

**CALN TOWNSHIP
BOARD OF COMMISSIONERS
WORK SESSION
DECEMBER 5, 2013**

The Caln Township Board of Commissioners held their work session meeting, Thursday, December 5, 2013 at 253 Municipal Drive, Thorndale, PA 19372. President Vince Rose called the meeting to order at 7:42 p.m.

Other Board Members Present:

Vice President, Charles Kramer
Commissioner James Kruse
Commissioner Lorraine Tindaro
Commissioner Joshua Young

Others Present:

Township Manager Greg Prowant
Assistant Township Manager Tony Scheivert
Township Solicitor Kristin Camp
Township Engineer Jeffrey W. McClintock, PE, CFM
Zoning Director Andy Reczek
Fire Chief John Cordisco

All present saluted the flag

President Rose announced that prior to the meeting an executive session was held to discuss legal and personnel matters.

Citizens to be Heard

Noel DiDavide Bernard asked that her comments be held until the budget discussion later in the meeting.

Ordinances and Resolutions

Act 167 Saldo Ordinance Amendment
Act 167 Zoning Ordinance Amendment

Kristin Camp, Township Solicitor, noted that the Township had advertised a public hearing for tonight's meeting for two ordinances. One would be an amendment to the Township's zoning ordinance and one would be an amendment to the Township's subdivision and land development ordinance. Both of the changes are necessary because the Township is going to be considering the adoption of the Chester County Act 167 Model Storm Water ordinance. Due to additional discussion that has taken place and suggestions for revisions, the hearing will be continued until the public meeting on December 19, 2013. at 7:30 p.m.

Ms. Camp discussed the components of the Ordinance Amendments and how the new regulations will affect the definition and regulations relating to storm water. She also noted timing of the adoption for new

regulations, reminding the Board that the model ordinance must be adopted prior to January 2, 2014 to comply with the Township's NPDES MS4 Permit.

President Rose entertained a motion for the Caln Township Board of Commissioners to advertise Act 167 Storm water which includes a new Chapter 135 Storm water Management Chapter 136 Creating Erosion and Sediment Control.

The motion was so moved by Charles Kramer and seconded by Joshua Young. Polled, Jim Kruse, nay Vince Rose, Charles Kramer, Joshua Young and Lorraine Tindaro, all aye.

Update on Conditional Use Hearing for Bondsville Senior Living Project

The latest Conditional use hearing was held November 18th, 2013 for Bondsville Realty Ventures for a senior living facility. There were quite a few parties absent; the parties were told that the Board has 45 days to make a decision, which will be on or before January 3, 2014. The Board's last scheduled meeting of 2013 will be on December 19th, 2013. Ms. Camp is going to continue to work on a draft decision which will be circulated to the applicant and also post the draft decision on the website prior to the December 19th meeting so that everyone has access to it.

Public Safety Reports

Fire Chief John Cordisco

Chief Cordisco reviewed highlights of the Fire Department monthly report. He noted an improvement in the QRS percentages for no response is down because the QRS coordinator and a few other members are taking the vehicle home with them at night. He also highlighted training hours and members involved. The department conducted vehicle rescue training at the new training facility. The traffic unit is almost done just a few more enhancements to be added. The department had a successful night of safety on Halloween night.

Chief Cordisco also thanked the Board for their support of the Open House for Fire Prevention week. The commissioners asked a few questions in regard to the report.

Fire Truck Bid

President Rose asked Chief Cordisco to highlight the 103 page bid specification as to improvements, what is new vs. what we have today.

Chief Cordisco noted safety features that are new technology, braking systems are new, the chassis is more improved. The depth of the hose bed is much larger and deeper than what is currently on the engine in service. The lighting is all LED, and the cab of the truck has a management system that is controlled by both the driver and officer side of the apparatus. Two panels control the entire operation of the truck, right down to if a seat is occupied and the passenger is wearing a seat belt. The engine drive train is matched to the Township's terrain as far as hills and valleys and the engine design reflects that.

The Commissioners asked how the numbers work out with the budget. The engine design is currently looking to go over the \$465,000 budget by approximately \$100,000. Chief Cordisco discussed the factors that

contribute to the overage. There was considerable discussion about engines previously purchased. Commissioner Young discussed some avenues to take to try to reduce the funding needed. President Rose asked how many bids are expected to be submitted. The Fire Company expects approximately five companies will be bidding. Vice President Kramer asked Chief Cordisco what the return on investment would be for the engine as described. Commissioner Young and Chief Cordisco offered justification for the purchase and economical feasibility of a new engine. Chief Cordisco is concerned that the safety and security of the existing equipment is questionable. Commissioner Young noted that hours on the engine is a clearer measurement than years of service. Chief Cordisco talked about how the design of the new truck reflects the low underpasses that exist in the Township. The ability to use these underpasses decreases the response time considerably for the Township Residents. The bid spec will be available online as well as the information cover sheet. Bid questions will be answered by addendum and sent to all bidders. The consultant will review each bid to match spec requirements.

