

**Caln Township Municipal Authority
253 Municipal Drive
Thorndale, PA 19372
Monday August 22, 2022
7:00 PM**

Those Present and Absent:

George Chambers – Chairperson
Paul Mullin – Vice Chairperson
William Schew – Treasurer
Tony DiSario – Assistant Treasurer/Assistant Secretary (Absent)
Noel Bernard – Secretary
Scot Gill – Wastewater Department Director
Kristen Denne – Township Manager (Absent)
Jennylyn Tanedo – Recording Secretary
Ross Bickhart – Gilmore & Associates, CTMA Engineer

Call to Order

The meeting of the Caln Township Municipal Authority was called to order by Mr. Chambers at 7:00 p.m. The meeting was held in person at the Caln Township Municipal Building Meeting Room located at 253 Municipal Drive Thorndale, Pa and via Zoom. The regular scheduled meeting of the Caln Township Municipal Authority was advertised in the Daily Local News on December 28, 2021 and the agenda was posted on the Caln Township Website and Lobby on August 19, 2022. Copies of the Agenda were made available to the public.

Minutes of the July 25, 2022. Meeting

Mr. Chambers called for additions or corrections to the July minutes. There were none. After discussion, Mr. Schew motioned, seconded by Mr. Mullin to adopt the July 25, 2022 minutes, as presented. Vote passed 4.0.

Public Comment

Mr. Chambers called for public comments. There were none.

2021 Audit Presentation

Mr. Herr from Maillie LLP presented the Caln Township Municipal Authority 2021 Audit. After discussion, Mrs. Bernard made a motion, seconded by Mr. Mullin to accept the 2021 Audit as presented. Vote passed 4.0.

Act 537 Plan/ Additional Capacity Update/ Dara Update

Mr. Gill presented to the Board a spreadsheet showing status of pending projects that will be needing capacity in the future, the 52-week average chart, Dara weekly flow report. Mr. Gill informed the Board, staff is recommending adding some language to the Act 537 update that the plant expansion is estimated to be completed between 2026-2028. After discussion, the Board agreed with making the change.

I/I Reduction Program

Mr. Gill informed the Board that the Caln Interceptor Phase 4 Repair Project Contract #CAL-02-21 with Equix Integrity began July 13, 2022 which consisted of cleaning and televising in the area of Cohens and working East. Mr. Bickhart also informed the Board that Gilmore is currently working on assembling the bid for the Phase 5 Caln Interceptor Repairs Contract with an anticipated bid opening October 2022.

Willows at Valley Run

Mr. Gill informed the Board that the Willows at Valley Run Project is currently working on obtaining all their final permits that are required for their project and finalizing all the documents needed for settlement. Mr. Gill stated that the Willows at Valley Run is requesting an extension to the delivery of the required documents that was part of the June motion until the CTMA's October 24 meeting. After discussion, Mr. Mullin made a motion, seconded by Mr. Schew to grant extension until the CTMA's October 24, 2022 meeting for the delivery by Willows at Valley Run the following, all satisfactory to Authority Solicitor: (1) Performance Bond executed by Willows at Valley Run Phase 1, LLC and Western Surety Company; (2) Surety's executed Power of Attorney; (3) recordable Operation and Maintenance Agreement for Privately Owned Collection System; and (4) All Signed and recordable Easement Documents. Vote passed 4.0.

Chester County Sports Arena Extension Request

Mr. Gill informed the Board that at their May meeting the Board entered into a Temporary Holding Facility O&M/Pumping Agreement which stated the developer needed to complete the On-Site Sewer Facilities and made operational to the satisfaction of the Authority by August 31, 2022 as may be extended upon the approval of the Authority Board. Mr. Gill informed the Board that Chester County Sports Arena is now requesting to extend the deadline until September 30, 2022, which at that time all the sanitary sewer work should be completed and made operational. After discussion, Mr. Mullin made a motion, seconded by Mrs. Bernard to grant Chester County Sport Arena an extension to complete the On-Site Sewer Facilities and made operational to the satisfaction of the Authority by September 30, 2022 as may be extended upon the approval of the Authority Board. Vote passed 4.0.

Dogwood/Scott Project Update

Mr. Gill presented to the Board a Memo from Mr. Pompo that gives an update on the status of the Dogwood and Scott Project. Mr. Gill discussed with the Board the contents of the memo and that Mr. Pompo is recommending the Authority to consider authorizing the Solicitor and Staff to negotiate with the property owner if the homeowner is willing to move forward with the connection. After discussion, Mr. Schew made a motion, seconded by Mr. Mullin to authorize the Solicitor and Staff to negotiate the deferment of some or all of the connection expense, so long as the homeowner is willing to move forward with the connection, and if such negotiations fail, to coordinate with the Township Solicitor the filling of summary complaints against the 3 properties outlined in the memo and to continue to do so until the owners make reasonable attempts to connect to the Sewer System including the payment of the tapping fees and the hiring of a contractor. Vote passed 4.0.

2023 Budget Request

Mr. Gill presented to the Board the CTMA 2023 proposed Operating, Capital and Act57 budget. After discussion, the Board agreed to discuss it further at their September 26, 2022 Meeting.

Financials: Sewer Fund,

Mr. Gill reviewed the sewer financial summary and the revenues and expenditures for the Sewer Operating Fund for the month of July 2022 and the balances in the Act 57 and Sewer Capital Funds. After discussion, Mr. Mullin made a motion, seconded by Mrs. Bernard accept the July financials, as submitted. Vote passed 4.0.

Penalty Waiver Request Update

Mr. Gill informed the Board that no penalty waiver requests were made for the month of July.

Director's Report

Mr. Gill discussed his Director's Report and noted a list of current projects which the Department is working on and their progress.

Adjournment

There being no further business, Mr. Schew made a motion, and seconded by Mrs. Bernard to adjourn the August 22, 2022 meeting at 8:25pm. Vote passed 4.0.

Respectfully Submitted


Jennylyn Tanedo,
Recording Secretary

