

Caln Township
Board of Commissioner's work session minutes
June 12, 2014 7:30 PM

Call to order and pledge of allegiance.

Attendance: John Contento; President, Cynthia Eshleman; Vice President, Jim Kruse; Commissioner, Lorraine Tindaro; Commissioner, Joshua Young; Commissioner, Greg Prowant; Township Manager, Tony Scheivert; Assistant Township Manager, Jeffrey W. McClintock, PE, CFM, Township Engineer, Finance Director; Karen Wertz, Andrew Reczek; Code Enforcement, and Denise Miller; Recording Secretary.

Executive Session:

President Contento announced that prior to tonight's meeting, an Executive Session was held to discuss legal and personnel matters, and to interview candidates for chairman of the vacancy board.

Citizens to be heard:

No citizens to be heard.

Ordinances and Resolutions for Consideration:

Public Hearing regarding motion to approve "HUD Block Grant Application" Resolution 2014-09 – Mr. Prowant asked the Board for approval for Resolution 2014-09, and opened the floor for discussion. Resident, Bob Reymos had questions on the motion. After Board discussion, President Contento made a motion authorizing the staff to submit an application for the Community Development Block Grant 2015-2016, for the Moore Road area sewer extension. The motion was seconded by Commissioner Tindaro with Commissioner Kruse abstaining. Vote passed 4-0.

Solicitor Report:

President Contento asked Solicitor, Kristin Camp for the status on the proposed agreement, between the Board of Commissioners and the Caln Township Municipal Authority, for the transfer of assets. Solicitor Camp stated that there are still a few assets that should eventually be transferred under the Municipal Authority. President Contento asked for a motion to authorize the Chair to sign the agreement and all appropriate documentation associated with the transfer of assets between the Commissioners and the Municipal Authority. The motion was also moved by President Contento. Commissioner Tindaro seconded. Vote passed 5-0.

2013 Audit – Mr. Maulo CPA:

Mr. Maulo presented the Board with a draft copy of the 2013 financial audit report. Mr. Maulo noted that it was a "clean " report and no problems were identified. He reviewed the ending status for the General Fund and the Golf Fund. Mr. Maulo also stated that he would present the Board with a management letter, at a later date.

Code Enforcement Department Report – Mr. Reczek:

Mr. Reczek gave his report on the code violations and properties that he is investigating, to the Board's satisfaction. The Board informed Mr. Reczek of several properties to look into. Resident, Bob Reymos voiced concern with several code violations in the township. Mr. Reczek stated that he will look into Mr. Ramos's concerns. Mr. Reczek also reviewed with Mr. Reymos the complaint procedures.

Land Development – Mr. McClintock, Township Engineer:

ATT Conditional Use Hearing– Solicitor, Kristin Camp informed the Board that there will be an AT&T Conditional Use Hearing, next Thursday. Commissioners Young, Eshleman, Kruse, and Tindaro stated that they are able to attend. President Contento stated that he will attend however he will have to reclude himself because he previously worked for AT&T, as a

Supervisor. Commissioner Eshleman stated that she is not able to attend. Commissioner Eshleman also stated, for the record, that Commissioner Tindaro would have to reclude herself because she also worked for AT&T.

Kings Grant Update-Ms. Camp indicated that neither Bank of America nor Dewey has responded to the filed complaint as of this time.

Bondsville Road Apartments LD 2013-SE Hearing – Mr. McClintock informed the Board that the applicant extended their hearing of the Zoning Hearing Board, and are currently revising their plan however they will be ready for the July hearing to move forward.

Report Chart – Mr. McClintock informed the Board that all needed items have been extended, with no applications needing action this evening.

Capital Projects Grant Applications motions to approve:

Mr. McClintock presented a 46 slide, power point show to review the current capital project items he is working on. This presentation included Humpton Road, Bondsville/GO Carlson Intersection Improvements, the Bondsville Road Pedestrian Bridge, the Bondsville/Lincoln Intersection, the Bond Fund projects, and the potential grant applications he is working on.