Mr. Prowant noted that advertisements would start next week for advertising and give about 40 days time. The hope is to have numbers presented before the second meeting in January. There was some discussion about reducing the affect of the cost on the Township. Mr. Contento also asked about the specifications in relation to the ability to go under the underpasses. Discussion followed. There was also discussion about the sharing of equipment and the response of equipment and personnel from other municipalities.

President Rose entertained a motion for the Caln Township Board of Commissioners to allow the Township to advertise for bids for a new fire truck.

The motion was so moved by James Kruse and seconded by Lorraine Tindaro. Polled, all aye.

Code Enforcement

Zoning Director, Andrew Reczek

Departmental Update

92 Embreeville Road the contractor will begin to make repairs on that home. Mr. Scheivert was key in organizing the process. Contractor to start in the next week or so.

Rouse Chamberlain, is gearing up to get started on the Clarelyn Development.

Two zoning applications are scheduled for December 12th, SWI wants to install a deck display in front of the facility and there will be a continuation of the Osborne Road Bridge project

Coppa 82 has apparently settled on their insurance and should begin improvements in a couple of weeks.

Del Toyota and KIA are both going well; the Mexican Restaurant has not submitted a formal permit request.

15 Fox Ms. Camp has been contacted in reference to the camper/trailer, which may be unsecured. Mr. Reczek will follow-up.

Popeye's Chicken has a conditional Use and Occupancy for the building; they have 30 days to get land development issues cleared up. Exterior Lighting is outstanding, landscaping is incomplete and they potentially face a trash/recycling container area modification.

Engineering

Township Engineer, Jeffrey McClintock PE, CFM

Report Chart Review

n/a

Del Toyota

Mr. Del met with Mr. McClintock earlier this week and asked him if the Board would consider a waiver of the ordinance to allow him to install decorative street lights that are slightly different than is required by ordinance. President Rose believes the poles need to be standard and match existing. Commissioner Kruse agrees as well as Commissioner Tindaro. By consensus, the Board wants the light poles to match those previously installed and is not willing to grant the necessary waiver.

Planning Commission Meeting Schedule

Mr. McClintock reported the proposed schedule for the Planning Commission meetings for 2014. The meetings will be held the fourth Tuesday of each month at 7:00 p.m. with the following exceptions in respect to holidays: May 20th, November 18th and December 16th.

Mr. Prowant added that Mrs. Bugar will be sending out the schedules for all of the Boards to be advertised and approved by the December 19th, 2013 meeting.

Stormwater Management and Drainage

Mr. Contento put out an email to the Board, Mr. McClintock, and Mr. Prowant about an existing Army Corps of Engineers project that is a regional watershed implementation project for Chester, Delaware, and Montgomery Counties. Mr. McClintock noted that he was familiar with the project, and in fact, it is lacking funding at the moment to go to the next phase. Mr. McClintock also spoke to Senator Rafferty's office and Mr. McClintock hopes to meet with him before the holidays. Mr. McClintock also spoke to Mr. Struble of the BVA. Mr. Struble will re-evaluate the 2007 study on Beaver Creek and Valley Run. Mr. Struble will come out for a future meeting for a regional look at the storm water situation if desired by the Township.

Mr. McClintock discussed how some other municipalities have approached the concept of a stormwater authority and/or a storm water utility.

Community Services

Assistant Township Manager, Tony Scheivert

The crews are still working on leaves and there are more to pick-up.

Mr. Fowler and his crew will be working on Fisherville Road stream improvement; the Township has an emergency permit from the DEP.

The crews have also prepared the salt spreaders and snow plows for any storm events that are headed our way.

Gas/Diesel Bid

On November 26th bids opened for gas/diesel fuel contract. The bids were from Mack Services and Sheller Oil. The low bidder was Mack Services with the following bids:

Mack Services	
87 Octane	\$2.793
89 Octane	\$2.913
90 Octane	\$3.073
Low sulfur diesel	\$3.144
Off Road Diesel	\$3.180

Sheller Oil	
87 Octane	\$2.935
89 Octane	\$3.015
90 Octane	\$3.195
Low sulfur diesel	\$3.265
Off Road Diesel	\$3.585

President Rose entertained a motion for the Caln Township Board of Commissioners to approve the bid for Mack Services with the following prices:

Mack Services	
87 Octane	\$2.793
89 Octane	\$2.913
90 Octane	\$3.073
Low sulfur diesel	\$3.144
Off Road Diesel	\$3.180

There was some discussion after the motion and prior to the poll.

