

Caln Township Municipal Authority

Monday, August 26, 2013

7:00 PM

Those Present:

Robert Tompkins, Vice Chair
John Contento, Treasurer
Matthew Plagens, Assistant Treasurer
Gregory Prowant, Township Manager
Scot Gill, Director
Mary Kemble Slade, Recording Secretary

Scheduled Absence:

Paul Mullin, Chairperson
Jim Kruse, Secretary

Vice Chairperson Robert Tompkins called the meeting to order at 7:00 p.m., and announced that the Board held an executive session to discuss legal matters prior to the meeting.

Minutes of the June 24, 2013 Meeting:

Mr. Tompkins inquired if there were any additions or corrections to the above minutes. There were none. Mr. Contento motioned to approve the June 24, 2013 meeting minutes as presented. Mr. Plagens seconded the motion, with all voting Aye.

Public Comment:

None

Dwell Agreement Update:

Mr. Gill offered the Board for their consideration a draft Sewer Capacity Reservation Agreement related to this project, which the solicitors have been working to finalize over the last few months, and advised representatives of Dwell at Caln were present. Mr. Louis Colagreco, Esquire, of Riley Riper Hollin and Colagreco, attorney for the developer Klein Companies, introduced himself along with Clay Chandler of Klein Companies. He stated their satisfaction with the agreement, and summarized some of the general terms. There were no questions given the Board had previously reviewed the agreement. Mr. Contento added that he was pleased the attorneys had come to a mutual agreement. Mr. Colagreco informed the Board the next sewer related phase is to obtain Planning Module approval from the County and PADEP. With no further comments, the Board agreed by consensus that the agreement is acceptable in its present form, and that it will be placed on the Board's agenda for formal action provided a signed version is received by the Board within 45 days. Mr. Colagreco anticipated the Board should have the signed agreement returned by the September meeting.

CTMA Engineer Update:

Mr. Prowant shared with the Board recent news that that Bill Dingman, CTMA engineer, had pursued another opportunity and is no longer working with Bursich Associates. He and the Board welcomed Mr. Scott Exley,

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President of Bursich Associates, who was in attendance and briefly addressed the Board regarding engineering services moving forward.

Municipal Pump Station Update:

Mr. Gill discussed the need for a renewal of the NPDES permit for the Municipal Pump Station, with the current permit expiring April of 2014 and it being recommended to submit for the renewal at least six months prior to expiration. He obtained a proposal from Bursich Associates to complete the renewal in the estimated amount of \$2,900.00, and requested approval to proceed. Mr. Contento motioned to approve the expenditure of \$2,900 to renew the Municipal Pump Station NPDES permit. Mr. Plagens seconded the motion, with all voting Aye.

2014 Budget Request:

Mr. Gill presented the 2014 draft budget, with a projected breakdown of revenue that will be generated in 2014. He advised that under this draft, the residential and commercial revenue reflected no proposed rate increase from 2013. For informational purposes a Notice of Proposed Rate Changes from Pennsylvania American Water was included with the budget materials. He explained PAWC recently filed a request with the PUC to increase water rates, which if approved, would allow capital investments to be spread through their water customer base state wide. If this occurs, treatment costs would remain the same as this year, however this will not be known until later in the year. If rejected, PAWC treatment costs will increase, resulting in an increase in budgeted expenditures and compelling a sewer rate increase for 2014. Mr. Gill estimated the potential increase, if necessary, to be approximately \$3.50 every two months. He added it is hoped to have a PUC decision by November to enable the rates to be set for adoption at the December meeting. In terms of DARA, he informed the Board that based on his conversation with Herb Mays, DARA costs should remain flat in 2014. Mr. Contento added that Mr. Mays is working to arrange a meeting with the DEP to discuss the potential DARA expansion. There were no further questions and Mr. Contento commented he met with Mr. Gill previous to the meeting in order to review the budget in more detail. It was decided to put the final budget on the September meeting agenda to allow absent Board members to provide comments and proceed to forward on to the Board of Commissioners for their review and action.

Financials:

Mr. Prowant and the Board reviewed the cash basis summary and detailed accrual reports of revenues and expenditures for the Sewer Operating Fund and Municipal Authority Capital Fund (Tapping Fee Account) for the months of June and July. Mr. Contento noticed a potential miscalculation in an expense sheet related to the Municipal Pump Station, staff will review and forward a corrected copy. Also discussed in some detail were delinquency reports reflecting current year accounts past due, prior year's outstanding balances sent to Portnoff Law Associates for collection, and the status of in house commercial collections. Projected revenues and expenditures were also presented. With no further questions, Mr. Plagens motioned to approve the financial reports for the months of June and July. Mr. Contento seconded the motion, with all voting Aye.

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Directors Report:

Mr. Gill reviewed his Departmental report for the month of July. He updated the Board on the sewer maintenance work in the Wedgwood development, noting approximately 198' feet of pipe was relined and final restoration completed. Additionally, Wastewater staff has been working on jetting the lines to remove rags and grease. Lines were televised with some protruding laterals located and trimmed and approximately six point repairs related to root issues are still to be completed. Mr. Gill also contacted the HOA requesting assistance in educating residents to discontinue flushing rags and disposing of grease in this manner. He also reported Kings Grant Pump Station pump #2 was returned to service after having the motor rebuilt. This was not a warranted repair and will be paid through the developers escrow account. Related to the recent emergency sewer line repair in proximity to Dairy Queen, Mr. Gill reported the costs were submitted to PECO for processing.

Adjournment:

There being no further business, Mr. Contento motioned to adjourn the meeting at 7:50 p.m. Mr. Plagens seconded the motion, with all voting Aye. The next Authority meeting is scheduled for Monday, September 23, 2013.

These are the minutes of the Municipal Authority Board meeting to the best of my knowledge.

Respectfully Submitted

Mary Kemble Slade, Recording Secretary