

**CALN TOWNSHIP
BOARD OF COMMISSIONERS
BUSINESS MEETING
April 24, 2014**

The Caln Township Board of Commissioners held their business meeting, Thursday, April 24, 2014 at 253 Municipal Drive, Thorndale, PA 19372. President John Contento called the meeting to order at 7:34p.m.

Other Board Members Present:
Vice President, Cynthia Eshleman
Commissioner Jim Kruse
Commissioner Lorraine Tindaro
Commissioner Josh Young

Others Present:
Township Manager Greg Prowant
Assistant Township Manager Tony Scheivert
Finance Director Karen Wertz
Township Engineer Jeffrey W. McClintock, PE, CFM
Police Chief Joseph Elias
Fire Chief John Cordisco

All present saluted the flag.

President Contento noted an executive session was held before the meeting to discuss legal and personnel matters.

Citizens to be Heard

N/A

Ordinances and Resolutions

Resolution 2014-06: PennDot Policy

The resolution was presented for the Board of Commissioners of the Township of Caln to adopt the Policy and Procedures for Consultant Selection. The procedures shall be used for the orderly determination of the general administration and monitoring of the engineering agreements in order to receive federal design funding for projects over \$100,000.00. This policy is necessary for the inspection services associated with the Osborne Road Federal Bridge Replacement Project.

President Contento entertained a motion to adopt Resolution 2014-06 PennDot Policy.

The motion was moved by Jim Kruse seconded by Cynthia Eshleman. Polled all ayes.

Public Safety

Police Chief Joseph Elias

Mr. Elias went over the police report from the previous month. He stated, he met with CCIU and will meet again to follow-up. The police department will be at the Caln Elementary Spring Fair on May 16th and at the Brandywine Health Foundation Strawberry Festival. New for 2014 the Police Department will have a table and will be handing out information to visitors of the Festival.

Fire Chief John Cordisco

Mr. Cordisco stated the fire department had twenty five calls with an average response time of nine minutes and fifty-eight seconds with an average of eight responders. There were also 25 QRS calls. One hundred and forty-six members trained with five hundred and sixty-one hours. Chassis maintenance was performed on Rescue. Once Rescue is completed Engine will be next in line for annual maintenance.

Finance/Treasurer's Report

Mrs. Karen Wertz

Mrs. Wertz reported on the monthly financials. She noted that the auditor, Mr. Maulo had completed the sewer audit and will meet with the Authority and expected to complete the township audit in May and meet with the Commissioners in June.

Bill List for checks 33878 through 33946, Bond 1015

President Contento entertained a motion for the Caln Township Board of Commissioners to authorize payment for bill list checks #33878 - #33946 and bond 1015.

The motion was moved by Cynthia Eshleman seconded by Lorraine Tindaro. Polled, all aye.

Township Engineer

Mr. Jeff McClintock PE, CFM

Land Development

Kings Grant Update

Mr. McClintock noted that Dewey, the developer owes Caln Township approximately \$100,000.00 and they have not responded to the letter issued by Ms. Camp.

President Contento stated we are looking to apply the pressure to give our residents the satisfaction they deserve. Mr. Kruse noted we want to give them enough time to get the work done.

President Contento entertained an amendment to the motion to allow the Township Engineer the flexibility should Dewey not be able to finish in that 90 days and they are already under substantial completion. The Township Engineer has that authorization from the Board to extend that time.

The amendment was moved by Josh Young and seconded by Cynthia Eshleman. Polled all aye President Contento then entertained the motion as amended.

The amendment was moved by Josh Young and seconded by Lorraine Tindaro. Polled all aye

Capital Projects

Bondsville Road Corridor

PennDot Meeting

Mr. McClintock noted a meeting was held with the traffic services manager and the traffic signal manager. They discussed some of the options that were spoken about before. The sidewalk and raised curb through the physical bridge structure now is no longer an option. There was a recent change with the way PennDot views guiderails and curbing. The goal is to have an HOP proposal to act on. Mr. Contento noted a proportion of pedestrian traffic would want to make it to Lincoln Highway and the rest want to make it to the Acme shopping plaza. He stated he supports the bridge and sidewalk but he would like to see a continuation of sidewalk in the Acme shopping plaza. Mr. Prowant noted our main goal is to link the GO Carlson Boulevard sidewalk and the Rite Aid sidewalk together. We should talk with the owner of the Acme shopping center about tying in to their sidewalks.

Pedestrian Bridge

Mr. McClintock discussed numerous options the Board could take for the bridge. Mr. Kruse asked about guiderails. Mr. McClintock noted PennDot will not allow it. Mr. Prowant stated we can't walk behind a guiderail; PennDot has changed their requirements for guiderails. IF you open it up by the time you change the guiderail it will cost us more money. Mr. Kruse said if we don't do anything Caln Township will have no liability. Mr. Young stated we either build the bridge or not but let's not pursue the grants. Mrs. Eshleman is concerned about building a pedestrian bridge is: police issues and lighting. She would see us do the restriping on 340 and look and see if we can get that money in the future. Mr. Young doesn't think crime would be a major issue. The thought process was to have an access to downtown.

President Contento entertained a motion to authorize the staff to begin the process to create a separate Pedestrian bridge to be financed with our Bond money. Approximate to the current Penndot Bridge connecting G.O. Carlson to the roadway leading into the Acme shopping center.

The motion was moved by Josh Young and seconded by Jim Kruse. Roll call Mr. Kruse yes, Mr. Young aye, Mr. Contento yes, Mrs. Eshleman no, and Ms. Tindaro yes.

