

**Caln Township
253 Municipal Drive
Thorndale, PA 19372
Board of Commissioner's Board Minutes
June 26, 2014 7:30 PM**

Call to order and pledge of allegiance.

Attendance: John Contento; President, Cynthia Eshleman; Vice President, Jim Kruse; Commissioner, Lorraine Tindaro; Commissioner Young; Commissioner, Greg Prowant; Township Manager, Tony Scheivert; Assistant Township Manager, Finance Director; Karen Wertz, and Denise Miller; Recording Secretary. Solicitor Kristin Camp was absent.

Executive Session:

President Contento announced that prior to tonight's meeting, an Executive Session was held to discuss legal and personnel matters.

Citizens to be heard:

Warren Dixon stated that there are cars parking at the entrance of Toth Avenue causing problems, from a Business across the street. Mr. McClintock replied that he spoke to the Township Police Sergeant and there are no safety concerns or violations, at this time. Mr. McClintock also stated that he could put a sign up, at the township's expense, and will get back to Mr. Dixon after he verifies the sign process. Mr. Prowant noted that a change in ordinance may also be required to enforce any change.

Mr. Robinson of Carver Court asked the Board to consider putting 2-3 more 15 MPH signs in his development. Mr. Scheivert told the Board that he would meet with Mr. Robinson and have more signs put up.

Jim Sipala was here this evening to seek the Board's permission to construct less sidewalk on his project than originally contemplated due to some permitting issues with PennDOT. Mr. Sipala provided the history of his construction project, reviewing his original request and speaking about the issues he is having with the permitting. After speaking about some alternatives, Commissioner Young replied that his answer is no, at this time. After further Board discussion, President Contento asked Mr. Sipala to consider some alternatives and come back to the Board at a future meeting for further discussion.

Ordinances and Resolutions for Consideration:

Resolution 2014-10-Multimodal Grant – As part of this grant application, Mr. McClintock presented a resolution template necessary for the application. Commissioner Kruse asked Mr. McClintock if the Board is required to accept the grant if it is awarded. Mr. Prowant replied that there are no legal requirements that state you have to accept the grant. President Contento entertained a motion to adopt Resolution 2014-10 where Caln Township will submit a grant application to PennDot for funding the Bondsville Road Corridor Multimodal Grant Project, in the amount of \$1,192,746.61. The motion was moved by Commissioner Young and seconded by President Contento. Vote passed 5-0.

Public Safety:

Police Chief Elias – Police Chief Elias presented the Board with his May Police Report. Chief Elias also reported that a, City of Chester in Delaware County, police officer was accidentally shot at the Downingtown Range while training. President Contento asked Chief Elias to add columns for 2013 so the Board can compare the differences and trends. Chief Elias replied that he will add a 2013 column to the report.

Fire Chief Cordisco – Chief Cordisco presented the Board with his May Fire Report. Chief Cordisco also explained about the new fire truck. President Contento asked Chief Cordisco to forward the Board the Fire Company finances. Chief Cordisco replied that he will forward the Board the original bid package and the spread sheet, with all the changes. Commissioner Kruse stated that, in May, the Board agreed on no more than \$500,000.00. Chief Cordisco replied that it will not be more than \$50,000.00. Mr. Prowant stated that he will work with Chief Cordisco to make sure everything is correct with the contract and financing, and forward a copy to the Board tonight, for their review. Commissioner Young asked Mr. Prowant to put the yearly reports on the web, and remove them at the end of the year.

Finance:

Treasurers Report – Ms. Wertz presented the Board with the treasurer’s report, to the Board’s satisfaction. Ms. Wertz also stated that all audit accounting entries have been recorded for the year, and the books are closed.

Bill List for checks #34188 to #34288 – President Cordisco entertained a motion to approve checks #34188 to #34288, in the amount of \$235,756.45. The motion was moved by Commissioner Young and seconded by Commissioner Kruse. Vote passed 4-0.

Land Development – Mr. McClintock-Township Engineer:

Kings Grant Update – Mr. McClintock stated that there was no new information received prior to the meeting.

Report Chart – No action needed by the Board tonight.