The motion was so moved by Joshua Young and seconded by Chuck Kramer. Polled, all aye.

Greens Mower for the Golf Course

The golf committee met and discussed the purchase of a new greens mower for the golf course. The mower will be purchased using CodeStar pricing. A lease has expired which was \$1,600 per month. This new piece of equipment would be purchased with a three-year lease with payments for six months of the year during the golf season, for \$26,521.00. There will be payments of \$1556.78 and one final payment of \$1,557.00 after three years. There was discussion on the purchase price and payments and the value of getting additional bids.

President Rose entertained a motion for the Caln Township Board of Commissioners to purchase a Green's Mower off the CodeStars contract with a total purchase price of \$26,521.00 with three years of six-month lease payments of \$1556.78 and a \$1 buy-out.

The motion was so moved by Joshua Young and seconded by Lorraine Tindaro. Polled, all aye.

Commissioner Kruse believes the Township should shop around to be sure we are getting the best price. There was a discussion about pricing and price hunting.

Commissioner Young amended his motion to note the purchase may be made of the Greens Mower for a price not greater than \$26,521.00. The motion was seconded by Lorraine Tindaro. Polled, all aye.

Township Manager Items

Township Manager, Greg Prowant

Rouse Chamberlain Sewer Agreement

In 2004 the Board of Commissioners approved a development called Clarelyn for 21 units. The developer paid sewer tap in fees to the Township as there was no Municipal Authority at that time. That developer ran into trouble and now Rouse Chamberlain is acquiring and going to market the remaining properties. The Authority and the Township gave the ability for a developer to seek reimbursement for edus that were not used. The Board this evening has a Joinder to the agreement already approved by the Authority to give a refund of \$3,000 for 2 edu's that is not used.

President Rose entertained a motion for the Caln Township Board of Commissioners to approve the signatures of the President and Township Secretary on the Joinder between Rouse Chamberlain and the Municipal Authority in regards to the Sewer Agreement.

The motion was so moved by Joshua Young and seconded by Lorraine Tindaro. Polled, all aye.

Trash Ordinance

Mr. Prowant noted that a change to the Trash Ordinance had been discussed previously at another meeting, the key changes being no yard waste to be collected and water tight containers must be used. There was a motion to advertise at the last meeting; however there were some additional wordsmithing revisions that have been presented.

President Rose wants to know how enforceable the change reflecting waterproof containers. There was discussion about how other municipalities have handled their trash enforcement. The Ordinance as proposed does not affect the direction as far as purchasing trash carts for the entire Township Commissioner Kruse reviewed the comments that he submitted for revision.

Noel Bernard asked if there is a definitive plan about the trash carts for next year. The Commissioners noted that no final decision has been made and there will be a staggered roll-out and the enforcement date will coincide with the full roll-out to the Township.

Mr. Prowant restated that the elimination of yard waste pick up is the larger issue. Eagle Disposal will be responsible for the enforcement of no yard waste in the pickup. Eagle Disposal will leave the containers that cannot be picked up. The discussion continued on volume billing and the items that will not be picked up. There were several questions about the sizing of the trash containers.

Commissioner Elect Eshleman asked about the purchase of the trash carts. Commissioner Young noted that the purchase of the carts was voted on and approved at a previous meeting 3 votes yes to 2 votes no. The Commissioners in favor and against continued to discuss. Mr. Prowant summarized the use of trash carts throughout the county.

Mr. Reymos noted that there was an Ordinance passed several years ago that is not being enforced. A trash cart must be removed by the evening of the day that the trash is picked up. Mr. Prowant noted that if Mr. Reymos notices any Ordinance violations that he should contact the Township offices. President Rose reinforced that any time a resident notices a code violation should contact the Township. Mr. Prowant will bring the final Ordinance to the next meeting for approval.

2014 Budget Discussion

Mr. Prowant presented the 2014 Proposed Budget at the last meeting and had copies of the presentation for review as well. Mr. Prowant asked if there were any discussion points that needed to be addressed and noted that since Mrs. Wertz is not available this evening, he would relay any finance questions and get back to the Board or resident's with answers.

Commissioner Kruse asked what the \$15,000 improvements to the building would be used for. Mr. Prowant would like to talk to the Board about the lighting system for the parking lot and building facility as well as annual repairs.