Humpton Road Reconfiguration/Reconstruction Project Status – Mr. McClintock informed the Board that this design proposal (6/13/13) is currently on hold and consists of a paved shoulder lane shift, reconfiguration of Bondsville/Humpton Intersection, S-Curve, and pipe under SR 30. Mr. McClintock requested Board direction on project scope-proposal from Mr. Howell received, 6/11/14 for each option. Commissioner Kruse moved, seconded by Commissioner Tindaro to approve the proposal submitted by DL Howell and Associates, Inc. in the amount of \$27,500.00 for the design work associated with the revised scope as described. Motion passed 5-0. Given this motion, Mr. McClintock asked the Board to consider terminating the 6/13/13 design proposal that was executed given this new proposal supersedes the older proposal. Commissioner Kruse moved, seconded by Commissioner Young to terminate the 6/13/13 contract once the final billings were received and paid. Motion passed 4-0, with Commissioner Tindaro not being present for the vote at that time of the meeting.

Multi-Modal Funding-DCED – This grant project was going to seek monies from DCED to make the modifications to the Bondsville/Lincoln Intersection, the Bondsville/GO Carlson Intersection, and construct the pedestrian bridge along Bondsville Road. Mr. McClintock informed the Board that this grant program requires construction drawings as part of the grant application. Since we do not have any drawings, Mr. McClintock will not be doing any further work on this grant application.

Multi-Modal Funding-PennDOT – This proposed grant project has the same scope as the DCED grant project, simply seeking monies from a different source, albeit PennDOT. Mr. McClintock discussed the three potential components of the proposed grant project: Radius adjustment on NW corner of GO Carlson/Bondsville Intersection (bond estimated cost of \$175,000.00), McMahan concept plan with three lanes SB (Engineer's estimated cost of \$850,529.42), and Variation of McMahan Concept Plan with two lanes SB (Engineer's estimated cost of \$750,000.00). Based on the meeting with PennDOT earlier today, Mr. McClintock informed the Board that PennDOT will allow the township to modify the northwest corner of the GO Carlson/Bondsville intersection with a simple traffic modification plan and subsequent construction. Mr. McClintock asked the Board's permission to send PennDOT a letter, asking for their help with this traffic signal permit modification. The Board authorized Mr. McClintock to send a letter to PennDOT. Mr. McClintock also asked the Board's permission to process the grant application with a 30% match for the Bondsville/Lincoln and the Bondsville/Pedestrian Bridge with current estimate being \$485,800.00 of local matching funds. Commissioner Young suggested Mr. McClintock use a larger number for the estimated bridge cost given the unknown with PADEP as of this time regarding the permitting and their requirements. Consensus direction was given to Mr. McClintock to proceed with the grant application as described and with the 30% match. Final amounts will be discussed at the next Board meeting prior to submission of the application.

ARLE-2014 Incident Management – Mr. McClintock explained that this grant is for an Incident Management Fiber connection to Reeceville Road from Lincoln Highway along Barley Sheaf Road. This project will allow for Penn Dot's Traffic Management Center to have direct fiber access to the Reeceville Road Interchange area. The Board agreed to the application scope with the understanding that the matching funds totaling no more than 10% for this project.

ARLE-2014 US 322 Signal – Mr. McClintock explained that this grant project will install a new signal at the West Bound on and off ramp of 322. Mr. McClintock stated that he would like to have further discussion at the next meeting. The Board agreed to the application scope with the understanding that the matching funds totaling no more than 20% of the total project costs.

ARLE-2014 Adaptive Traffic System – Mr. McClintock explained that this grant is for an adaptive traffic system to be installed along Lincoln Highway and Bondsville Road. This has come at the suggestion of PennDOT in an effort to help move more traffic through a corridor without the need for physical improvements to the roadway. Mr. McClintock asked permission to process this grant application as well. The Board agreed to the grant application with the understanding that the matching funds totaling no more than 5% of the total project costs.

Growing Greener – Mr. McClintock stated that he would like to discuss this at the next meeting. This possible grant project will look to install a pipe system down Municipal Drive and also perform stream restoration for the swale within the Humpton Farms drainage area.

Bondsville Road Pedestrian Bridge Status – Mr. McClintock informed the Board that he is currently awaiting a meeting with the Pennsylvania Department of Protection ("PADEP"), and a meeting with the United States Army Corps of Engineers ("USACE") is scheduled for June 19, 2014. This meeting will determine if the "PADEP" and the "USACE" will allow fill to be placed in the floodway/floodplain. Mr. McClintock also asked for permission to include the Pedestrian Bridge in the "PennDot" Multi-Modal Funding Grant Application. The Board approved both requests.

Bondsville/Lincoln Intersection – Mr. McClintock asked the Board for their approval to send a request letter to PennDOT requesting their assistance in removing split phase timing, and to include the intersection improvements in the PennDOT Multi Modal Funding Grant Application. The Board authorized Mr. McClintock to send the letter to PennDOT as well as process the Multimodal Funding Grant, both by consensus.

