

# **Caln Township Municipal Authority**

**Monday, October 27, 2014**

**7:00 PM**

## **Those Present:**

Paul Mullin, Chairperson  
Robert Tompkins, Vice Chair  
John Contento, Treasurer  
Vacant, Assistant Treasurer  
Jim Kruse, Secretary  
Gregory Prowant, Township Manager  
Mary Kemble Slade, Recording Secretary

## **Scheduled Absence:**

Scot Gill, Wastewater Director  
Bill Dingman, P.E., Gilmore & Associates, CTMA Engineer

Chairperson Paul Mullin called the meeting to order at 7:10 p.m., and announced that the Board held an executive session to discuss legal matters prior to the meeting.

## **Minutes of the September 22, 2014 Meeting:**

Mr. Mullin inquired if there were any additions or corrections to the above minutes. There were none. Mr.

Contento motioned to approve the September 22, 2014 meeting minutes as presented. Mr. Tompkins seconded the motion, with all voting Aye.

## **Public Comment:**

None

## **Portable Camera System Discussion:**

Mr. Contento addressed the proposed purchase of a portable camera system, which was discussed in detail at last month's meeting, and noted this would be a key piece of equipment used to assist in detecting and reducing inflow and infiltration (I&I) issues. Mr. Contento then motioned to recommend purchase of the unit proposed by staff in the amount of \$48,348.00, as per the quote provided by U.S. Municipal Supply. Mr. Kruse seconded the motion, with all voting Aye.

## **Financials:**

Mr. Prowant reviewed the cash basis summary and detailed accrual reports of revenues and expenditures for the Sewer Operating Fund and Municipal Authority's Tapping Fee Account and Capital Fund for the month of September. There were no questions. Mr. Contento inquired if the camera system purchase just approved would be paid for from the Capital fund. Mr. Prowant advised this would be the proper fund, although it could also be taken from the Operating fund since it is related to operation of the system. After discussion the Board agreed the Capital Fund was appropriate for this purchase. Mr. Tompkins requested more detail be obtained on the camera system warranty. Mr. Prowant will advise Mr. Gill to follow up and forward the information to the Board. Mr. Contento motioned to approve the financial reports as submitted. Mr. Tompkins seconded the motion, with all

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voting Aye. Mr. Contento inquired if the estimated future easement acquisition related to the Municipal Pump Station project was reflected in the Municipal Pump Station Expenses report. He was informed it is not as of yet, as the solicitor is still in the process of completing the draft easement agreement for the Board's approval prior to forwarding to the property owner. Once approved by the Board, the Department will request authorization to add the estimated compensation as a future expenditure. Future Projected Revenues and Expenditures were reviewed with no questions. Also reviewed were delinquency reports reflecting current year accounts past due, prior year's outstanding balances sent to Portnoff Law Associates for collection, and the status of in house commercial collections. There were no further questions.

## **Director's Report:**

Components of the September departmental report were reviewed with no questions.

## **Additional Business:**

Mr. Prowant pointed out to the Board that the current DARA flow report indicates Caln is now below its allocation. Mr. Contento provided a brief summary of discussions related to the Township's flows which took place at the recent DARA meeting. He advised a subcommittee may be formed to determine, for the municipal managers consideration, a possible amendment to the Intermunicipal Agreement which would specify what the fines may be for over allocation. However, such an amendment would require unanimous approval. Mr. Contento also indicated two municipalities may be open to leasing capacity if needed.

## **Adjournment:**

There being no further business, Mr. Contento motioned to adjourn the meeting at 7:35 p.m. Mr. Kruse seconded the motion, with all voting Aye. The next Authority meeting is scheduled for Monday, November 24, 2014.

These are the minutes of the Municipal Authority Board meeting to the best of my knowledge.

Respectfully Submitted

Mary Kemble Slade, Recording Secretary