

CALN TOWNSHIP
BOARD OF COMMISSIONERS
BUSINESS MEETING
JANUARY 31, 2013

The Caln Township Board of Commissioners held its business meeting on Thursday, January 31, 2013 at 253 Municipal Drive, Thorndale, PA 19372. President Rose brought the meeting to order at 7:30 p.m.

Other Board members present
Vice President Charles Kramer
Commissioner James Kruse
Commissioner Lorraine Tindaro
Commissioner Joshua Young

Others present
Township Manager Greg Prowant
Assistant Township Manager Tony Scheivert
Township Accountant Karen Wertz

All present saluted the Flag.

President Rose announced that prior to tonight's meeting there was an Executive Session to discuss legal and personnel matters.

Citizens to be heard

N/A

Ordinances and Resolutions

Township Manager, Greg Prowant

Mr. Prowant introduced Resolution 2013-01. This resolution is adopted each year designating emergency responder territories and those in charge. This will be sent off to the County for dispatch use in the 911 system.

President Rose entertained a motion that the Caln Township Board of Commissioners approves Resolution 2013-01 a resolution of Caln Township, Chester County, Pennsylvania designating the response territories for emergency service in Caln Township.

The motion was so moved by Charles Kramer and seconded by Joshua Young. Polled, all aye.

Additional Agenda item – Popeye's Conditional Use Hearing

President Rose entertained a motion that the Caln Township Board of Commissioners approve the advertisement of the Popeye's Conditional Use Hearing to be held February 28 at 6:30 p.m.

The motion was so moved by Charles Kramer and seconded by Lorraine Tindaro. Polled, all aye.

Public Safety Reports

Chief Cordisco was on a fire call.

Township Director of Finances, Karen Wertz

Financial Report

Mrs. Wertz reported that the Financial Statement looks a bit different because this is the year end and the annual audit and there will affect the final numbers. The year to date revenue is \$5.58 million which is in line with the budget and there is an estimated accrual that will make it balance. The expenses will be adjusted for outstanding 2012 expenses there will be approximately \$120,000 to the \$150,000 to the good.

Close-out will start in February and be posted by March. Earned Income number's may go up as taxes become due. There was a change in the tax collector and that has caused a timing issue.

President Rose entertained a motion for the Caln Township Board of Commissioners to approve the Bill List including check #31440 through #31546.

The motion was so moved by Charles Kramer and seconded by James Kruse. Polled, all aye.

Assistant Township Manager, Tony Scheivert

Community Services

Street Sweeper and Tar Pot Update

There is one bid so far on Muni-Bid for the street sweeper for \$10,000, Ron Rambo, Manager of West Brandywine will be doing the bidding for the cooperating municipalities. He stated that we would not start our bidding until the last day since so many come in on the last day.

At the last meeting there was interest expressed in a multi-municipal purchase of a Tar Pot and East Brandywine is interested in going in on the purchase with us. There was a demo at the Township building last Wednesday. Mr. Scheivert is still trying to work that out.

Commissioner Young noted that the COG is putting together a list for the municipalities listing all equipment that is available to borrow/lend. West Brandywine had been interested in sharing one but they recently purchased West Bradford's. Commissioner Young asked Mr. Scheivert to get that list together.

Roof Repairs

Mr. Scheivert presented a written presentation of three options on the roof repair.

- Rubber Seal Coat – apply three layers of coatings to all roof surfaces. 10 year warranty. Cost \$20,000, KM Fitzgerald quote attached.
- Spray Foam Roof – spray 4 inches of foam on all roof surfaces. 10-15 year warranty. Cost \$22,000, American Roofing email detail as well as the post card attached.
- Pitched Metal Roof – have trusses fabricated, our crew install lathe and metal roof. Material cost \$15,000 to \$20,000. Installation would be done by the Township crew. Approximately a two week job. This would be the most permanent solution to the roof problem. Not an exact amount. Pitched roof proposal would involve moving the HVAC unit down to the ground which would increase the cost because the duct work would need to be moved for approximately \$5,000 - \$10,000. Mr. Leubers presented a proposal of \$7,500 to engineer the roof and do some truss work. Mr. Scheivert will shop around because that is a high bid in his opinion.

The Commissioners would like Mr. Scheivert to do a more thorough review of the Pitched Roof option. There was further discussion about the construction that would be used on the pitched roof.

