: Caln Town Copies to: Applicant	nip	



PERMIT PROCESSING FOR ALL APPLICATIONS INVOLVING NEW IMPERVIOUS COVERAGE

Issued: August 15, 2015

- 1. Once the Application (Zoning and/or Building) and the Impervious Coverage Worksheet ("Worksheet") are reviewed and verified by the Township Zoning Officer, if both the Total Project Area of Earth Disturbance are less than 2,000 square feet and the Total Cumulative Impervious Coverage Installed since January 1, 2014 is less than 1,000 square feet, the Zoning Officer will process the applications as follows:
 - a. The Zoning Officer will notify the Township Engineer that an application for new impervious coverage has been received and it is exempt from the Act 167 requirements based on the amount of square footage proposed.
 - b. The Zoning Officer will review the Application and once all zoning/building criteria are met, issue the applicable permit along with notation being placed on the permit regarding the amount of new impervious coverage created as part of the application.
 - c. Construction of the project may commence.
 - d. Once the work is completed, the Zoning Officer will inspect the work and either verify the amount of impervious coverage installed. If the amount is within the permitted amount, the Zoning Officer will issue a Use and Occupancy Permit for the new construction. If the amount is over the permitted amount, the Zoning Officer will notify the Township Engineer of the discrepancy.
 - e. The Township Zoning Officer and Township Engineer will coordinate resolution of the discrepancy.
- 2. Once the Application (Zoning and/or Building) and Worksheet are reviewed and verified by the Township Zoning Officer, <u>if either the Total Project Area of Earth Disturbance is greater than 2,000 square feet and/or the Total Cumulative Impervious Coverage Installed since January 1, 2014 is greater than 1,000 square feet, the Zoning Officer will process the applications as follows:</u>
 - a. the Zoning Officer will notify the Township Engineer of one/both of these conditions being met;
 - b. the Township Engineer will contact the Applicant to arrange a meeting to discuss the proposal;
 - c. If it is determined that a SWM/G/ESC Permit is required, the Township Engineer will forward the SWM/G/ESC Permit Application to the Applicant to fill out and return, along with the fees as established by the Resolution of the Board of Commissioners, to the Township Engineer.

DEPARTMENT OF BUILDING & LIFE SAFETY

Raymond Stackhouse, Director



- d. The Township Engineer and/or the Township's Stormwater Management Consultant will review the Application and provide a review letter listing the outstanding comments.
- e. Once all comments have been resolved, the Township Engineer will issue a SWM/G/ESC Permit for the Project.
- f. Once the SWM/G/ESC Permit is issued, the Township Zoning Officer will finalize his review of the entire submission (Zoning and/or Building Permit and SWM/G/ESC Permit) and issue the Zoning and/or Building Permit.
- g. Once all applicable permits are issued, construction of the project may commence.

It is noted that no construction can commence prior to the stormwater management review being conducted, regardless if the proposed project is exempt or not. Also, as provided for in the Township's Stormwater Management Ordinance (Chapter 135), the Applicant shall reimburse all expenses incurred by the Township for any plan review, construction inspection, and legal assistance associated with the SWM/G/ESC Permit. The Township may require the establishment of an escrow account for these anticipated costs or said costs will be invoiced to the Applicant.

DEPARTMENT OF BUILDING & LIFE SAFETY

Raymond Stackhouse, Director



Public Education Information for Stormwater Management, Grading, and/or Erosion Control Permit Submittal

As part of the Township's Federal National Pollution Detection and Elimination System Municipal Separate Storm Sewer System (NPDES MS4) requirements, the Board of Commissioners adopted both the "Caln Township Stormwater Management Ordinance" and the "Grading, Erosion, and Sediment Control Ordinance" on December 19, 2013, with an effective date of January 1, 2014. With the adoption of these two ordinances, one of the many mandated requirements is the Township's need to track all impervious coverage added to any and all properties since January 1, 2014. Unless exempted by either of these Ordinances listed above, all activities proposing disturbance to the topography and/or vegetation of a property <u>may</u> be required to obtain a Stormwater Management, Grading, Erosion, and Sediment Control Permit (hereinafter "SWM/G/ESC Permit").