Noel Bernard, Caln Meeting House Road. Mr. Prowant gave Noel a copy of the proposed 2014 Budget. Mrs. Bernard asked if there were new hires and new vehicles budgeted for the 2013 budget. Mrs. Bernard asked about the work being done for Valley Township. . Noel asked about the police vehicle which was not purchased; Chief Elias is reviewing use and an overall analysis of what the Police Dept. needs and what will be purchased. Mrs. Bernard asked if there is enough staff (non-uniformed) and Police (uniformed).

Mrs. Bernard is concerned about the Caln Township Police coverage at the CCIU in Coatesville. Mrs. Bernard is concerned that the Township's Police Force is stretched too thin with the multiple coverage's in neighboring municipalities as well as the CCIU. Mrs. Bernard is concerned that beautiful Caln Township is disappearing.

Mrs. Bernard noted that there has not been a tax increase since 2004 but people would rather have the taxes increase rather than have the resident's of Caln Township go without adequate staff, adequate police presence and support for our volunteer fire company.

Mrs. Bernard believes that the crime and trouble is coming to Caln Township. Commissioner Young noted that Chief Joe Elias and Greg Prowant will be meeting with the CCIU directors in reference to the amount of police coverage that is being pulled from Caln Township by the school facility at the old Cat Brandywine building

The conversation returned to the Police Department budget. There was conversation about the police contract arbitration. The Board expects some type of information by February or March. The Board cannot plan for any additional hiring until arbitration is complete. Mr. Reymos and Mrs. Bernard also asked who is responsible for caring for an officer who is injured on a mutual aid call. Mr. Prowant said the Municipality where the officer comes from will pay the workers comp and disability. The discussion returned to work between Valley Township and Caln Townships. Commissioner Young believes the COG will begin to discuss a Regional Codes office.

Mr. Reymos wanted to let the Board know that they now have a two watch dogs who will be watching everything that they are doing.

Bill List

President Rose entertained a motion for the Caln Township Board of Commissioners to approve the Bill List from Check #33124-#33207.

The motion was so moved by Joshua Young and seconded by James Kruse. Polled, all aye.

Mr. Reymos believes that staff should be awarded for a job well done, and perhaps there should be more attention to detail to avoid overlapping purchases. Possibly hire a Purchasing Agent.

Minutes for Approval

President Rose entertained a motion for the Caln Township Board of Commissioners to approve the meeting minutes for August 29th, 2013. Mr. Kruse and President Rose abstained for absence.

Commissioner Tindaro noted a correction to be made under the Historical Society Department Update, the Hexagonal School House and Caln Meeting House are opened for tours on the first Sunday from 1:00 p.m. to 3:00 p.m. from April to October.

The motion was so moved by Joshua Young and seconded by Charles Kramer. Polled, all aye.

President Rose entertained a motion for the Caln Township Board of Commissioners to approve the meeting minutes for September 26th, 2013.

The motion was so moved by Joshua Young and seconded by Charles Kramer. Polled, all aye.

President Rose entertained a motion for the Caln Township Board of Commissioners to approve the meeting minutes for October 29th, 2013.

The motion was so moved by Joshua Young and seconded by Charles Kramer. Polled, all aye.

Additional Business

Tony Scheivert reported that the Parks and Recreation department will air a winter movie on Saturday, December 7th, 2013 at 5:30 p.m.

Public Comments

Manuel Pulgarin, 197 Loomis Avenue. Mr. Pulgarin submitted a permit for a conversion from Electric heat through PECO to propane heat including the installation of a tank. Mr. Pulgarin's permit was denied because his home is in the Flood Plain. Mr. Pulgarin does not want to incur additional expense by appearing before the zoning hearing board. The Board asked to see the copy of the letter that was issued by Andy Reczek the Zoning Officer. The Board supported Mr. Reczek's denial and suggested that Mr. Pulgarin make application to appear before the Zoning Hearing Board as Mr. Reczek directed. Vice President Kramer pointed out to Mr. Pulgarin that he has impervious coverage issues and he needs to go before the Zoning Hearing Board for the improvements that he is seeking. Commissioner Young instructed Mr. Pulgarin to follow through with the Zoning Hearing Board and Mr. Prowant will follow up with Mr. Pulgarin. President Rose encouraged Mr. Pulgarin to follow through with Mr. Prowant and Mr. Reczek Mr. Pulgarin thanked the Board for their time.

Adjournment

President Rose entertained a motion for the Caln Township Board of Commissioners to adjourn the meeting.

The motion was so moved by Joshua Young and seconded by Charles Kramer. Polled, all aye.

The meeting was adjourned at 10:25 p.m.