Mr. Scheivert also confirmed that this would be for the main building's roof only.

Commissioner Kruse asked what the findings were from the mold test that was done on the building. Mr. Scheivert reported that there was no mold found.

Mowing Bids 2013

Mr. Scheivert is waiting to hear back from Amtrak about cutting the Right of Way. The advertisement is for 28 cuts just like last year. The Township will have the option to remove any property that does not need cut or is being removed from the contract. Every address will be optional on a cut basis. Mr. Scheivert asked for a consensus to advertise for bids.

Osborne Road Bridge

Concrete was poured it must cure for 8 days. On February 11, the crew should be able to start drilling and set the steel. As of right now total monies spent is approximately \$10,279 and possibly \$1,000 for bolts and \$300 to rent the special drill. The job looks to come in under the original approved \$15,000.00.

Township Manager, Greg Prowant

Valley Township Proposal for Supplemental Code Enforcement Support

Mr. Prowant presented an agreement for Intergovernmental Agreement for Code Enforcement Services. Mr. Prowant would like a motion to the sign the agreement and forward it to Valley Township.

President Rose entertained a motion for the Caln Township Board of Commissioners to approve signing an agreement for the Township to provide Code Enforcement and Building Official services to Valley Township.

The motion was so moved by Charles Kramer and seconded by Lorraine Tindaro. Polled, all aye.

Annual Joint Meeting with Planning Commission and Municipal Authority

Mr. Prowant and the staff would like to schedule a meeting in February or March with the Municipal Authority and Planning Commission to discuss the land development process. The Board gave Mr. Prowant permission to pursue getting that scheduled.

DVRPC Community/Neighborhood Marketing Opportunity

There will be a meeting on Friday, April 5 at DVRPC in Philadelphia where municipalities can showcase opportunities for commercial and industrial development within their communities.. Mr. Prowant would like to confirm that Caln Township will be attending.

There is no cost and the Board approved of accepting the invitation.

Thorndale Marketing Study

Last year Mr. Prowant discussed that DVRPC is coming to the Township at no cost to do a design study and marketing analysis of Thorndale. DVRPC recommended that Caln Township should complete a marketing study for Thorndale prior to the DVRPC study. Mr. Prowant has approached TRIAD, the consultant who completed the regional economic study and received a proposal for \$6,500.00 to complete a study. There was considerable discussion about the benefit of doing a study based in marketability as long as that analysis will be used to the Township's advantage.

President Rose entertained a motion for the Caln Township Board of Commissioners to approve expenditure \$6,500.00 for DVRPC to do a study for marketing.

The motion was so moved by Joshua Young and seconded by James Kruse. Polled, all aye.

February 14, 2013 Meeting

The February 14, 2013 Board of Commissioners will be moved to Wednesday, February 13, 2013 at 6:00 p.m. The Board gave approval to Mr. Prowant to advertise the change.

Minutes for Approval

President Rose entertained a motion for the Caln Township Board of Commissioners to approve the meeting minutes for December 6, 2012.

The motion was so moved by Joshua Young and seconded by Charles Kramer. Polled, all aye.

Additional Business

Commissioner Kramer would like to have an emergency drill/exercise with Brandywine Hospital, Amtrak, the fire company and the police department, whether it is table top or a mass casualty drill, or an active shooter drill.

Mr. Prowant agreed that he would speak to Steve Miller and see about getting something together. There was discussion about doing the exercise as a table top drill first and then possibly progress into a "live" exercise.

Scott Thornton who is the Chief of EMS for Coatesville mentioned that there is a full mass casualty exercise done in Philadelphia each year.

Mr. Thornton mentioned that there will be an active shooter drill at the hospital later this month.

Additional Comments from the Public

Commissioner Kramer noticed two Boy Scouts in attendance they stood up and introduced themselves. They are attending the meeting for a merit badge.

Scouts: Ryan Wilson and Scott Douglass of Troop #2 from St. Joseph's Parish.

President Rose also noted that there is a meeting at 10:00 a.m. on Friday for Police Contract arbitration.

President Rose entertained a motion for the Caln Township Board of Commissioners to adjourn the meeting.

The motion was so moved by Charles Kramer and seconded by James Kruse. Polled, all aye.

The meeting was adjourned at 8:00 p.m.