

Caln Township Municipal Authority
253 Municipal Drive
Thorndale, PA 19372
Monday April 25, 2016
7:00 PM

Those Present and Absent:

Paul Mullin – Chairperson
Vacant – Vice Chair
John D. Contento – Treasurer
George Chambers – Assistant Treasurer/Assistant Secretary
Noel Bernard – Secretary (Absent)
Scot Gill – Wastewater Department Director
Denise Miller – Recording Secretary
Bill Dingman – P.E., Gilmore & Associates, CTMA Engineer

Mr. Mullin called the meeting to order at 7:00 PM.

Mr. Mullin presented former Township Manager, Greg Prowant with a plaque and letter for his service to the Municipal Authority. All Board Members and Mr. Dingman recognized Mr. Prowant for his service on the Municipal Authority.

Minutes of the March 2016 Meeting

Mr. Mullin called for additions or corrections to the March minutes. There were none. Mr. Contento motioned, seconded by Mr. Chambers, to adopt the March 2016 minutes as presented. Vote passed 3-0

Public Comment

Mr. Mullin called for public comments. There were none.

Municipal Drive Pump Station Update

As discussed at the March meeting, Mr. Gill presented Mr. Pompo's 2016 Legal Special Projects Budget of \$14,000.00 and Gilmore and Associates Engineering budget proposal of \$180,000.00 along with their Municipal Drive Pump Station/Force Main Schedule (4/22/16). After Board discussion, Mr. Chambers made a motion, seconded by Mr. Contento, to approve the Legal budget of \$14,000.00 and Gilmore and Associates Engineer proposed budget of \$180,000.00. Vote passed 3-0.

Dogwood/Scott Drive Project Update

Mr. Gill noted that in response to the DEP's Administratively Incomplete April 21, 2016 letter, Gilmore and Associates submitted additional documentation for their consideration. Mr. Dingman explained some of the DEP's concerns and his responses. He also noted he will present a draft set of plans at the May meeting.

Lawn Mowing Proposal

Mr. Gill presented the Board with a proposal from Hurricane Hill to mow the Park West Facility for \$65.00, per cut. Mr. Contento made a motion, seconded by Mr. Chambers, authorizing Hurricane Hill to mow Park West, only, for a per cut cost of \$65.00. Vote passed 3-0.

Financials; Sewer Operating Fund, Act 57 Fund, and Delinquency Reports

Mr. Gill reviewed the cash basis summary and detailed accrual reports of revenue and expenditures for the Sewer Operating Fund, Municipal Authority's Tapping Fee Account, and Capital Fund for the month of March 2016. Mr. Contento motioned, seconded by Mr. Chambers, to approve the financials, as submitted. Vote passed 3-0. Also, reviewed and discussed were delinquency reports reflecting current year accounts past due, prior year's outstanding balances sent to Portnoff Law Associates for collection, and the status of in-house commercial collections.

Draft Capital Plan

As a follow-up to March's meeting, Mr. Gill presented and reviewed, in draft form, the Act 57 Tapping Fee, Sewer Capital Projects/Infrastructure, and Sewer Capital Equipment Funds.

Directors Report

Mr. Gill presented his March 2016 report and noted current projects which the Department is working on. Mr. Gill asked the Board if they would like to start having the DARA minutes included in their packets. By consensus the Board agreed.

Mr. Gill noted that the sewer specifications book is being questioned by the Codes Department. They state that they have to follow the UCC and not the sewer specification book. Mr. Gill noted a Resolution was passed by the Board of Commissioners in September of 2003 however staff cannot find any correspondence to the UCC. Mr. Dingman noted he would investigate to see what he can find out. Mr. Gill noted he will give the Board an update at their May meeting.

Adjournment

There being no further business, Mr. Contento motioned, seconded by Mr. Chambers, to adjourn the April 2016 meeting at 8:15 PM. Vote passed 3-0.

Respectfully Submitted,

Denise Miller,
Recording Secretary