It is noted that the Zoning review for impervious coverage is separate from the Stormwater Management review for impervious coverage. The Zoning review will track impervious coverage from an intensity of the hard surfaces on a lot standpoint whereas the Stormwater Management review will track the impervious coverage from the ability of the water to get back into the ground (as opposed to running off). With this noted, some of the impervious coverage from a Stormwater Management standpoint may, on a case by case basis as determined by the Township Engineer, be reduced and/or omitted upon review whereas there will be no reduction nor omission of impervious coverage from a zoning standpoint.

Regarding the impervious coverage, each property is exempt from Stormwater requirements if the cumulative amount of new impervious coverage installed since January 1, 2014 is less than 1,000 square feet. Conversely, if the cumulative amount of impervious coverage installed since January 1, 2014 is over 1,000 square feet, stormwater controls are required. The Township understands the complexity of the stormwater requirements and is making efforts to reduce the timeframe associated with issuing zoning and building permits for those properties that are exempt from the stormwater requirements, meaning those properties where the new impervious coverage added since January 1, 2014 is less than 1,000 square feet.

With the above stated, it is imperative that all zoning and building permit applications submitted to the Township must be accompanied by a fully completed Impervious Coverage Worksheet for review. This completed Worksheet will help guide the review process and hopefully lead to a shorter turn around for the associated permits.

DEPARTMENT OF BUILDING & LIFE SAFETY

Raymond Stackhouse, Director



IMPERVIOUS COVERAGE WORKSHEET

	Permit No.:				
PART 1 - PROPERTY INFORMATIO	N				
Street Address of Property (site on w	hich Regulated Ac	stivity is Proposed:			
City, State and Zip Code of Property:					
Subdivision Name:			Tax Parcel Identifica	ation #:	
Estimated Start Date (mm/dd/yyyy):	Estimated Comp	eletion Date (mm/dd/yyyy):	Zoning District:		
PART 2 - APPLICANT INFORMATION	ON (owner of pro	perty and person or entity	responsible for all c	osts)	
Applicant Name (person or entity that	t owns the propert	y on which the proposed Re	gulated Activity is loca	ated):	
Applicant Street Address:					
City, State and Zip Code of Applicant	City, State and Zip Code of Applicant:				
Telephone Number of Applicant: Email Address:					
PART 3 - IMPERVIOUS SURFACE					
Total Project Area of Earth Disturbance =Square Feet A					
Previously Installed Impervious Coverage since January 1, 2014 =Square Feet					
Proposed Impervious Surface =Square Feet					
Proposed Impervious Surface to be Removed =Square Feet					
Total Impervious Surface installed since January 1, 2014 (if approved) =Square Feet					



COMMONWEALTH OF PENNSYLVANIA DEPARTMENT OF ENVIRONMENTAL PROTECTION BUREAU OF AIR QUALITY

ASBESTOS ABATEMENT AND DEMOLITION/RENOVATION NOTIFICATION FORM

For	Official Use Only	Date Received 1	Date Received 2
Postm	nark Date:		
l	st ID#:		
	t #:		
	#:		
mspec	otor:		
individu			s Occupations Accreditation and Certification Act unless occupations Accreditation and Certification Act, Act of
REFE	R TO THE ATTACHED INSTRUCTIONS FOR	INFORMATION AND REQUIREM	MENTS.
1.	TYPE OF NOTIFICATION (check one):	☐ Initial	☐ Annual Notification
	☐ Revision (highlight here, and changes)	☐ Phase of Annual I	Notification
	Postponement	☐ Cancellation	
	Date of Initial Notification or, if previously revis	_	
2.	PROJECT LOCATION (check one):	oo, cate of fact revision.	
	☐ Allegheny County ☐ City of Philad	elphia	PA (specify county):
			pify):
3.	FOR ALLEGHENY COUNTY AND CITY OF I	PHILADELPHIA PROJECTS ONL	.Y:
	A. Does this project require a permit? You notification and approved prior to the start		ermit application must be submitted along with this
	B. For City of Philadelphia projects requiring		
			Certification #:
	Company name:		
	Address:	State: Zin:	Phone:
4.	WILL ALTERNATIVE METHODS TO ANY OF		
-1.		ned prior to the start of the pro	ject. Please contact the appropriate DEP regional
5.	TYPE OF OPERATION (check all that apply): 🔲 Abatement	prior to Demolition
	☐ Demolition ☐ Ordered Demol	ition	□ Emergency Renovation
6.	FACILITY DESCRIPTION:	Job No.:	(see instructions)
	Facility Name:		
	Street/Rural Address:		
	City:		State: PA Zip Code:
	Present use:	Prior use:	
	Will the facility be occupied during the abatem	ent activity? Yes No	
	Facility size in square feet:	# of floors:	Age in years:
7.	ABATEMENT CONTRACTOR:		
	Company name:		
	Street/Rural/POB Address:		
	City:		-
	Contact:	Telephon	e No. (between 8:00 & 4:30):