Capital Projects Grant Application - Mr. McClintock-Township Engineer:

Multimodal Funding-PennDot – Mr. McClintock read the proposal to the Board. Mr. McClintock stated that he will send the Board a PDF of the application for their files once submitted.

ARLE 2014-Incident Management – Mr. McClintock stated that previously 3 separate applications were approved. As indicated in the email to the Board and Mr. Prowant last week, the 322 Signal Project and the Incident Management Fiber Connection Project applications were combined into 1 application. The cost of 2 applications together is \$341,507.27, with the grant amount being \$290,083.82 and the local match being \$51,423.45. Mr. McClintock stated that the percentage match for the US322 signal portion is 20% and the percentage match for the fiber connection is 10%. Consensus approval was given by the Board to file the application.

ARLE 2014-Adaptive Traffic –Mr. McClintock read the Adaptive Traffic grant application to the Board. The total cost of the project is estimated at \$600,000. The Board agreed to provide a 5% match, resulting in the grant application total being \$570,000.00 and the local match being \$30,000.00. Consensus approval was given by the Board to file the application.

Bondsville Road Pedestrian Bridge: Mr. McClintock indicated that the new proposals are on hold given the fact that the pedestrian bridge has been included in the Multimodal Grant Application.

Growing Greener – Mr. McClintock stated that once the 3 grants above are finalized and filed, he will work on the Growing Greener application.

Engineering Items – Mr. McClintock-Township Engineer:

Osborne road Bridge Inspection Consultant Services – Mr. McClintock stated that he received 10 proposals and will make a short list to present to the Board. Mr. McClintock also stated that President Contento has signed the paperwork for the agreement with Joanne and William Anderson for the amount of \$3,306.00, and asked the Board for approval to process a

check payable to Joanne and William Anderson. President Contento entertained a motion to approve the payment of \$3,306.00 to Joanne and William Anderson for the Right-of-Way for the Osborne Bridge Project. The motion was moved by Commissioner Eshleman and seconded by Commissioner Tindaro. Vote passed 5-0. Resident Bob Reymos had a question on the motion.

Mr. McClintock informed the Board that he received an extension on the traffic signal maintenance agreement contract until the end of 2014. The Board concurred by consensus to continue with Charles A. Higgins and Sons, Inc. for the Township's traffic signal maintenance.

Mr. McClintock informed the Board that the school zone flashing signal has been turned off for the summer. He indicated it will be turned back on a week before school starts so people can get accustomed to it.

Resident Bob Reymos had questions and a guide rail concern he relayed to Mr. McClintock. Mr. McClintock replied that he will look into Mr. Reymos' concern.

Community Services Department Report–Mr. Scheivert:

Mr. Scheivert informed the Board that the township crew is working on sink holes on Hidden Creek Drive and sidewalks and curbs on Buchanan Drive

Mr. Scheivert also stated that Joe Arvay's car is in disrepair with repair costs being more than the cost of the car. Mr. Scheivert requested the purchase of a 4 door 2014 Ford Focus Sedan from Brian Hoskins, off the COSTARS contract, in the amount of \$14,725.00 to replace Mr. Arvay's car in the Codes Department. Mr. Prowant noted that this was in the 2014 equipment budget. President Contento entertained a motion to approve the expenditure for a 2014 Ford Focus 4 door Sedan, at a price of \$14,725.00. The motion was moved by Commissioner Kruse and seconded by Commissioner Tindaro Vote passed 5-0.

Resident Bob Reymos stated that the yellow car at Gold's Gym should not be there, in the state of disrepair that it is in. Staff will follow up.

Township Manager – Mr. Prowant:

Trash Carts – Mr. Prowant described the different scenarios for the distribution of trash carts, including extra bags/stickers. The Board discussed having residents purchase second cart at cost, or 6-12 free stickers, with resident restricted to 2-65 gallon carts and 0 extra bags, or 1-65 gallon cart and 2 extra bags. Commissioner Eshleman is concerned with discrimination between small and large families, regarding paying more fees, and you should not charge for the 2nd cart. Commissioner Young stated that the resident who gets a 2nd cart, would need to be notified that this may change next year. Resident Bob Reymos made several comments on the trash cart discussion. The consensus was to distribute one 65 gallon cart to most residents and to allow them to put out an additional 65 gallons of trash in watertight containers. No stickers or second carts to be sold. Staff will return with a proposed purchase order to buy the carts for distribution by the vendor in the fall. Some 35 gallon carts will also be available for those residents who want a smaller cart.