Mrs. Bernard asked how many pedestrians on Route 340 have been hurt. Mr. Contento said our liability goes back to the options. If we construct a sidewalk then there is the potential for liability because we modified that bridge. So the potential for pedestrian injury remains high. Mrs. Eshleman stated we have more liability because we built the bridge. Mr. Young stated we estimated \$160,000 to do this project.

Mr. Eshleman stated pedestrians don't usually use 340 to go to Acme. Most people use an homemade access way over the creek coming directly from Meadowlake. He states there are two other ways to go instead of using dangerous ways.

G.O. / Bondsville Intersection Change

Mr. Contento noted we are acquiring approximately a half lane with the right away from two properties. The radius of turn will address it in some degree. Mr. McClintock noted we are going to have to widen G.O. Carlson Boulevard at the intersection as well Mr. McClintock noted we may be able to get some assistance from PennDOT in the construction part of this project since they are due for maintenance to the intersection.

President Contento entertained a motion to authorize staff to proceed with obtaining engineering proposals for the G.O. Carlson and Bondsville Rd intersection change.

The motion was moved by Jim Kruse and seconded by Josh Young. Polled all ayes.

Penndot District 6.0 retiming Initiative

Initial focus will be on implementing signal timing changes for day-to-day operations. Enhancements to this ConOps, including more robust operational procedures and other types of emergency situations, may be implemented as surveillance coverage expands and additional signals are brought under PennDot control.

President Contento entertained a motion to give Mr. Prowant authorization to sign off on District 6-0 Retiming Initiative.

The motion was moved by Jim Kruse and seconded by Mr. Young. Polled all ayes.

Report Chart/ Deadline Chart Review

N/A

Engineering Items

Osborne Road Bridge Update

Mr. McClintock discussed the letter dated April 16, 2014 he received from McCormick Taylor, PennDOT's bridge inspection firm, requiring a further weight restriction to 5 Tons on the Osborne Road Bridge. This change is required to be completed within 7 days from the date of the letter. There was also a high priority item in the letter, requiring the Township to repair the missing concrete on the upstream end and also repair or replace beams on each end. Mr. McClintock presented a copy of his response letter to PennDOT indicating the Township will change the weight restriction to 5 tons. The letter further indicated that the Township hopes to be reconstructing the bridge prior to the six month deadline of repairing the missing concrete. Mr. Kruse asked if we put up any additional signs off of 322. Mr. McClintock noted PennDot gave us some suggestions but no signs have been installed as of yet.

Community Services

Mr. Tony Scheivert

Departmental Update

Mr. Scheivert stated the crew has been out chipping and we are up to three hundred homes. We picked up the street sweeper and we are going to start that. Some of the Fragale crew started on the sewer line replacement on the Police Station. Mr. Fowler finished the Lloyd Park pavilion. This weekend we have Caln Pride Day. Mr. Scheivert wanted to give Mrs. Bernard credit for being a sponsor and providing tee shirts to the volunteers. Hatt's True Value has been voted number one business by the Downingtown Regional Chambers of Commerce.

Township Manager

Mr. Greg Prowant

Rt. Transportation Grant Application

Both DVPRC and Chester County are responding positively on an informal basis regarding the planning study grants. If successful the DVPRC grant would be \$80,000 and the County grant would be \$20,000. The Coatesville Area Partners for Progress has recently committed \$3,000 towards the local match. He is expecting a municipal share of \$750-\$1,000 for each municipal participant as well as some other contributions from local businesses and organizations. This will be discussed further in one of our May meetings. Mrs. Bernard discussed cleaning up N. Caln Rd. Hopefully we can get a team to help clean up.

Civil Service Examination

Mr. Prowant discussed in the past we have tried to complete a civil service examination at least once every two years. Our current list expired several years ago. He is recommending the Board of Commissioners request that the Civil Service Board set up a testing process this summer so that we have an up to date list by the Fall.

President Contento entertained a motion to move forward with the Civil Service Exam

The motion was so moved by Cynthia Eshleman and seconded by Lorraine Tindaro. Polled all ayes.

Minutes Approval

President Contento entertained a motion for Caln Township Board of Commissioners to approve the meeting minutes for March 13, 2014.

The motion was moved by Josh Young and seconded by Lorraine Tindaro. Polled all aye

Additional Business

Discount ends on April 30th, 2014 for the real estate taxes.

Boards and Commissions Updates – summary by applicable Board Liaison

Parks and Recreation

Caln Pride Day is this weekend. Working on dates for the movies but they will be at the golf course. Egg hunt was on the 12th.

Green Task Force

Have not set a date yet for next event.

COG

Mr. Young noted they met last night. Talked about the cell towers and they are joining together to create a model ordinance. Also discussed about hiring an intern to help with different projects. Meet and Greet is May 16th at 5:30-7:30 at Freedom Village.

Municipal Authority

Two larger developments coming forward. Solicitors are working on paperwork for transfer of assets from the Township to CTMA.

Lincoln Hwy

Meeting was held on March 19th at the Fire House. They discussed branding for Caln Township identity. Property owners are ready for change.

Historical Commission

On May 4th there will be a tour at the Hexagonal School House. The Flea Market is on May 10th and the Annual meeting is June 29th.

Fire Board

Meeting was held last week. Two main topics of conversation was the standard operating guidelines of the Fire Police and immunizations of Hep B.

Zoning Hearing Board

N/A

Planning Commission

N/A

DARA

July 31st is the deadline for the Township's Act 537 Plan as part as the operating capacity study at DARA.

Public Comments

Adjournment

President Content entertained a motion for the Caln Township Board of Commissioners to adjourn the meeting.

The motion was so moved by Josh Young and seconded by Lorraine Tinder. Polled, all aye.

The meeting was adjourned at 10:25 p.m.