8.	DEMOLITION CONTRAC* Company name:									
	Street/Rural/POB Address									
	City:				,					
	Contact:				Telepho	ne No. (b				
9.	FACILITY OWNER:				<u> </u>					
	Owner name:									
	Street/Rural/POB Address									
	City:									
	Contact:						etween 8:00	& 4:30): _		
10.	FACILITY INSPECTION (**		
	Building inspector:									
	Date of inspection: Procedure, including analy								es ∟⊓N	O
	r rocedure, including analy	/ticai i	nethou, ir app	rophate, used to des	lect the prese	ence or as	sbestos matei	iai.		
	Pullding in ID and in do	naar	of collapse A	un cabactea investiga	ator will be or	n oito duri	na domolition	/Dhilad	alabia anti	
4.4	Building is ID and in da							, (Fillaui		y)
11.	IS ANY TYPE OF ASBEST			Yes No				TVDE OF	ADATEM	ENIT AND
12.	FINAL AIR CLEARANCE			N OF WATERIAL, A	PROMINAI	I E AIWOU	NT OF AGIN,	TTE OF	ADATEM	CIAL WIAD
	PROVIDE INFORMATION SAME FORMAT.	T NI N	HE SPACES	BELOW, THEN CO	ONTINUE ON	N ANOTH	ER SHEET,	F NECES	SARY, US	ING THE
				Location of mate			Amount of	Code	Code	Code
Code	* Description of mater	rial		(room/floor/are	ea)		ACM	**	***	****
			1							
Code	*	Cod	le **	Code ***		Code ***	*			
	of ACM	Uni		Type of abateme	<u>nt</u>	Final Cle				
NF1 - NF2 -	Friable ACM Cat I nonfriable ACM Cat II nonfriable ACM : Allegheny County	SF	- Linear ft. - Square ft. - Cubic ft.	REM - Removal CAP - Encapsula CLO - Enclosure NON - None	tion		hase contrast ansmission e			
treats	all ACM as friable)	. NIP C	NIADO -] Yes □ No						
13.	Is this project regulated by A project that includes the	e dem	nolition of any	defined "facility" is a			. A renovations follows: 26			

14.	OPE	RATION SCHEDULE(S) (as app	licable):						
	A.	Asbestos abatement:		Start Date:				mpletion Da	
		Daily hours of operation: Days of week (check):	□ Мо	☐ Tu	[am 🗌 pm	to Fr	Sa	
	В.	Demolition:		Start Date:			Cor	mpletion Da	te:
		Daily hours of operation:				am 🔲 pm	to		🔲 am 🗌 pm
		Days of week (check):	□ Мо	☐ Tu	☐ We	☐ Th	☐ Fr	☐ Sa	Su
	C.	Renovation:		Start Date:			Cor	mpletion Da	te:
		Daily hours of operation:				am pm	to		am pm
		Days of week (check):	□ Мо	☐ Tu	☐We	☐ Th	☐ Fr	☐ Sa	Su
	COV	MMENTS:							
								·····	
4 -	DE0	CDIDTION OF DEADIED DEM	OLITION O	D DENOVATI	IONIMODI	<u> </u>	**************************************		
15.	DES	CRIPTION OF PLANNED DEMO	JLITION O	RRENOVALI	ION WOR	\ :			
		MANAGEM MANAGEM MANAGEM CONTROL CONTRO							
		A LANGE OF THE PARTY OF THE PAR							
									
16.		CRIPTION OF WORK PRACTIC SSIONS OF ASBESTOS AT THE					JSED TO	REMOVE	ACM AND TO PREVENT
	L_ {V: 1	DOJONO OF AUDEOTOG AT THE	_ DLMOLI	HONANDIA	_NOVATIC	NOTIL.			
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		•							
17.	WAS	STE TRANSPORTER(S):							
	Α.	Transporter #1 name:							
		Street/Rural Address:							
		City:							
		Contact:	······			<u> </u>	relephon (e:	
	В.	Transporter #2 name:							
		Street/Rural Address:							
		City:							
		Contact:				-	Telephon:	e:	
L									

