A RESOLUTION OF
CALN TOWNSHIP, CHESTER COUNTY
RESOLUTION 2026-11

Resolved by the Board of Commissioners of Caln Township Chester County, Pennsylvania, that

WHEREAS, by virtue of Resolution 2018-06, adopted February 22, 2018, the Caln Township Board of Commissioners declared its intent to follow the schedules and procedures for the disposition of records as set forth in the Municipal Records Manual approved December 16, 2008, and amended July 23, 2009, and

WHEREAS, in accordance with Act 428 of 1968, each individual act of disposition shall be approved by resolution of the governing body of the Municipality;

NOW, THEREFORE, BE IT RESOLVED That the Board of Commissioners of Caln Township, Chester County, Pennsylvania, in accordance with the above cited Municipal Records Manual, hereby authorizes the disposition of the following public records at the January 29, 2026, Board of Commissioners meeting.

1) 2023 and Prior Administration Right-to-Know Requests
2) 2020 and Prior Employee Personnel Records with Post Termination Benefits
3) 2020 and Prior Employee Personnel Records without Post-Termination Benefits
4) 2025 BOC Meeting Recordings
5) 2024 and Prior All Park Facilities Rental Documents
6) 2019 and 2020 Statement of Financial Interests (Except Current BOC)
7) Box #1 Police 2021 and Prior Waivers/Release Forms
8) Box #1 and #2 Police 2022 and Prior Timecards, Attendance Records, Traffic Citations, Right to Know Requests, and Daily Activity Records
9) Box #2 2022 and Prior Police Administration and Subject Files
10) Box #5 2015 and Prior Police Juvenile Arrest Records
11) Box #5 2024 and Prior Police Parking Tickets
12) Box #3 and #4 Police Confidential/LE Sensitive Reports Consistent with Applicable Police Laws and Municipal Records Manual

Boxes: 7 Box/Cubic Feet: 7

DULY ADOPTED, BY THE Governing Body of Caln Township, this 29th day of January 2026.

ATTEST:

CALN TOWNSHIP
BOARD OF COMMISSIONERS

_____
Don Vymazal,
Township Secretary

_____
Joshua B. Young, President

_____
Mark Evans, Vice President

_____
Jane Kennedy, Commissioner

_____
Paul Mullin, Commissioner

_____
Adam Thomas, Commissioner