Stormwater Discussion – Mr. Prowant used a slide show to explain and show what stormwater is, and how to form a stormwater committee. President Contento asked when the newsletter is scheduled to go out, so they can put something in regarding a stormwater committee. Mr. Scheivert replied that it will go out by August 15.

Downingtown Library Request – Mr. Prowant stated that the Downingtown Library is asking, local municipalities, for an additional \$10,000.00 over a 3 year period to help with the new building costs. Mr. Prowant also stated that there is no money in the current budget. Resident Bob Reymos commented on what surrounding municipalities contribute.

Road Resurfacing Bids – Mr. Prowant stated that West Brandywine has informed him that they are not resurfacing roads this year. Mr. Prowant also stated that all roads will be a single shot surface, not a double shot, and if the Board has no concerns he will advertise and go out to bid, and present the results at the end of July. The Board approved Mr. Prowant to move forward. Commissioner Kruse asked for a price for a pre-coated application.

As a follow up to the grant applications previously discussed, Mr. McClintock confirmed that the Incident Management Grant is for \$290,083.82 with a \$51,423.45 match, and a total project value of \$341,507.27. The adaptive traffic grant is for \$570,000.00 with a match of \$30,000.00, and a total project cost of \$600,000.00. . Mr. McClintock asked for the Board's approval on these numbers. Mr. Contento took a poll of the Board and everyone agreed by consensus with the numbers presented.

Boards and Commissions Updates--Summary by applicable Board Liaison:

Park and Recreation – Mr. Young announced that the next meeting will be July 11, and the concert will be July 13.

Green Task Force –Mr. Scheivert gave a brief report on their last meeting. Mr. Scheivert also stated that the township will be participating with the Western Chester County Chamber of Commerce (“WCCCC”) Oct 7th for a Harvest Festival. Mr. Scheivert also stated that the task force is in 100% agreement with the purchase of 65 gallon trash carts and using stickers.

COG – Mr. Prowant gave a brief report on their last meeting. Mr. Prowant also stated that the “WCCCC” reported to COG that it is working on a Regional Branding effort looking at the “WCCCC” area to find ways to identify our area as a terrific place to live, work and visit.

Commission Tindaro added that there will be a Pennsylvania COG Conference on September 12 and 13, at the State College.

Municipal; Authority – Commissioner Kruse gave a brief report on the Municipal Authority meeting, and stated that the agreement for buying the sewer related assets and liabilities from the township was put on hold, due to some questions on the EDU's that the townships owns.

Lincoln Highway Committee – Commissioner Young stated that the split in two groups, one that will talk to property owners to see who is interested in selling, and he will meet with Mr. Prowant, and they will speak with developers and see who is out there and interested. Manager Prowant informed the Board that there will be an intern, this summer, working with the township marketing study and mapping vacant businesses along Lincoln Highway.

Historical Commission – Commissioner Tindaro gave a brief report on their last meeting. Commissioner Tindaro also stated that there will be a picnic and annual election, on June 29 at 4 PM at 11 Barley Sheaf Road, and Caln Community Day on September 13.

Fire Board – Nothing to report.

DARA – Commissioner Contento gave a brief report on their last meeting. Commissioner Contento also stated that the next capital project will be an overhaul of the electric systems, transformers, and generators.

Zoning Hearing Board – Commissioner Contento gave a brief report on their last meeting. Commissioner Contento also stated that there was a proposal from AT&T for a cell tower.

Planning Commission –Nothing to report.

Public Comments:

No public comments.

Adjournment: President Contento entertained a motion to adjourn the June 26, 2014 Board meeting. The motion was moved by Commission Young and seconded by Commissioner Kruse. Vote passed 5-0.

Submitted by,

Denise Miller
Recording Secretary