

Caln Township Board of Commissioners
253 Municipal Drive
Thorndale, PA 19372
September 8, 2016 7:45 PM

Call to order and pledge of allegiance.

Attendance – Cynthia Eshleman; President, Jennifer Breton; Vice President, John Contento; Commissioner, Joshua Young; Commissioner, George Chambers; Commissioner, Peter Marshall; Interim Township Manager, Jeffrey W. McClintock, PE, CFM; Township Engineer, and Denise Miller Recording Secretary.

Moment of Silence – Commissioner Eshleman called for a moment of silence for all first responders and military, all over the world.

Executive Session

Commissioner Eshleman announced that prior to tonight's meeting, an Executive Session was held to discuss legal and personnel matters.

Citizens to be heard

Francine Dague from the Downingtown Library thanked the Board and gave a brief update on the library. Ms. also noted that Downingtown Library was hosting "Library Love" at the Downingtown Country Club on September 29.

Mrs. Steele asked when was the appropriate time to ask questions regarding bill payments. Commissioner Eshleman noted that she will ask for resident questions after the motion is made tonight. Mrs. Steele also commented on bill boards, as well as several other township issues.

Ordinances and Resolutions for Consideration

Resolution 2016-23 – Commissioner Eshleman entertained a motion adopting Resolution 2016-23, the Issuance of Individual Procurement Cards. Moved by Commissioner Contento and seconded by Commissioner Chambers. Vote passed 5-0.

Resolution 2016-24 – Commissioner Eshleman entertained a motion adopting Resolution 2016-24, authorizing participation in the Merchant Service Program. Moved by Commissioner Chambers and seconded by Commissioner Contento. After Board discussion, the Board asked Mr. Wilson to give a brief description of this program. After Mr. Wilson's description, Commissioner Contento made a motion, seconded by Commissioner Chambers, to amend the motion to have this program become effective January 1, 2017. Vote passed 5-0. Commissioner Eshleman called for a vote on the original motion with the amendment. Vote passed 4-1.

Bill List

Checks 38528-38599 – Commissioner Eshleman entertained a motion approving checks 38528-38599, excluding check 38539. Moved by Commissioner Breton and seconded by Commissioner Young. Mrs. Steele had several questions on the bill payments. Vote passed 5-0.

Land Development Dedication Processing – Mr. Jeffrey McClintock PE, CFM-Township Engineer

Wawa Bondsville CU 2016 – Mr. McClintock presented several dates for the Wawa Bondsville Conditional Use Hearing. After Board discussion, Commissioner Eshleman entertained a motion to advertise for the Wawa Bondsville Conditional Use Hearing on October 20, 2016 at 7:00 PM. Moved by Commissioner Chambers and seconded by Commissioner Young. Vote passed 5-0.

Report Chart Review – No items for presentation.

Engineering – Mr. Jeffrey McClintock P.E. CFM-Township Engineer

NPDES MS4 Progress Report Update – Mr. McClintock noted that with the assistance of Cedarville Engineering the required progress report has been completed, and submitted to PADEP.

Sylvan Drive Culvert Replacement Project – Mr. McClintock noted the tentative start date is September 12, 2016.

2016 Caln Township Pavement Overlay Project – Mr. McClintock noted the bid specification is out with a bid date of September 20, 2016. He intends on having a recommendation on the project at the September 29, 2016 meeting.

US 322 Traffic Signal ARLE Project – Mr. McClintock noted that this project bid came in under \$200,000.00 and is currently under review. He will have a recommendation at the September 29, 2016 meeting.

Public Works Items

Roadwork Update – Mr. McClintock noted pavement patch repair work has been done on G.O. Carlson and North Bailey Road.

Vegetation Management Update – Mr. McClintock noted he has secured a boom mower for the next two weeks or longer depending on the budget.

Equipment Update – Mr. McClintock noted that the back hoe repairs are \$7,000.00. He also noted that East Goshen possibly has a trailer that the township can purchase, in order to haul their back hoe. He will work with the Interim Manager on these items.

Other – Mr. Jeffrey McClintock P.E. CTM-Township Engineer

PAW Fire Hydrant Agreement – Mr. McClintock presented the PAW Fire Hydrant Agreement, for Board consideration. Commissioner Eshleman entertained a motion to approve the PAW Fire Hydrant Agreement for 3527 Lincoln Highway. Moved by Commissioner Young and seconded by Commissioner Contento. Vote passed 5-0.

US 30 Bypass Multi-Modal Grant Reimbursement – Mr. McClintock presented the Multi-Model Grant Reimbursement, for Board consideration. Commissioner Eshleman entertained a motion to authorize the President to sign for the US 30 Bypass Multi-Model Grant Reimbursement. Moved by Commissioner Young and seconded by Commissioner Breton. Vote passed 5-0.

CTMA Sewer Extension Support Letter – Mr. McClintock presented a CTMA Sewer Extension Support Letter for the PA Small Water and Sewer Grant for Granger Lane/Caln Meeting House sewer extension. Commissioner Contento entertained a motion to do a support letter for the PA Small Water and Sewer Grant for Granger Lane/Caln Meeting House sewer extension. Moved by Commissioner Young and seconded by Commissioner Chambers. Vote passed 5-0.

Farm House and Barn Roof – Mr. McClintock noted he will be working with Mr. Marshall on a plan and present a plan to the Board, at a later meeting.

Municipal Complex Seal Coat Update – Mr. McClintock noted the paving and seal coating of the parking lot has been completed. Mr. McClintock also asked the Board to tell him if they see anything during their travels through the Township that is in need of repair.

Minute Approval

July 28, 2016 – Commissioner Eshleman entertained a motion to approve the July 28, 2016 minutes, with Commissioner Young abstaining. Moved by Commissioner Chambers and seconded by Commissioner Breton. Commissioner Breton asked that the “Moment of Silence” be moved under the “Pledge of Allegiance”. Vote passed 4-0, with that correction.

Board and Commissions Updates-Summary by applicable Board Liaison

Park and Recreation – Commissioner Young noted the “Summer Series” a big success. He also noted Community Day on September 10. Nick Winkler gave a brief update on Community Day.

COG – Commissioner Young noted they are moving forward with the Regional Emergency Management Group.

Municipal Authority – Commissioner Chambers noted that the audit was discussed and approved, as well as the proposed budget for 2017.

DARA – Commissioner Young noted that no meeting was held.

Fire Board – Commissioner Contento noted that there is no report.

Planning Commission – Commissioner Breton noted their next meeting on September 20, and the Comprehensive Plan is moving forward.

Historical Commission – Commissioner Eshleman noted Caln Township was approved to get an intern from West Chester University. This person will scan historic documents.

Zoning Hearing Board – Commissioner Contento noted that there is no report.

Additional Business

Commissioner Eshleman called for Additional Business. There was none.

Public Comments

Mrs. Steele asked what the Park and Recreation budget is. Commissioner Young noted that there was a total of \$10,000 for Community Day and all the summer events. He also noted that if over \$10,000.00 was raised, it was not put back into their fund but put back into the General Fund. She also would like to buy Festive decorations for the Township, from the money they raise. Board discussion was held on whether P&R money should be spent on other projects.

Adjournment – Commissioner Eshleman entertained a motion to adjourn the September 8, 2016 meeting. Moved by Commissioner Contento made a motion, seconded by Commissioner Young. Vote passed 5-0.

Respectfully Submitted by,

Denise Miller,
Recording Secretary