

Caln Township Municipal Authority
253 Municipal Drive Thorndale, PA 19372
Monday April 24, 2017 @7:00 PM

Those Present and Absent:

Paul Mullin – Chairperson
George Chambers – Vice Chair
John D. Contento – Treasurer
Tony DiSario – Assistant Treasurer/Assistant Secretary
Noel Bernard – Secretary
Scot Gill – Wastewater Department Director
Kristen Denne – Township Manager
Denise Miller – Recording Secretary
Bill Dingman – P.E., Gilmore & Associates, CTMA Engineer (Absent)

Mr. Mullin called the meeting to order at 7:00 PM.

Minutes of the March 2017 Meeting

Mr. Mullin called for additions or corrections to the March minutes. There were none. Mr. Chambers motioned, seconded by Mr. Contento, to adopt the March 2017 minutes, as presented. Vote passed 5-0.

Public Comment

Mr. Mullin called for public comments. There were none.

Maulo & Company 2016 Audit Presentation

Mr. Maulo was in attendance to present the 2016 draft audit. He reviewed and answered Board questions, and noted a clean opinion on the financial statements. Mr. Maulo also noted that he will release the final report next week.

Downing Forge Emergency Manhole Repair Update

Mr. Gill noted that Propipe finished up the project and is currently pulling out all their equipment, and the Wastewater Crew cleaned up the road. He also noted that the DEP required them to remove a small section of the bank just downstream of the eroded area to take out the 90” angles to prevent future erosion, which added a little to the project. Mr. Gill presented the Board with an outline of the under budgeted cost associated with this project of \$35,306.21. Mr. Gill noted that Mr. Wilson has been paying the invoices on this project however; he requested a formal motion to establish a budget to put in the Capital Fund. Mr. Contento made a motion, seconded by Mr. Chambers, to authorize an unbudgeted expense, “not to exceed” \$36,000.00, from the Capital Fund Budget to cover the emergency repair at Downing Forge. Vote passed 5-0. Mr. Gill asked the Board if they wanted to transfer the costs of the staff inspection costs into the Operating Fund. Mr. Contento replied that since they already authorized the \$36,000.00 to come out of the Capital Fund, Mr. Wilson can do the transfer.

2017 Slip Lining Project Engineer Proposals

Mr. Gill noted that he received two proposals and recommended, to the Board, the proposal from Gilmore & Associates at a “not to exceed” price of \$6,900.00. Mr. Gill introduced Mr. Boldez, from Hydraterra, to answer questions on his bid proposal. Mr. Gill asked the Board if they would like to have an “as needed” second engineer, and presented the Board with Hydraterra’s fee schedule. The Board agreed and requested this matter put on the May agenda. After Board discussion, Mr. Contento made a motion, seconded by Mr. Chambers, accepting the bid from Gilmore and Associates for the Slip Lining Project for 2017, at a “not to exceed” amount of \$6,900.00. Vote passed 5-0.

Dogwood/Scott Drive Project Update

Mr. Gill noted that the Department reached out to PAW and they received authorization to go out to bid in April, with an opening date set in May. Mr. Gill also noted that as part of the condemnation process, Mr. Pompo recommended proceeding with the payment of estimated just compensation in the condemnation proceeding for parcel #39-3G-31 in the amount of \$3,800, and the filing of a writ of possession for access to the condemned easement area. After Board discussion, Mrs. Bernard made a motion, seconded by Mr. Contento, to authorize the payment of estimated just

compensation in the condemnation proceeding for parcel #39-3G-31. Mr. Contento made a motion, seconded by Mr. Chambers, amending the proceeding motion to include authorizing the filing of a writ of possession for access to the condemned easement area. Vote passed 5-0.

Granger Lane/Caln Meeting House Project Update

Mr. Gill noted a letter from the Commonwealth of PA Financing Authority stating that the Township was not awarded the funding for this project. After Board discussion, authorization was given to Staff to send the affected residents an information update letter.

Dwell Project Update

Mr. Gill noted that the Authority's Solicitor reached out to the Attorney representing Dwell to get a status update on the project in accordance with the agreement, and their status of their response to the DEP November 30, 2017 letter. Mr. Gill directed the Board to the April 18, 2017 letter, in their packets, from Dwell's Attorney which did not include the status of their response to the DEP's November 30, 2017 letter. Mr. Gill also noted that Staff spoke with the Developer's Attorney on Friday April 21, in which he was informed that we should be receiving the required responses by April 25.

Hills at Thorndale Woods Extension Request

Mr. Gill noted that Tim Townes authorized his Attorney to draft an additional year amendment to the agreement. Mr. Gill also noted that Mr. Pompo will work with their Attorney on this agreement, to present to the Board, at the May meeting.

Financials; Sewer Operating Fund, Act 57 Fund, and Delinquency Reports

Mr. Gill reviewed the cash basis summary and detailed accrual reports of revenue and expenditures for the Sewer Operating Fund, Municipal Authority's Tapping Fee Account, and Capital Fund for the month of March 2017. Mr. Contento motioned, seconded by Mr. Chambers, to approve the financials, as submitted. Vote passed 5-0. Also, reviewed and discussed were delinquency reports reflecting current year accounts past due, prior year's outstanding balances sent to Portnoff Law Associates for collection, and the status of in-house commercial collections.

Wawa Reeceville Road Transfer

Mr. Gill noted that Staff is requesting transfers for the Wawa Reeceville Development which has paid their final payment for 6 EDU's, which is needed for this project. After both transfers, \$18,750.00 will be retained in the Sewer Capital Fund for future obligation under the Asset Sewer Agreement with the Township and \$16,518.00 will be retained in accordance with Resolution number 2016-01-CTMA for the Special Part Tapping Fee that goes towards the reimbursement of the Western Fisherville Road Sewer Extension.

Mr. Gill requested a motion authorizing the transfer of \$450.00 from the Sewer Capital Fund to the Township Fund. Mrs. Bernard made a motion, seconded by Mr. Contento, authorizing Staff to transfer \$450.00 from the Sewer Capital Fund to the Township Fund for the inspection fee portion of the Tapping Fee. Vote passed 5-0.

Mr. Gill requested a motion authorizing the transfer of \$14,925.00 from the Sewer Capital Fund to the Tapping Fee Account for the 6 EDU's, which is the tapping fee without treatment. Mr. Chambers made a motion, seconded by Mr. DiSario, authorizing Staff to transfer \$14,925.00 from the Sewer Capital Fund to the Tapping Fee Account. Vote passed 5-0.

Directors Report

Mr. Gill presented his March 2017 department report and noted current projects which the Department is working on.

Adjournment

There being no further business, Mr. Contento made a motion, seconded by Mr. Chambers, to adjourn the April 2017 meeting at 8:45 PM. Vote passed 5-0.

Respectfully Submitted,

Denise Miller, Recording Secretary