PennDOT District 6-0 Signal Retiming Initiative Status – Mr. McClintock informed the Board that the agreement has not yet been finalized at this time. However, work has been started. He also indicated that he was successful in getting PennDOT/DVRPC to also study the Bondsville Road Corridor as part of this initiative. A separate agreement will be provided for that scope of work. Lastly, given the action taken prior regarding the elimination of split phasing at Bondsville/Lincoln, Mr. McClintock will be working with the consultant to assist in developing new timings for the Bondsville/Lincoln intersection to better coincide with no split phasing.

Engineering Items:

Osborne Road LTAP Report – Mr. McClintock presented the Board with a "Discussion of Osborne Road Study Location" report, which was in their packets. This report was prepared by LTAP. Mr. McClintock has forwarded this report to Advantage for their consideration in finalizing the weight study they are currently working on.

Road Replacement Project Status – Mr. McClintock informed the Board that this project is still in process with PennDOT. Mr. McClintock asked the Board if they would like him to ask East Brandywine Township if they are willing to share the local match cost as they have done prior. The Board directed Mr. McClintock to issue a request letter to East Brandywine Township seeking their participation in sharing the construction and inspection costs for the new bridge installation project.

Community Services Department Report – Mr. Scheivert:

Mr. Scheivert stated that the chipping program has been completed and the street sweeper is not working, at this time. It will be back on the street out the following week. Mr. Scheivert also stated that there will be a movie on June 20.

Township Manager – Mr. Prowant:

Recycling Grant "PADEP" Approval – Mr. Prowant reviewed the paperwork from PADEP regarding the receipt of a \$222,000.00 grant award from PADEP. He asked for a consensus to accept the grant and direct the Board President to sign the documents for return to the state. The grant funds would be available later this summer. The Board agreed to accept the funds by consensus and return the necessary paperwork to the PADEP.

Trash Cart Discussion – Mr. Prowant stated that the township now has the money to pay for trash carts. President Contento asked the Board Members what their opinions are on what size carts they would like, who will pay for broken carts, who will deliver the carts, as well as several other questions. The Board responded with their opinions and concerns. President Contento would like to revisit these questions at the next meeting.

Stormwater Discussion – Mr. Prowant noted that several municipalities are moving forward with stormwater committees and other programs in reaction to the new MS4 and Act 167 stormwater programs. President Contento felt it was time to discuss stormwater further. Mr. Kruse did not agree. Mr. Contento suggested that the topic be placed on a future agenda for further discussion.

Road Resurfacing—Mr. Prowant reminded the Board that each summer we have been doing a joint road resurfacing program with adjacent municipalities. He recently met with West Brandywine Township, and they plan to go out to bid, for road resurfacing, in July. He recommended that we proceed to include G.O. Carlson Boulevard and Hazelwood Drive as our two streets to be included in the annual resurfacing bid. The Board directed the manager to forward those two streets to West Brandywine for inclusion within the bid. Once the bids are opened Mr. Prowant will return to the Board for consideration of an award of the bid.

Bill List Motion – Check #34107 – #34184 and Bond #1019:

President Contento entertained a motion to approve checks #34107 - #34184 and Bond check #1019. The motion was moved by Commissioner Tindaro and seconded by Commissioner Eshleman. Vote passed 5-0.

Motion to approve Minutes of April 24, 2014 and May 8, 2014:

President Contento entertained a motion to approve the April 24, 2014 minutes. Commissioner Young stated that he would like his name, in the minutes, as "Joshua". The motion was moved by Commissioner Tindaro and seconded by Commissioner Eshleman. Vote passed 5-0.

President Contento entertained a motion to approve the May 8, 2014 minutes. The motion was moved by Commissioner Tindaro and seconded by Commissioner Eshleman. Vote passed 5-0.

Additional Business:

President Contento entertained a motion to approve Al DiMatteo as the vacancy board chairman. The motion was moved by Commissioner Kruse and seconded by Commissioner Young. Commissioners Kruse, Young and Contento voted aye and Commissioners Tindaro and Eshleman voted nay. Commissioner Eshleman stated that her vote is nay because there was someone else who was also interested. Vote passed 3-2.

Public Comments:

No public comments.

Adjournment: President Contento entertained a motion to adjourn the June 12, 2014 meeting. The motion was moved by Commissioner Eshleman and seconded by Commissioner Tindaro. Vote passed 5-0.

Respectfully Submitted

Denise Miller
Recording Secretary