18.	WAS	TE DISPOSAL SITE(S) (any asbestos containing	material):				
	A.	Landfill name:	DEP permit #:				
		Street/Rural Address:					
		City:					
		Contact:					
	В.	Landfill name:		DE	EP permit #:		
		Street/Rural Address:					
		City:	State:		Zip:		
		Contact:		Telephone:			
19.	AIR N	MONITORING FIRM(S):			**************************************		
	A.	Company name/individual:					
		Street/Rural Address:					
		City:					
		Contact:		Telephone:			
	B.	Final clearance firm: (if different than 19A)					
		Street/Rural Address:					
		City:					
		Contact:					
		Final clearance firm was hired by (check one): Other: Explain:					
20.	AIR S	SAMPLE FIRM(S) (City of Philadelphia projects o	only):				
	A.	PCM company name/individual:		Ce	ertification #:		
		Street/Rural Address:					
		City:	State:		Zip:		
		Contact:		Telephone:			
	В.	TEM company name:		Ce	ertification #:		
		Street/Rural Address:					
		City:					
		Contact:		Telephone:			
21.	FOR	EMERGENCY RENOVATIONS:					
	Date	of emergency (mm/dd/yy):	Hour of e	mergency:		🗌 am 🔲 pm	
	Desc	cription of the sudden, unexpected event:					
		And the state of t					
	F					financial buydan ga	
		anation of how the event caused unsafe conditions nsequence of complying with the 10 working day no			an unreasonable	inanciai burden as	
		,, , , ,	- 4				
			The second secon				
					<u> </u>		

22.	FOR ORDERED DEMOLITIONS (attach copy of order):	
	Government agency that ordered:	
	Name of individual who ordered:	Title:
	Date of order (mm/dd/yy):	Date ordered to begin (mm/dd/yy):
23.		D IN THE EVENT THAT UNEXPECTED ASBESTOS IS FOUND OR COMES CRUMBLED, PULVERIZED, OR REDUCED TO POWDER:
0.1		
24.	PENNSYLVANIA CERTIFICATIONS/LICENSES:	O satisface Nove H.
	Project designer:	
	Contractor (Individual):	
	Supervisor: Contractor (Firm):	
	Contractor (Firm).	Certification #.
	BEEN ACCOMPLISHED BY THIS PERSON WILL BE A	NOVATION AND EVIDENCE THAT THE REQUIRED TRAINING HAS VAILABLE FOR INSPECTION DURING ALL WORKING HOURS, AND ORDANCE WITH ALL APPLICABLE FEDERAL, STATE AND LOCAL (Date)
	Printed Name of Owner/Operator:	Title:
26.	I HEREBY CERTIFY THAT THE FOREGOING STATEM	ENTS AND THE INFORMATION CONTAINED IN THIS NOTIFICATION SUBJECT TO THE PENALTIES SET FORTH IN 18 PA C.S. §4904
	(Original Signature of Owner/Operator	r) (Date)
	Printed Name of Owner/Operator:	Title:
	FOR OFFIC	CIAL USE ONLY



10	VC * 1860	Permit No.:				
PA	RT 4 – REQUIREMENTS (For Township Use Only)					
1	Is "A" less than 5,000 square feet AND is "E" less than 1,000 square feet? U YES (if "yes", no stormwater controls are required) NO (if "no", proceed to step 2 below).					
Is "A" less than 10,000 square feet AND is "E" less than 2,000 square feet? 2 Yes (if "Yes", on site stormwater controls may be provided as outlined in Appendix A of the) 1 No (if "No", a full stormwater drainage plan and calculations shall be required in accordance with Chapter 135 of the Township Ordinance.)						
PA	ART 5 – CERTIFICATION & ACKNOWLEDGEMENT					
kn ind he au	☐ I am the Property Owner, or ☐ I am an officer or official of the Property Owner, or ☐ I have the authority to make this application (attach delegation of signatory authority) I hereby state that the above facts and statements including any attachments are to the best of my knowledge, accurate and complete. I further understand that any falsification of information or an incomplete application may be considered reason to reject the application and that the false statements herein are made subject to the penalties of PA cons. Stat. 4904 relating to unsworn falsification to authorities. No permit shall be issued for the filling of materials other than clean fill.					
	Name	Official Title				
	Street Address	City, State, Zip Code				
Phone Number E-mail Address						
	Signature	Date				